


Double Horn Creek Water Supply Corporation

Minutes of Board of Directors Meeting
103 Vista View Trail, Spicewood, TX 78669

August 16, 2017

1. Meeting called to order at 7:00 PM. Board members Glen Zoerner, Bernd Luhrs, Curtis Raetz and Neil Stegall present.
2. Summary of meeting notice: no objection
3. Motion to approve minutes for July 17, 2017 made by Raetz, seconded by Luhrs. Approved.
4. Members present: Lewis Feder. Expressed general interest in board activities.
5. Jim Millard introduced by Zoerner. Motion by Raetz, seconded by Luhrs, to appoint Millard to an unexpired term to run to the January 2018 general meeting. Approved.
6. Financial review
 - a. Checks signed for services by Spicewood Utility Services and Southwest Engineering.
 - b. Nelson Business Services had not prepared the financial and income statements in time for this meeting. Follow up by Zoerner to ensure completion of these statements and preparation of next statements in timely fashion.
7. Operator's report
 - a. Well #1 project
 - i. Preparation for construction of new filtration system per recommendation of Southwest Engineering approved on motion by Raetz and seconded by Stegall.
 - ii. Preparations being made for new test equipment
 - b. Cross Connection Control Program: SUS is planning a program notification for members.
8. Discussion
 - a. Rate structure proposals per Stegall and Raetz. PowerPoint by Raetz demonstrated concerns and options between two rate structures. Rate tiers for each proposal, revenue projections discussed. Goal is revenue neutral increase with a focus on incentivizing conservation in light of dramatically increased demand.
 - i. Millard moved for approval of rate proposal 1, seconded by Zoerner. Approved unanimously.
 - b. Tariff review in progress by committee with continuing substantial reduction in archaic and irrelevant sections
 - i. Discussion on relief for emergency water loss.
 - ii. Eliminating back billing clauses deemed unfair.
 - c. Review and discussion additional work, contract with Southwest Engineering

- d. Chlorine contact time study requirement per TCEQ. DHSWC will propose re-running current numbers to preempt necessity of doing new test, viewed as redundant.
 - e. 2018 budget proposals
 - i. To install variable frequency drives to decrease workload of pumps.
 - ii. Other electrical upgrades to plant operations
 - iii. Will get recommendation from SUS on advisability of having spare booster pump stored on site.
 - f. Property, liability and D & O insurance at underwriting. Policies to be renewed October 2017 minus cyber attack coverage.
9. No other business brought before the board.
10. Motion of Millard, seconded by Luhrs, for adjournment at 9:15 PM. Approved.
11. Next meeting set for 7:00 PM on September 27, 2017.


Neil Stegall
Secretary/Treasurer


Glen Zoerner
President