

Double Horn Creek Water Supply Corporation


103 Vista View Trail, Spicewood, TX 78669

Minutes of Board of Directors Meeting

December 18, 2017

- 1) Call meeting to order at 7:02 PM. Directors present: Glen Zoerner, Neil Stegall, Bernd Luhrs, Jim Millard, Curtis Raetz. Brent Taylor from Spicewood Utilities present.
- 2) Summary of notice published.
- 3) Draft minutes distributed for November 15, 2017 meeting. Discussed and correction made to Item 11: word "ambivalence" to be replaced by "opposition to". Motion made by Raetz, seconded by Millard to accept the minutes with the correction. All approved.
- 4) Member and public comments: No one in attendance.
- 5) Financial review
 - a. Checks signed for SUS, Southwest Engineering, TCEQ fee, and first mortgage payment to Forestar.
 - b. Board reviewed bank and income statements, balance sheet.
 - c. Raetz requested a review of general insurance coverage for the plant operations and infrastructure and presented next meeting.
 - d. Two new memberships in last month.
- 6) 2018 Tariff prepared for submission to TCEQ with electronic signatures.
 - a. New rate will again be announced to the membership at annual meeting.
 - b. Rates in effect February 1, 2018.
 - c. Inquiry made by builder regarding Section 2 Lot 13 concerning build out adjacent to or on current water line running through that property. Zoerner informed him that it would be of considerable expense to do so. No formal requests for action made by the builder or property owner.
- 7) Operator's Report
 - a. Well #1 project
 - i. Proposal to be forwarded to TCEQ with final sign off by Southwest Engineering.
 - ii. Vendors lined up for SCADA upgrade, filters at plant.
 - iii. Chem Equipment Co. will provide test equipment based on new requirements.
 - iv. Monitoring plan to be formulated.
 - v. No return information on Contact Time study submitted to TCEQ.
 - vi. Chemical analysis pending.
 - b. CCCP status. Inspections have begun and one or two completed.
- 8) Preparation for annual meeting.
 - a. Board of Directors candidate bios ready for distribution.
 - b. Presentation materials including agenda ready for mail out to members.
 - c. Consensus of board is to bring up for discussion the sale of company or hiring of manager.
- 9) Other business: None
- 10) Next meeting at 7:00 PM January 15, 2018.
- 11) Meeting adjourned at 8:50 PM.


Glen Zoerner, President


Neil Stegall, Secretary-Treasurer