

Double Horn Creek Water Supply Corporation

103 Vista View Trail, Spicewood, TX 78669

Minutes of Board of Directors Meeting

April 18, 2018

1. Meeting Called to Order, 7:02 PM
 - a) Attendees:
 - Curtis Raetz, President
 - Les Shroyer, Vice President
 - Jim Millard, Secretary / Treasurer
 - Pilar Chiodo, Director
 - Dave Johnson, Director
 - Liz Brunner, Member
 - Harry Brunner, Member
2. Discuss and approve minutes of previous board meeting: March 28
 - a) Motion to accept by Les Shroyer, 2nd by Curtis Raetz, All In favor
3. Financial and business operations review
 - a) Sign checks for Spicewood Utility Services
 - Check # 2122, \$4491.75, Operating and Maintenance Cost
 - Check # 2123, \$13500.00, Harmsco Progress Payment
 - b) Reviewed Bank Statements, Income Statement and Balance Sheet
 - c) Reviewed director's and SUS end-of-month (EOM) reports
4. Operator's Report:
 - a) Well #1 project status
 - Proceeding as scheduled
 - b) CCCP updates
 - No Updates
 - c) Boost pump purchase/refurbish status
 - Expenses expected to be within budget
 - d) Arrange and schedule DHCWSC plant and infrastructure tour (pending status of plant work)
 - Tabled for Discussion after completion of Harmsco Project
5. Open discussion: Water conservation communication with members
 - a) Moving forward with developing a conservation handout to new residents
 - b) Developing conservation information to be included in HOA News Letter
6. Open discussion: Resolution on issue of a DHCWSC officer simultaneously serving as an officer on the DHC HOA
 - a) Jim Millard resigned as Secretary / Treasurer affective immediately
 - b) Pilar Chiodo was appointed Secretary / Treasurer
 - Motion to Approve by Curtis Raetz, 2nd By Dave Johnson, all in favor
 - c) For continuity purposes Jim Millard was appointed as Assistant Treasurer, a non-officer position as provided in the DHWSC bylaws.
 - d) Discussion to amend bylaws at Annual meeting to allow an office of DHCWSC to serve as an officer for Double Horn Improvement Association concurrently.
 - Recommended and agreed DHCWSC President cannot hold an officer position on the DHC HOA Board
 - Further discussion to finalized amendment to continue
7. Open discussion: Appropriate use of DHCWSC display boards

- a) The display boards will be used only for DHCWSC & Double Horn HOA related events and emergency announcements as deemed necessary
8. Member and Public comments
 - a) None
9. Other business properly brought before the meeting
 - a) Contact phone on DHCWSC is not correct
 - Curtis Raetz will resolve
 - b) Discussion to retain a CPA Firm to Review DHCWSC Financials, Preparing Taxes, and handle monthly book keeping responsibilities.
 - Directors to bring recommendations to May Board Meeting
10. Set next meeting date
 - a) May 23rd 7:00 PM
11. Adjourn, 8:49 PM
 - a) Motion by Jim Millard, 2nd by Dave Johnson, All in Favor

DRAFT