

Double Horn Creek Water Supply Corporation

103 Vista View Trail, Spicewood, TX
Minutes of Board of Directors Meeting

1. Call meeting to order
 - a) 7:00 pm
 - b) Attendees
 - Curtis Raetz, President
 - Les Shroyer, Vice President
 - Pilar Chiodo, Secretary / Treasurer
 - Dave Johnson, Director
 - Mark Tays, SUS
2. Summary of meeting notice published
 - a) Distribution of draft minutes of the April 18 meeting
 - b) Discuss and approve minutes of previous board meeting: April 18
 - Typographical error corrected Item 6, d.
 - Confirmation the President of the water board cannot serve as an officer of the HOA simultaneously.
 - Correction to 6, d (1) Recommended and agreed DHCWSC President cannot hold an officer position on the DHC HOA Board.
 - Motion to accept by Curtis Raetz, Les Shroyer 2nd, all approved
3. Financial and business operations review
 - a) Sign checks for Spicewood Utility Services
 - Distributed to SUS at meeting
 - Les Shroyer requested further breakdown on future special project invoices
 - Reminded of the need to add Pilar to the bank account
 - b) Review Bank Statements, Income Statement and Balance Sheet
 - Reviewed, no concerns
 - Discussion to transfer excess funds from the operating account to reserve account
 - Pilar Chiodo Motion to move \$15,000.00 from Operating Account to Reserve Account, 2nd by Les Shroyer, all approved
 - c) Review director's and SUS end-of-month (EOM) reports
 - Summer irrigation usage kicking in
 - No other spikes due to leaks, etc....
 - Discussion of exceptional usage by resident on Vista View, assumption made that it was due to recent installation of sod. No contact by home owner regarding an unexpected amount of their bill.
4. Operator's Report:
 - a) Well #1 project status/completion
 - Completed and online with 54gpm average
 - b) CCCP updates
 - No update needed
 - c) Boost pump purchase/refurbish status
 - Curtis Raetz distributed proposal for booster pump replacement.
 - Les Shroyer requested labor / material break out on future quotes
 - Motion by Curtis Rates to approve pump replacement pending further detail submitted of

labor / material, schedule and technical detail, Dave Johnson 2nd, All Approved

- Request recommendation of refurbishing the existing pump
- d) Next board meeting to schedule plant tour
- 5. Open discussion: Water conservation communication with members
 - a) Pilar Chiodo researched and put together conservation information
 - b) Usage in the home and outside the home.
 - c) Bathtub being the largest in-home consumption
 - d) Leaking Toilet +- 6000 gallons per month
 - e) Leaking faucet, 60 drips per minute +- 150 gallons a month
 - f) Irrigation is the largest exterior usage, 1" water line uses approximately 2.5 gallons of water per SF of yard per month with a once a week watering of +- 1" penetration of water
 - g) Pools average is +- 2000 gallons per month for a 30 x 15 pool
 - h) Washing cars average 10 gallons per minute
 - i) Water leaks in irrigation can contribute to +- 4,000 in water loss
 - j) Water efficient appliances are best practices
 - k) Rain water collection storage tanks for irrigation
 - l) Recommended a tri-fold type brochure for publication recommended with focus on irrigation
 - m) Consumption data should be included
 - n) Pilar Chiodo to refine and compile more info for next month's meeting
- 6. 2019 board member planning
 - a) Importance of maintaining a functioning five-member board
 - b) Asked 1-year board members to commit to election in 2019, All 3, 1-year board members committed to run for election at the 2019 meeting
- 7. Discussion regarding recommending and retaining a CPA/bookkeeping firm
 - a) Recommendation to have a discussion with Taber and Burnett in Burnet
 - b) Spicewood VFD uses the same firm
 - c) Recommendation by Dave Johnson not to discuss finances with a vendor present
 - d) Curtis Raetz noted to change agenda order for the future board meeting to have directors report prior to financial discussions
 - e) Contact to Tabor and Burnett to be made this month to find out if they are interested and budgeted cost
- 8. Member and Public comments
 - a) None
- 9. Other business properly brought before the meeting
 - a) Plant Tour possible at next Board Meeting
- 10. Set next meeting date
 - a) June 25th, 7:00 PM
- 11. Adjourn
 - a) Motion by Dave Johnson to adjourn @ 8:36 pm 2nd by Les Shroyer, all approved