

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
7:00 PM at 103 Vista View Trail, Spicewood, TX
July 23, 2018

Attendees

Les Shroyer, Vice President
Dave Johnson, Director
Jim Millard, Director
Brent Taylor, SUS
Kenny Mayfield, Member

Meeting Called to order 7:01 pm

Summary of meeting notice published.

Distribution of June 25 meeting draft minutes.

Discuss and approve minutes of previous board meeting.

Motion to approve minutes by Dave Johnson, 2nd by Jim Millard, all approved

Operator's report

Equipment upgrade (boost pump and VFD's) status.

Pump is on order

VFD's Install scheduled by EOW

Follow up on posting TCEQ 2017 Consumer Confidence Report.

Completed

Operations discussion

Monitoring plan with TCEQ

Update is in progress

Drought Contingency Plan Letter from TCEQ

Need to follow Tariff guidelines

Well #1 status

Running Studies to keep iron and manganese in suspense. Analysis to continue with further report next month.

Cross connect program and miscellaneous operations topics

4-5 are needing to be done, wanting to combine inspections at one time, need to schedule

Water bill adjustment discussion.

Account # 94, The Board has recognized the cause of the leak has been determined and repaired. Since there is not a history of use to determine average usage the board and the member have agreed to wait a couple of months to determine the amount of typical usage and then make an adjustment. The member accepted this and has let us know the water bill has already been paid.

Account # 69, Approximately 3 months ago SUS changed out a 1" Meter with a ¾" Meter. Since the new meter was installed approximately 67000 gallons of water has flowed through the meter

with the May Usage being 40,000.00 gallons. The Account Holder had the property checked for leaks. None were detected.

Financial and business operations review

Sign checks for Spicewood Utility Services and Southwest Engineers (if corrected invoice has been received).

Check for SUS signed. Southwest Engineers adjusted bill has not been received.

Review Bank Statements, Income Statement and Balance Sheet

No Comments

Review director's and SUS end-of-month (EOM) reports

No Comments

Update on CPA/bookkeeping firm transition.

Tabor & Burnet, LLC have taken over the Book Keeping and CPA services for DHCWSC.

The 2016, 990 has been completed and sent to the IRS, 2017 990 is in progress.

Open discussion: Approve distribution of water conservation communication with members.

Motion By Les Shroyer to Allocate 1000.00 for Printing and Postage of the conservation flyer. 2nd by Dave Johnson, All Approved.

Member and public comments

None

Other business properly brought before the meeting

None

Set next meeting date set for Monday August 20th, 2018 at 7:00 PM at 103 Vista View Trail
Adjourn