

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
7:00 PM at 103 Vista View Trail, Spicewood, TX
August 20, 2018

1. Meeting called to order at 7:03 PM
2. Attending:
 - Curtis Raetz, President
 - Les Shroyer, Vice President
 - Pilar Chiodo, Secretary / Treasurer
 - Dave Johnson, Director
 - Jim Millard, Director
 - Mark Tays, SUS
3. Discuss and approve minutes of previous board meeting.
 - Motion to Approve by Dave Johnson, 2nd By Les Shroyer, All Approved
4. Operator's report
 - Equipment upgrade (boost pump and VFD) status.
 - VFD's working as intended
 - Boost pump still on order
 - Disaster recovery planning.
 - A Request to SUS to put together a contingency plan for operational continuation
 - Well #1 status
 - SUS is finalizing testing of water treatment and filter compacity
 - Cross connect program and miscellaneous operations topics
 - None at this time
5. Drought contingency plan, monitoring, and declarations.
 - Ongoing discussion and review
 - Weekly well level readings to be provided by SUS for a few weeks
 - Discuss alternate water source with SUS
6. Water bill adjustment discussion.
 - DHC HOA, agreed to adjust bill to typical month usage
 - Mayfield, adjustment to be determined after August meter reading
7. Financial and business operations review
 - Signed checks for Spicewood Utility Services, Taber & Burnett, and Southwest Engineers.
 - Reviewed Bank Statements, Income Statement and Balance Sheet
 - Reviewed director's and SUS end-of-month (EOM) reports.
 - Sales tax reconciliation to take place at year end
8. Update on CPA/bookkeeping firm transition.
 - In place and running well
9. Open discussion: Status of water conservation communication with members.
 - Review of final draft and agreement to print and mail
10. Member and public comments
 - None
11. Other business properly brought before the meeting
 - None
12. Set next meeting date
 - September 25th, 2018
13. Adjourn 8: 46 PM
 - Motion by Jim Millard, 2nd by Dave Johnson, All Approved