

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
7:00 PM at 103 Vista View Trail, Spicewood, TX
October 22, 2018

Meeting called to order @ 7:05 PM

Attendees

Curtis Raetz, President
Les Shroyer, Vice President
Pilar Chiodo, Secretary / Treasurer
Dave Johnson, Director
Jim Millard, Director
Brent Taylor, SUS

Distribution of September 25 meeting draft minutes

Motion by Dave Johnson to Accept, 2nd by Les Shroyer, All Approved

Discuss and approve minutes of previous board meeting

Operator's report

Equipment upgrade status

Booster pump has been received. pump will be placed in inventory for emergency backup purposes

Disaster recovery planning

SUS is working on a continuity plan, expected to receive within 4 months

Operations discussion:

Well #1 is fully operational. DGRA Professional Services will prepare final contract for approval to handle TCEQ Certification.

Cross connect program is functioning as expected

Drought contingency plan, monitoring, and declarations

Dave Johnson submitted a Draft Contract Agreement with DGRA Professional Services to review proposed solution to offset probably capacity increases once the Development is completely built out. After further discussion and minor modification to the agreement it was agreed to move forward with requesting and approving a final contract agreement.

Motion to accept by Jim Millard, 2nd by Les Shroyer, All Approved.

Financial and business operations review

Signed checks for services and suppliers

Reviewed bank statements, income statement and balance sheet

Reviewed director's and SUS end-of-month (EOM) reports.

Discussion on how to handle delinquent accounts.

Tabled to next meeting

2019 annual planning

Annual board meeting January 19, 2019

Annual meeting packet will be prepared by Curtis Raetz & Pilar Chiodo and presented for approval at next Board Meeting

A Draft resolution to modify restriction on a DHCWSC board members serving on the DHC HOA board was presented and approved for Final Draft to be included in Annual Packet and voted on by Membership as required at the annual meeting

Motion to accept by Curtis Raetz, 2nd by Pilar Chiodo, All Approved

2019 annual planning (continued)

2019 budget priorities were determined as follows

Opportunities for better business practices

Conservation Communication

Future capacity assurance

Member and public comments

None

Other business properly brought before the meeting

None

Next meeting date, November 19th, 2018 7:00 PM

Adjourn 8:57 PM

Motion by Dave Johnson, 2nd By Jim Millard, All Approved