

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
7:00 PM at 103 Vista View Trail, Spicewood, TX
November 19, 2018

1. Meeting Called to Order 7:04 pm

Attendees:

Curtis Raetz, President

Les Shroyer, Vice President

Pilar Chiodo, Secretary Treasurer

Dave Johnson, Board Member

Jim Millard, Board Member

Mark Tays, SUS

Glen Zoerner, Member

2. Summary of meeting notice published

a) Distribution of October 22 meeting draft minutes

b) Discuss and approve minutes of previous board meeting

Les Shroyer Motion to approve, 2nd by Pilar Chiodo

3. Operator's report

a) Disaster recovery planning

Requested SUS to prepare a list of existing facility documentation and a formal quote and statement of work for a project to further upgrade operational documentation.

b) Operations discussion/update

Well Number 1 is fully functional

Filters are working as attended

SUS is working with DGRA to prepare TCEQ Submission

No Cross-Connection activity this month

4. Drought contingency plan, monitoring, and declarations

Review of Well Levels were consistent with expectation

DGRA has not modified agreement as requested, has indicated it is in process and will get it to us

5. Financial and business operations review

Jim Millard asked to follow up CPA on 2016 & 2017 Corrected Filings of annual 990

Signed checks for services and suppliers

Reviewed Bank Statements, Income Statement and Balance Sheet

Reviewed director's and SUS end-of-month (EOM) reports.

6. 2019 annual planning
 - a) Annual board meeting January 19, 2019
 - Preparation for agenda of the annual board meeting in progress
 - Reviewed Deadlines for notices on both Elections & Notice of Meeting
 - Glenn Zoerner has Volunteered to be the Election Auditor for the 2019 Board Elections
 - b) 2019 budget priorities
 - Budget preparation by Pilar Chiodo and Jim Millard to be reviewed by Board at next meeting
7. Member and public comments
 - None Noted
8. Other business properly brought before the meeting
 - Delinquent Account Status discussion
9. Set next meeting date
 - December 11,2018, same time, same location
10. Adjourn
 - Motion to Adjourn @ 8:56pm by Jim Millard, 2nd Dave Johnson