

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
7:00 PM at 103 Vista View Trail, Spicewood, TX
February 27, 2019

1. Meeting Commenced at 7:04 pm

Curtis Raetz, President

Les Shroyer, Vice President

Pilar Chiodo, Secretary Treasurer

Dave Johnson, Director

Jim Millard, Director

Brent Taylor, SUS

2. Discuss and approve minutes of previous board meeting

Motion to approve by Les Shroyer, 2nd by Curtis Raetz, all approved.

3. Operator's report

Disaster recovery planning

SUS has report underway and still on schedule to provide midyear 2019

Update DGRA Consulting Services

Site Visit was performed by DGRA

Brief Discussion of prior report given to Board by DGRA prior to Well #3 coming on line

On Schedule for completion in March/April

Ground Water Conservation District has contacted SUS about monitoring DHCWSC Wells during 72 hour well test for Spicewood Crushed Stone, Board expressed unanimous agreement to monitoring request.

SUS contract renewal (terms and scope of services)

Motion to except contract by Jim Millard, 2nd by Pilar Chiodo, all approved

Discussion to Invite Mitchell Sodek with the Ground Water Conservation District to a future meeting. Date to be determined.

TCEQ Requires a Fence around Well #2

SUS proposal to repair fence is \$3000.00

Motion to approve by Dave Johnson, 2nd by Les Shroyer, all approved

Water Use Survey submitted

Eminent Domain Permit Submitted

Expect a water loss of approximately 80,000 gallons due to a check valve failure

Action Item to SUS to find facts concerning fire hydrant (Black) at Vista View Entrance

Review of Reply to Members concern of chlorine level in water.

Curtis Raetz to send prepared letter

4. Drought contingency monitoring

All levels are good

5. Confirm/ Modify board of directors' officer assignments

All remain unchanged

6. 2020 annual meeting date confirmation
January 18, 2020
7. Financial and business operations review
 - Checks Signed for SUS and Tabor & Burnett
 - Reviewed Bank Statements, Income Statement and Balance Sheet
 - Reviewed director's and SUS end-of-month (EOM) reports
 - Chart of Accounts coding of SUS Invoices stand as is
 - Major upgrades and large repairs to be invoiced separately and coded accordingly
 - Concern of Late Payments increasing and being repetitive
 - Action item to review governing documents and develop notice of late payments to members as required
8. 2019 annual meeting review and action items (as needed)
 - Develop annual calendar of filings, due dates, etc.
 - Revised Bylaws will be signed and posted on DHCWSC.org
 - Review of draft of conflict of interest document prepared by Les Shroyer
9. Other business properly brought before the meeting
 - None
10. Set next meeting date
 - March 26th, 2019
11. Adjourn
 - 8:37 PM