

# Double Horn Creek Water Supply Corporation

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Minutes of Meeting of Board of Directors  
7:00 P.M. AT 103 Vista View Trail, Spicewood TX  
June 24, 2019

1. Meeting called to order at 7:02 p.m.
  - a) Curtis Raetz, President
  - b) Les Shroyer, Vice President
  - c) Pilar Chiodo, Secretary/Treasurer
  - d) Dave Johnson, Director
  - e) Brent Taylor, SUS Operator
2. Discuss and approve minutes of previous board meeting
  - a) Motion to approve: Les Shroyer, 2nd by Dave Johnson, all approved.
3. Open Discussion: Follow-up on Donald Rauschuber report on future water demand and sourcing options.
  - a) Donal Rauschuber to deliver draft summary report at end of month.
  - b) Many agreed that based on the presentation at last board meeting, digging a well to the Trinity seemed the better option in case we run into water issues in the future. Was good to hear that we are in good shape for another 20-30 years barring any unusual circumstances.
  - c) Brent stated that it is possible to shift the easement of well #4 for the Trinity dig if the need arises. If Trinity water is not good quality, could possibly blend it with water from the other wells.
  - d) Brent stated that the quarry has not hit water yet. Discussion/speculation of progress, or lack thereof, of quarry.
  - e) A discussion was had as to how potential water capacity projects as outlined in the consultant report fit with other previously identified future uses of DHCWSC funds.
4. Operator's Report
  - a) Disaster recovery planning update
    - Brent has pulled together list of materials and well information. Concerned that he is too detailed in his report. Board made suggestions about level of detail required: Points of failure and things that keep him up at night. Told to get basic documentation put together and let the board have a look at it. Final documentation should be electronic copies with a few hard copies printed.
    - Brent indicated that the PEC electrical box looks to be on its last leg - what to do about it. We could run 3-4 days without electricity. If we ever need a generator, do not know

what size generator to rent/obtain. Told to get a EE to indicate what size generator we will need in case of an emergency. Also suggested he contact PEC to ask them about looking at the electrical box. Since we are a utility, we may get priority.

b) Water loss

- Brent took action to determine why the reported water loss on the monthly reports is so high (23% in May). Need to understand exactly how the water loss is being measured and if it reflects actual water lost.

c) Other operations

- Everything running well. Changed out Harmsco filters and will need to buy more in a month or two.
- Still have not received TCEQ approval of well #1. We need it in order to be prepared for an inspection. Curtis to ask Don Rauschuber about status of polyphosphate additive (NAPCO 214) approval process w/TCEQ.

5. Drought contingency monitoring

- a) Everything looks OK.

6. Financial and business operations review

1. Signed checks for SUS, Donal G. Rauschuber and Associates, and Taber & Burnett, PC.
2. Reviewed Bank Statements, Balance Sheet, and Profit & Loss Sheet
3. Reviewed director's report and SUS end-of-month (EOM) reports

7. Discussion: Late pay notice process/review. Lafayette is now calling account owners regarding delinquent accounts and getting resolution in a timely manner.

8. Physical records management

- a) Curtis has several boxes of records in his garage dating back to 2013. Brent offered to store them in storage space above his office at SUS. Curtis to take records to Brent's office in 2-3 weeks.
- b) Annual Consumer Confidence Report (CCR) needs to post. Curtis to send Jim a note to post it.
- c) Brent now certified to do Customer Service Inspections (CSI). Wants to send letter to customers stating he is behind and needs to schedule the inspections. All agreed this is the best way forward.

9. Member and public comments

- a) None

10. Other business properly brought before the meeting

- a) None

11. Next meeting date: Monday, July 29th, 2019 at 7:00 p.m.

12. Adjourned at 8:20 p.m.

- a) Motion to adjourn: Dave Johnson, 2nd by Les Shroyer, all approved.