

LEAD-SAFE RENOVATION REPORT

THIS FORM MUST BE FULLY COMPLETED, including additional information or attachments as needed. Contractor is ultimately responsible for compliance with 641-70.6 (11)g(record keeping)

A. Date report issued ___/___/___

B. Important information

As of April 22, 2010 renovations* that take place in pre-1978 residential housing and child occupied facilities are regulated and certification is required. This renovation report is required to be completed within 30-days following a renovation. This report is required to be kept for 3 years by the Iowa certified firm and certified individual conducting the renovation.

This renovation report is always required to be issued to the property owner(s) of the address where the renovation occurred. **This report may also be required to go to other parties if the renovation occurred in a unit that is not owner occupied, or in a child occupied facility.**

Check all that apply.

An adult occupant of a renovated unit, that is not owner occupied.
Name(s): _____

The person who requested the renovation, if different from the property owner or adult occupant.
Name(s): _____

The adult representative of a child occupied facility.
Name(s): _____

Renovations in a child occupied facility or in the common area(s) of multi-family housing. A notice that is likely to be seen shall be posted. The notice shall include instructions on how the report can be obtained free of charge.

*Simply stated, *renovation* is the modification of any existing structure, or portion thereof that results in the disturbance of painted surfaces.

C. Address renovated

Street: _____ City _____, IA Zip: _____ Apt #: _____ Year Built: _____
Property owner(s) name: _____ Owner telephone: _____ Property
owner address: Street: _____ City _____ ST _____ Zip _____

D. Certification information

Name of certified firm: _____ Certification number: _____ Firm Phone: _____
Name of certified renovator: _____ Certification number: _____ Phone: _____

E. Renovation information

Date(s): renovation occurred: _____ Brief description of renovation work: _____

F. Did project have exemptions from lead-based specific work practices? No ___ Yes ___ if yes, reason:

- The entire property was determined to be free of lead-based paint by an Iowa certified lead inspector/risk assessor. (Attach report or executive summary of report)
- The renovations were considered to be "emergency" in nature**. (Attach documentation of emergency)
- Some or all of the surfaces renovated were negative for lead-based paint when tested with an EPA approved test kit(s). All of the results, positive and negative must be reported. (See section H)
- Some or all of the surfaces renovated were negative for lead-based paint when tested by an Iowa certified lead inspector/risk assessor using XRF or laboratory analysis. (Attach inspection report)

G. Work practices. Specific work practices are required for renovation. Some or all of the work practices may be exempt, see section F. Check all of the work practices that apply and describe if necessary. **The description of the work practice must be location specific.**

All
 Warning signs posted. Location(s): _____
 Work area contained. Type of containment: _____

Interior
 All objects in work area covered. Describe _____
 All objects in work area removed. Describe _____
 HVAC ducts closed and covered. Describe _____
 Floors in and near the work area covered. Describe _____
 All windows and doors in the work area closed. Describe _____
 Containment for doors used as entrance to work areas. Describe _____

Exterior
 All windows in the work area and within 20 feet of work area closed. Describe _____
 All doors in the work areas and within 20 feet of work area closed. Describe _____
 Ground covered to contain all dust and debris. Describe _____
 Vertical Containment. Describe _____

Multi-story Exterior

All windows and doors below the renovation closed. Describe _____

Waste Storage

All waste from renovation stored under containment. Describe _____

All waste from renovation transported under containment. Describe _____

Additional/Other Work Practices

H. Were (EPA approved) test kits used to determine the presence or absence of lead-based paint? No Yes if yes, results:

Brand and Lot#	Location	Component Tested	Result Positive	Result Negative	Result Assume Yes/inconclusive test
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Additional lead test kits were used and additional documentation form is attached to this report.

I. Training information and documentation Check all that apply. Every individual that performs renovation work is required to be trained in lead safe work practices. **Firms shall not recognize on the job training from other firms**

Job site had non-certified workers on site and on-the-job-training was provided to them to ensure lead safe renovation was performed.

Names of workers that received on-the-job training: _____

Job site had workers that were certified to do renovations in Iowa.

Names and certification number of workers: _____

Not applicable. The certified individual listed in section D of this report was the only renovator.

J. Post-renovation cleaning verification or clearance testing

Each renovation must conclude with post-renovation cleaning verification or clearance testing. Only Iowa certified lead-safe renovators, lead abatement contractors, or lead abatement worker can perform the post-renovation cleaning verification. Only Iowa certified sampling technicians or lead inspector/risk assessors can perform clearance testing. Check one.

Clearance testing. The clearance report from the certified sampling technician or lead inspector/risk assessor must be attached to this renovation report.

Post-renovation cleaning verification. Visual exam was performed.

Date of post-renovation cleaning verification was performed _____(day/month/year)

Expiration date of cleaning verification card _____(month/year)

Window sills and troughs in all work areas passed the cleaning verification

Counter tops and bare floors passed cleaning verification

K. Other applicable laws

Federal law requires that any known information about lead-based paint be disclosed when residential properties built before 1978 are sold or leased. Known information would include results from recognized testing kits. If a recognized test kits was used during this renovation then the property owner will need to disclose this renovation report. In addition to any known information the brochure, *Lead Poisoning: How to Protect Iowa Families or the Federal Renovate Right booklet* is required to be given out. The U.S. Environmental Protection Agency (EPA) and the Department of Housing and Urban Development (HUD) both enforce the disclosure rule.

IOWA'S PRE-RENOVATION NOTICIFCATION RULE:

Iowa law requires a notification prior to renovations that take place in residential property or child occupied facilities built prior to 1978. The booklet- *Lead Poisoning: How to Protect Iowa Families OR the Federal Renovate Right booklet* is also needed for compliance with these rules.

Check to indicate that the notification and brochure were given prior to this renovation.

L. Signatures more than one signature may be required for property owner/other parties – see section B of this report.

Signature of Iowa certified individual listed in section D of this report

Date: _____