

## ODHA Policy on License Plate Readers

In April 2014, the Board of Directors of the Orinda Downs Homeowners Association (OHDA) adopted its “Surveillance Camera Security Policy” and notified members and posted it on the website maintained then. The policy at that time pertained to two cameras installed and maintained by Steve Herrin, then an officer on the Board. Some years later, the Board - - after determining that the initial camera system was inadequate and difficult to maintain - - contracted with Flock Safety to install three license plate reader cameras (“Readers”) two at the two entry points into Orinda Downs and one at the park. At a subsequent meeting, the Board updated the security policy for use of images captured by those cameras. That policy is restated here.

The safety and security of the community and its property are deemed to be vital aspects of the ODHA community. It is and was the intent that signage and visibility of the Readers may act as a deterrent to illegal behavior and be used as a means of identification in the event of criminal activity. While only sporadic, there have been instances of break-ins in the community, and the Readers have provided and continue to provide to Orinda Police an avenue for investigation and possible arrest and prosecution of offenders.

The above policy and practice aimed at prevention and detection of unlawful activity must, of course be balanced for privacy concerns of both residents who live in the Downs and non-residents or travel through it. The following, in addition to the above, states the current policy for the information of residents and any who may view our website and is also published to be compliant with requirements of state law.

Access to the Flock system is currently available to the OHDA president and the OHDA treasurer. The site and data the system may capture is only visited by any OHDA officer with access, other than for any very occasional required maintenance or updating, when the Board is notified of an alleged criminal activity in the area covered by the Readers that data captured may assist law enforcement in addressing. Access is also provided directly to the Orinda Police Department. No special training is provided to board members as they do no more than any routine maintenance and any referral to local police that may be required. Board members make no independent review of actual data captured by the Readers. The Board does not have and has no interest in having access to any database that matches license plate numbers to ownership of vehicles. The password to the site is not shared outside of the Board and Orinda Police Department. The Orinda Police are not authorized to share the information with any other entity not directly involved in addressing

or potentially prosecuting the particular criminal activity being investigated in accordance with this policy.

Data has been maintained in accordance with Flock policy which was for maintenance of license plate data and the related video for thirty days and then deletion of all such data. The new Flock policy of reducing retention of data to seven days will be implemented as soon as feasible, if it has not already been reduced to that level.

Restated on August 24, 2026