

DOJ / Federal Filing Contact List

Important Notice

This contact list is provided for general informational purposes only and does not constitute legal advice. Federal filing requirements can change, and the correct office depends on the type of matter being filed. FARA filings are handled through the DOJ's FARA Unit, while civil federal matters may involve other DOJ divisions depending on the issue.[justice+2](#)

FARA Unit Contact Information

The DOJ's FARA Unit handles Foreign Agents Registration Act questions, eFile issues, and public record inquiries.[justice+1](#)

- **Office:** Department of Justice, National Security Division, FARA Unit.[justice](#)
- **Street Address:** 175 N Street, NE, Constitution Square, Building 3, Room 1.204, Washington, DC 20002.[justice](#)
- **Mailing Address:** U.S. Department of Justice, NSD, FARA Unit, 175 N Street, NE, Constitution Square, Building 3, Room 1.100, Washington, DC 20002.[justice](#)
- **Phone:** (202) 233-0776.[justice](#)
- **Alternate Phone / Appointments:** (202) 233-0777.[justice](#)
- **Email:** fara.public@usdoj.gov.[justice](#)
- **Public Office Hours:** Monday through Friday, 11:00 a.m. to 3:00 p.m., by appointment only.[justice](#)
- **Deliveries:** Monday through Friday, 8:30 a.m. to 5:00 p.m..[justice](#)

Civil Division Contact Information

For general DOJ Civil Division correspondence, the Department lists the following contact information.[justice](#)

- **Mailing Address:** U.S. Department of Justice, Civil Division, 950 Pennsylvania Avenue, N.W., Washington, DC 20530-0001.[justice](#)
- **Email:** Civil.Feedback@usdoj.gov.[justice](#)
- **Main Switchboard:** +1 (202) 514-2000.[justice](#)

RICO Filing Note

Civil RICO cases are generally filed in federal district court, not directly

through a DOJ intake office.nysd.uscourts+1

If you are preparing a RICO matter, the most important contact is usually the clerk's office of the specific federal court where the case will be filed, because local rules may require a separate RICO statement or other supplemental filing.jenner+1+2

Downloadable-Style Checklist

You can place this under a button labeled "Download Contact Checklist."

- Confirm whether the matter is FARA, civil RICO, or another federal issue.
- Use the FARA Unit for registration and eFile questions.justice+1
- Use the DOJ Civil Division for general civil correspondence.[justice](#)
- Use the federal court clerk's office for RICO filing procedures.jenner+1
- Verify the current mailing address, phone number, and email before filing.
- Save a copy of every submitted document and confirmation receipt.