



## **SOUTH TEXAS LBC #43 POLICIES AND PROCEDURES**

### **OVERVIEW**

The policies and procedures contained in this document are supplemental. All rules, policies and procedures as stated in the LBC Bylaws and the USA Boxing Rulebook must be followed. The information provided herein is specific to this LBC and cannot contradict or violate bylaws and rulebook. This list is provided for the members' convenience and may be updated from time to time. This policy manual addresses the needs of the South Texas Amateur Boxing Association. The goal is to provide clarity, uniformity, and efficiency. The policy manual ensures that the focus is always on developing athletes, coaches, and officials at the grassroots level for USA Boxing.

### **MEMBERS**

#### **Athletes & Non-Athletes**

An active Member is an individual who is actively engaged in amateur boxing as a competitor, coach or official. Members of USA Boxing & STABA shall be in good standing if the following provisions have been met:

1. Has paid his or her annual membership dues for the current year.
2. Has no outstanding amounts owed to USA boxing or STABA.
3. Has no membership or sanction restrictions imposed on them.
4. Is not subject to a disciplinary investigation or action by USA Boxing or STABA.
5. If applicable, has fulfilled all terms and conditions of a prior disciplinary investigation or action to the satisfaction of USA Boxing and STABA.
6. Has complied with Bylaws, Rules, Policies, and Procedures of USA Boxing and STABA.
7. All required certifications (coaches, officials, etc.) are up to date.
8. SafeSport training and background checks are up to date.

### **SANCTIONS**

- A. Event Competition dates must be reserved with the LBC in writing or verbal and approval granted 60 days before the event.
- B. All sanction events must be paid for 30 days before the event. The sanction event application must be filled out completely and mailed to STABA P.O. Box 1, San Benito, Texas 78586.
- C. STABA will issue only two sanctions in one day provided sanctions are in separate subdistricts within the LBC and at least one hundred miles apart.
- D. Sanction Holder (club) is responsible for providing a certified M.D. or D.O. to conduct the

pre-bout and post physicals and must be at the ringside during all the bouts. Sanction Holder is responsible for doctor stipend up to \$100 per day.

- E. Host club must notify the LBC President at least 14 days out from the event if they have not been successful in booking a physician for the event. Sanction may be cancelled if a Physician is not secured. Rescheduling of sanction is based on availability.
- F. Club Sanctions will not be issued to a solo individual whose interest is commercial and who does not have oversight by a Board of Directors as described by the Texas. Organizational Code.
- G. Sanctions will be granted to an individual club that is registered with USA Boxing and has resided at its registered location for 6 months with five registered athletes.
- H. The Sanction holder is responsible for providing the ring, ring stools, tables, chairs, gloves, spit buckets, ring announcer, Covid Supplies and Security if needed.
- I. Providing a courtesy meal for officials is required.
- J. Every sanction holder may be required to provide a “Financial statement for Competition” to the LBC within 15 days of the final day of competition. All receipts pertaining to Financial Statement may be requested by the LBC.
- K. Non-compliance to any of the above items may result in the denial or disapproval of a sanction at the discretion of the Sanction Committee which shall act for the LBC and the Board of Governors, during the interval between its meetings.
- L. Non-compliance of any of the policy may result in denial of said sanction.

## **MATCHMAKING**

- A. All matchmaking bouts must be pre-matched.
- B. Athletes **MUST** present their book at time of weigh ins. **NO BOOK! NO BOX!**
- C. All pre-match bouts must be turned in no later than 5 days before the start of the event.
- D. Pre-matching and onsite matchmaking will be conducted and supervised by the supervisor of the event.
- E. D. No books will be done on the day of the event.
- F. E. This policy can be change at any time for any unforeseen circumstances.
- G. Matched bouts must be in accordance with weight limitations described in the Rule Book. (See the Guide for Making Matches at the Local Level in the Forms section)

## **BOXING OFFICIALS**

- A. The Chief of Officials (COO) will send out an email request 7 to 10 days before an event requesting Officials for that event. Officials are to respond back (via email) no later than 4 days before the event.
- B. Officials who show up to an event “unannounced” will primarily be assigned to assist in the athlete pre-gloving/inspection at the gloving table.
- C. Include in your email response if you can be at weigh-ins or just Officiate at the event.
- D. All Officials must report 1 hour prior to the 1<sup>st</sup> bell.
- E. Officials must be in the proper attire and have the necessary tools to be an effective Officials (pens, black marker, and highlighter).
- F. Officials must keep their contact information updated with the COO (email and phone number) annually.
- G. The Officials email list will be updated by the COO at least twice a year. An Official that is not active and had not Officiated in the last 90 days will be removed from the email list. Event information will still be available on our website at southtexaslbc.org.

- H. Failure to follow the email notification procedures will not prevent an Official from working. An Official will be permitted to work as a n “unannounced” Official.
- I. Officials must have their Officials Passbook to work. This is proof that you are certified, trained, and eligible to work.
- J. Officials who report to an event to work as an Official will be expected to continue to work as an Official throughout said event. No dual roles (Official for a couple of bouts and Coach for a couple of bouts) will be permitted at an event or tournament. The Supervisor has the right to relax this rule when there are not conflicts with the coaches at said event.
- K. You must let the Supervisor Know if you are working the event or tournament as a Coach or Official before the start of the competition.
- L. Being an “Announced Official” is a requirement of being active in the LBC.

## **OFFICIALS’ PROFICIENCY LEVELS**

### **To Become a Level I**

1. Become a Registered Member of USA Boxing
2. Attend a Clinic or R/J Workshop and pass the Level I exam online with 80% or better
3. Obtain an Officials Passbook d. Stay in contact with your LBC COO for mentoring and further instructions

### **To Elevate to a Level II**

1. Have a current USA Boxing membership
2. Have been a Level I official for at least 2 years and kept certification current
3. Officiated at an association and regional advancing tournament
4. Active at LBC competitions (as defined and published by the R/J Commission in the COO manual) and had satisfactory performance
5. Attend an in-person Officials Clinic or R/J Workshop and pass the Level II exam online with 80% or better

### **To Elevate to a Level III**

1. Registered member for at least 3 years and be currently registered
2. Have been a Level II official for a minimum of 2 years
3. Officiated at Regional and/or National level for a minimum of 2 years
4. Active at LBC competitions (as defined and published by the R/J Commission in the COO manual) and had satisfactory performance
5. Attend and Officiate at a designated National Tournament, take the Level III exam and pass with 90% or better

### **Maintenance for All Levels**

- All officials must attend an official’s clinic or workshop every 2 years
- Officials may test to re-certify 1 year prior to the expiration date of their current certification.
- If an official allows their certification to lapse, they will drop down one level until the appropriate level test can be taken.

## **CODE OF CONDUCT**

Officials and coaches working at an LBC 43 sanctioned event must comply with the USA Boxing Code of Conduct. Alcohol consumption, un-sportsman-like behavior, perceived conflict of interest

or any violation of the Code of Conduct may result in disciplinary actions as listed in the USA Boxing National Rulebook. Code of conduct applies to weigh-in, field of play, and during event; and any situation that may ignite a situation after an event. For detail information listed on the Code of Conduct, refer to Appendix C in the USA Boxing National Rulebook.

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