



# BYLAWS

## FOR LOCAL BOXING COMMITTEES

(Revised 2015)

*NOTE: The content of these Bylaws are mandatory in their entirety for all LBCs. Exceptions are permissible only if court rulings or state regulatory agencies require deviation. For those items not addressed in these Bylaws, the National Bylaws prevail.*

### USA Boxing, Inc.

USA Boxing, South Texas Association, Inc.

Local Boxing Committee (LBC)

#### SECTION I

#### OBJECTIVES, BOUNDARIES, JURISDICTION

**101 OBJECTIVES** - The objectives shall be to foster, develop, promote, and coordinate recreational and competitive amateur boxing opportunities for all member athletes and supportive participants, and to supervise boxing matters as may properly come within its purview and shall be consistent with those of the USA Boxing Bylaws.

*NOTE: It is intended that the LBC shall have and continue to have the status of an organization which is exempt from federal income taxation under section 501(c) (3) of the Internal Revenue Code. If the LBC has that status, whether obtained on its own or under USA Boxing's umbrella, contributions, bequests and gifts are deductible for federal income, estate and gift tax purposes under sections 170(c)(2) and 2055(a)(2) thereof, respectively. The Bylaws shall be construed and all powers and activities of the LBC shall be limited accordingly. Notwithstanding any provision of these Bylaws, the LBC shall not carry on any activities not permitted by an organization having such status. If incorporated, the Articles of Incorporation of the LBC shall also affect the purposes of this clause.*

**102 NAME AND BOUNDARIES** - The geographic boundaries and name designation of the LBC shall be set forth by USA Boxing. The name of this LBC shall be designated as follows: "USA Boxing, South Texas Association." If incorporated, the LBCs name may include the abbreviation "Inc."

**103 JURISDICTION** - The LBC has jurisdiction over the sport of amateur boxing as has been delegated to it by USA Boxing.

#### SECTION II

#### MEMBERSHIP

**201 TYPES** - The membership shall consist of the following:

(1) MEMBER CLUBS

- (a) For an organization to qualify to register for a club membership, that club or organization must have the same objectives as stated in 101.
- (b) Those boxing organizations which have joined and are in good standing as members of the LBC and who have athletes and/or non-athletes registered to represent said organization in the sport of amateur boxing.
- (c) Those organizations which conduct a program in amateur boxing or are composed of persons joined together in support of some aspect of amateur boxing.
- (d) Each member club shall designate a "club representative," who is a non-athlete member of the LBC, and registered with said member club, to the LBC Board of Governors. A person may represent no more than one (1) club.
  - (1) A minimum of five (5) registered member boxers is required for a club to be able to vote.
  - (2) A member club must have been a registered club of the LBC for six (6) consecutive months prior to the election.
  - (3) A club representative must have been a registered, non-athlete member of the LBC and the member club for six (6) consecutive months prior to the election.
  - (4) Each member of the Board of Governors shall have one (1) vote on each matter submitted to the Board of Governors for its consideration.

(2) **INDIVIDUAL MEMBERS**

- (a) Amateur boxers, coaches, officials, and other individuals interested in the purposes and programs of the LBC, may join USA Boxing. Any member may attend meetings of the LBC with voice but not vote.
- (b) Membership is valid when all application requirements have been met.

**202 RESPONSIBILITIES**

**INCOME** - Any income derived from an event requiring a USA Boxing sanction must be used for further promotion of amateur boxing, for an approved charity (status as 501 (c) 3, not for-profit entity) or for the general welfare of the LBC or USA Boxing as a whole.

**SECTION III  
MANAGEMENT**

**301 LBC BOARD OF DIRECTORS**

- (1) **MEMBERS** - The LBC Board of Directors shall consist of the LBC officers and two (2) athletes. LBC officers are President, Vice-President, Treasurer, Secretary, Registration Chair, and Chief of Officials.
- (2) **DUTIES AND POWERS** - The Board of Directors shall act for the LBC, and LBC Board of Governors, during the interval between its meetings, except that it cannot amend these Bylaws. The Board shall have the power and it shall be its duty to:
  - (a) Establish and lend direction on programs and policies (not in conflict with these bylaws)
  - (b) Prepare and review the annual budget
  - (c) Ensure the LBC operates in accordance with USA Boxing LBC Financial Policies

- (d) Call regular or special meetings of LBC Board of Directors and Board of Governors

### **302 BOARD OF GOVERNORS**

- (1) **MEMBERS** - The LBC Board of Governors shall consist of club representatives and members of the LBC Board of Directors.
- (2) **DUTIES AND POWERS** - The management of the business affairs of the LBC is the responsibility of the Board of Governors. In addition to the duties and powers prescribed in the Rules of USA Boxing or in these Bylaws, the LBC Board of Governors shall have the power, and it shall be its duty to:
  - (a) Elect the Board of Directors in an election year
  - (b) Review and adopt the annual budget of the LBC
  - (c) Call regular and special meetings of the LBC

## **SECTION IV OFFICERS**

**401 TITLES** – The elected officers are President, Vice-President, Treasurer, Secretary, Chief of Officials, and Registration Chair. The President, Vice-President, Treasurer, and Secretary shall be elected by the Board of Governors. The Chief of Officials shall be elected by the registered officials in the LBC. The Registration Chair shall be elected by the LBC’s Board of Directors. Any office may be combined with another except with that of President.

**402 ELIGIBILITY** – Only current members of USA Boxing and the LBC are eligible to hold office. All members of the Board of Directors must have a valid email address and be able to communicate via email.

- (1) The President, Vice President, Secretary, Treasurer, and Registration Chair shall:  
Be eighteen (18) years of age or older
  - (a) Have been a registered, non-athlete member of the LBC for at least one (1) year
  - (b) Not have been suspended by USA Boxing for any reason, unless an error was made on your background screening and you have since been cleared
  - (c) Not have a record of a felony criminal conviction involving theft, financial improprieties, and other crimes involving moral turpitude
- (2) The Chief of Officials shall:
  - (a) Be eighteen (18) years of age or older
  - (b) Have been a registered, non-athlete member of the LBC for at least one (1) year
  - (c) Have been a certified Official for the LBC for at least one (1) year
  - (d) Not have been suspended by USA Boxing for any reason, unless an error was made on your background screening and you have since been cleared
- (3) The Athlete Representative shall:
  - (a) Be eighteen (18) years of age or older
  - (b) Have been a registered athlete in the LBC for at least sixty (60) days
  - (c) Have participated in amateur boxing within the three (3) years preceding the election

## **403 ELECTIONS**

### **(1) NOTIFICATION**

- (a) An email notice of elections will be sent to each club and voting member a minimum of 60 days prior to elections, and then again 30 days prior.
- (b) Candidates for office MUST submit name and desired office to USA Boxing a minimum of 21 days prior to election.
- (c) Candidates for office will be announced via email and website (if LBC has one) to all eligible voters a minimum of five (5) days prior to elections.

### **(2) VOTING PROCEDURES**

- (a) No member may cast more than one (1) vote
- (b) Eligible voters must vote online according to USA Boxing's LBC Voting Procedures.

**404 TERM OF OFFICE** – Each officer serves a four-year (4) term and may be elected to the same office without restriction for any number of terms. New officer terms are effective immediately upon completion of the election.

**405 DUTIES** – The duties of the officers are hereafter set forth, and such others as may be designated by the LBC Board of Governors from time to time.

- (1) **PRESIDENT** – The President calls meetings as mandated in these Bylaws and when and where deemed necessary, presides at all meetings, and appoints committee chairperson for committees as may be necessary to fulfill the duties and responsibilities of the LBC, with advice and consent of the Board of Directors. He/she shall be an ex-officio member of all committees. The President is responsible to see that certification opportunities for officials and coaches in the LBC are provided on a regular basis.
- (2) **VICE-PRESIDENT** – In the event that the President is unable to serve, the Vice-President shall act on his/her behalf until the President is able to serve or until a successor is duly elected. He/she shall be an ex-officio member of all committees.
- (3) **SECRETARY** – The Secretary is responsible for keeping a record of all meetings, official correspondences, issuing meeting notices and copies of the minutes to the Board of Governors, and making such reports to USA Boxing as required by Section IX.
- (4) **TREASURER** – The Treasurer receives all monies and pays all bills approved by the LBC Board of Directors. The Treasurer is responsible for maintaining all financial records, including bank records, and for making timely reports to the LBC Board of Governors.
- (5) **REGISTRATION CHAIR** - The Registration Chair is responsible for providing assistance to members with regard to the online registration process for individual memberships, club memberships, and sanctions. He/she shall issue passbooks and maintain member files in accordance with the LBC's policy. The Registration Chair is often the main contact for members who have questions regarding membership, coaches and officials clinics, and sanctioned events. The Registration Chair may appoint Deputy Registrars and may assign authority to issue sanctions and approvals to an administrative sub-committee within the LBC for efficiency and convenience.
- (6) **CHIEF OF OFFICIALS** - The Chief of Officials is responsible for overseeing officiating in the LBC. The Chief of Officials may divide the LBC into sub-districts and assign sub-district Chiefs of Officials with the recommendation of the president and approval by the LBC Board of Directors.
- (7) **VACANCIES** – In the event that a member of the Board of Directors, other than the President and Athlete Representative(s), is unable to serve, the Board of Directors shall

appoint a member of the LBC to serve until the disabled director is able to serve or until a successor is duly named and approved by the LBC Board of Directors. In the event that the President is unable to serve, the Vice President shall perform the duties of the President until the President is able to resume his/her duties. If the President is unable to serve the remainder of his term, the Vice President shall continue to serve as the interim President for the remainder of the term. If an Athlete Representative is unable to serve out his or her term, that vacancy must be filled in the same manner as the position was elected in the first place; meaning an election must be held.

**406 REMOVAL OF A BOARD MEMBER** – Any elected member of the Board of Directors may be removed with or without cause, at any time, by vote of three-quarters (3/4) of the members of the Board of Governors. The process is as follows:

- (1) PETITIONER - A member of the LBC Board of Governors must submit to USA Boxing a Board Member Removal Petition consisting of the rationale for recall, and names of a minimum of 3/4 of the voting members of the LBC who favor the recall.
- (2) NEW ELECTION - Once the petition has been accepted and validated, a new election will occur, as specified in USA Boxing's LBC Voting Procedures.

## **SECTION V MEETINGS**

**501 ANNUAL MEETING** – All LBCs will have an annual meeting to which all current members are invited. The scheduling of this meeting is up to the LBC Board of Directors.

**502 SPECIAL MEETING** – Should the president fail to call regular meetings or should special meetings be required, meetings may be called upon the request of any three (3) members of the Board of Directors or by petition of fifty percent (50%) of the registered clubs.

### **503 NOTICES**

- (1) Not less than fifteen (15) days' notice must be given by the secretary for any annual or special meetings of the LBC Board of Governors or Board of Directors.
- (2) The notice of a meeting shall contain the time, date, site, and agenda. For special meetings, the purpose of such meetings shall be given.
- (3) The notice shall be sent to the email address on file for members of the LBC Board of Governors and Board of Directors.

**504 ORDER OF BUSINESS** – At all meetings of the LBC Board of Governors or Board of Directors the following is the order of business:

- (1) Roll Call
- (2) Reading, correction and adoption of minutes
- (3) Reports of Officers
- (4) Reports of Committees
- (5) Unfinished Business
- (6) New Business
- (7) Topics for Discussion
- (8) Adjournment

**505 QUORUM** – A quorum at all meetings shall consist of at least one-third (1/3) of the membership who are eligible to vote. If any meeting does not have a quorum, the Chair may either postpone the meeting for a later date, or decide to conduct the meeting, handling all LBC business except those matters requiring a vote.

**506 RULES OF ORDER** – At all meetings, the current edition of Roberts Rules of Order, newly revised, are the procedural rules.

## **SECTION VI COMMITTEES**

**601 COMMITTEES** – The President, with the advice and consent of the LBC Board of Directors, may establish committees when it becomes necessary to conduct the business of the LBC, including, but not limited to Finance, Junior Olympic, Registration, Officials, Coaches, Tournament Planning, and Judicial (appointed per USA Boxing Grievance and Complaint Policy).

### **602 CHAIRPERSONS**

- (1) The duties of the chair of each committee are as follows:
- (a) Presides at all meetings of the committee,
  - (b) Sees that all duties and responsibilities of the committee or sub-committee in his/her charge are properly and promptly carried out,
  - (c) Appoints such sub-committees as may be necessary to fulfill the duties and responsibilities of the committee,
  - (d) Communicates with the committee members to keep them fully informed,
  - (e) Keeps the LBC President and Secretary informed of committee actions and recommendations,
  - (f) Forwards reports or minutes of all meetings to the President and Secretary,
  - (g) Performs such specific duties as outlined in LBC policy.

**603 MEMBERSHIP** – Members of all committees shall be appointed by the President with the advice and consent of the chairmen.

## **SECTION VII CONDITIONS OF COMPETITION**

**701 GENERAL** – The conditions of competition in any USA Boxing event, and the rules governing it, shall be those established by USA Boxing.

## **SECTION VIII DUES AND FEES**

**801 CLUB** – Every active member club joins the LBC and USA Boxing by submitting an approved application and by paying an annual fee established by the LBC and USA Boxing. Memberships are for the calendar year January 1 to December 31.

- 802 ATHLETE AND NON-ATHLETE REGISTRATION** – Each athlete and non-athlete member joins the LBC and USA Boxing by submitting an approved application and by paying an annual fee established by the LBC and USA Boxing. Memberships are for the calendar year January 1 to December 31.
- 803 SANCTION FEES** – Each applicant for sanction shall submit such fees and documents as required by USA Boxing.
- 804 ADDITIONAL FEES**
- (a) Background Screening - All non-athlete members are required to pass a criminal background screening every other year. This fee is set by USA Boxing and the company enlisted to perform the screenings.
  - (b) Lost Passbook - LBCs may charge a replacement fee for lost passbooks, not to exceed \$50.

## **SECTION IX REPORT AND REMITTANCE**

- 901 MINUTES** – The Secretary of the LBC shall, within thirty (30) days after each meeting of the LBC, provide a copy of the minutes of said meeting to USA Boxing.
- 902 MEETING NOTICES** – The Secretary shall forward to USA Boxing copies of all meeting notices issued by the LBC at the time of such issue, including all those sent to the members of the LBC Board of Governors.
- 903 ANNUAL REPORTS** – The secretary shall forward to USA Boxing a copy of the audit of the accounts of the LBC, along with a complete report on the proceedings of the annual meeting of the LBC, within thirty (30) days following the annual meeting. The audit of accounts is to be signed either by a certified public accountant, or the LBC Treasurer. The Secretary shall forward to USA Boxing a copy of the Form 990 when filed (if LBC is required to file).
- 904 GENERAL** – The LBC shall make reports and remittances to USA Boxing as specified by the USA Boxing Board of Directors. The LBC President, Vice-President, Secretary, and Treasurer are responsible for reports and remittances.

## **SECTION X HEARINGS, APPEALS, AND ATHLETES' RIGHTS**

- 1001 BILL OF RIGHTS** – The LBC shall respect and protect the right of every individual who is eligible to participate if selected (or attempt to qualify for selection to participate) as an athlete, coach, or official, representing the United States in any international amateur athletic competition, so long as such competition is conducted in compliance with national and applicable international requirements.

## **SECTION XI**

## MISCELLANEOUS

- 1101 FISCAL YEAR** – The fiscal year of the LBC shall correspond to USA Boxing’s fiscal year.
- 1102 CONTACT INFORMATION** – All LBCs must submit a mailing address and email address for use by USA Boxing.
- 1103 SAVINGS CLAUSE:** Failure of literal or complete compliance with the provisions of the Constitution and Bylaws in respect to dates and times of notice, or the sending or receipt of the same, or errors in phraseology of notice of proposals which, in the judgment of the members at meeting held, do not cause substantial injury to the rights of members, shall not invalidate the actions or proceedings of the members at any meeting.
- 1104 DISSOLUTION** - Upon dissolution, the net assets of the LBC will not inure to the benefit of any private individual or corporation, but will be distributed to USA Boxing, Inc. to be used exclusively for educational or charitable purposes, or, if USA Boxing is not in existence, or is not then a corporation which is exempt under 501(c)(3) of the Internal Revenue Code and to which contributions, bequests and gifts are deductible under sections 170(c)(2), 2055(a)(2) and 2522(a)(2) thereof, such assets shall be distributed to such a corporation, to be used exclusively for educational or charitable purposes.