

MT. SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS SPECIAL MEETING AGENDA TUESDAY – OCTOBER 23, 2018 – 6:00PM MT. SHASTA CITY PARK – UPPER LODGE

Note for Public Comment - The public will have an opportunity to comment on any agenda item or any other matter under **AUDIENCE NOT ON AGENDA** or during Board discussion of that agenda item. If a speaker requires more than 3 minutes for his or her comments, the speaker may submit additional comments in writing to the Board Clerk. Speakers may not cede their time. If you desire a written response, please provide your mailing address.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CHAIRMAN'S COMMENTS**
4. **CORRESPONDENCE –**
The Ford Family Foundation – Notification of \$2500 grant award to the District for the "70 Years of Service" event
Briana Myers, Recreation Coordinator – Letter of Resignation / Acceptance
5. **AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)
6. **AUDIENCE ON AGENDA –**
Friends of the Park Committee – (See Old Business – Measure P Committee Update)
Dana Barton, Assistant County Counsel (See Old Business – Measure P)
John Stackfleth, Rink Manager / FOR (See Old Business – Siskiyou Ice Rink Update)
7. **CONSENT AGENDA - Approval**
 - Minutes – September 11, 2018 Regular Meeting
8. **PUBLIC COMMENTS – Regarding Measure P**

The District Administrator has received a request from several local residents to have the opportunity to address the Board and provide input on Measure P – Information
9. **OLD BUSINESS –**
Friends of the Park / Measure P Committee Update – The Board will hear a report from the Friends of the Park Committee concerning the Measure P campaign and continued outreach to the local voting community – Information only
Siskiyou Ice Rink 1819 Season Update & MOU Review/ Rink Committee Report – Rink Manager John Stackfleth will provide information concerning the upcoming season / A report from the Rink Committee will be heard as a follow-up to the Committee's October 4 meeting with discussion directed towards the draft 1819 MOU between the District and Friends of the Rink presented for Board review and approval – Discussion & Recommendations

The District Administrator respectfully requests Board approval of the draft MOU, as amended, per Rink Committee recommendations – Possible action

Shasta Valley Resource Conservation District – Contract for Services to Prepare Grant Proposals and Provide Grant Management Services Relating to the City Park Sewer Project – Pursuant to discussion heard at the August 14, 2018 regular meeting, Ed Stanton, SVRCD District Administrator has prepared and submitted a contract for Board consideration & approval to facilitate preparation of grant proposals and grant management services by SVRCD for the District relating to the City Park Sewer Project – Discussion & Recommendations

The District Administrator respectfully requests Board approval and authorization to execute the contract agreement for services to be provided by the Shasta Valley Resource Conservation District – Possible Action

10. NEW BUSINESS –

Official Notification from the Weed Recreation & Parks District Board Chairman Martin Nicholas to Initiate a 30-day Termination Notice Regarding the Current Service Agreement between Mt. Shasta and Weed / Transitional Services Agreement – The Weed Recreation & Parks District has provided a written 30-day notice to Mt. Shasta of its' intent to initiate the termination of the current FY 1819 service agreement, effective October 23, 2018, to position a new administrator & office manager to assume responsibility for District management & operations – Discussion & Recommendations

The Weed Recreation & Parks District Board is requesting approval to consider a temporary Transitional Services Agreement thru December 31, 2018 (or as needed), to facilitate oversight and training of the new District personnel / A draft of the proposed transitional services agreement & terms of responsibilities will be discussed – Discussion & Recommendations

The District Administrator respectfully requests Board approval to accept the 30-day written notification from the Weed Recreation & Parks District Board to initiate the service agreement termination process, effective October 23, 2018 – Possible Action

The District Administrator respectfully requests Board approval of the proposed Transitional Services Agreement between Weed Recreation and Parks District and Mt. Shasta Recreation & Parks District as presented, effective November 23, 2018 – Possible Action

Mt. Shasta Senior Nutrition Program – Discussion will be heard concerning the District's intent to submit notification to Planning & Service Area 2, Area Agency on Aging of the District's intent to relinquish the service provider contract with the CA Department of Aging upon the conclusion of the FY1819 contract period, June 30, 2019 / Upon notification, Area Agency on Aging will establish a timetable to open the formal RFP process to potential bidders interested in applying for service provider funding for FY1920 - Discussion & Recommendations

The District Administrator requests authorization from the Board to proceed with written notification to PSA 2, Area Agency on Aging – Possible Action

11. REPORTS -

MAINTENANCE / SUPERVISOR JOHN ZANNI

Monthly report and equipment updates

RECREATION

Update on planned programming
District's "70th Anniversary" Celebration – Follow-Up

DISTRICT ADMINISTRATOR –

- September activities report
- Recreation Coordinator Vacancy & Recruitment
- Tele-Conferencing Information
- Board Meeting Scheduling Options
- Senior Nutrition Program

12. BUDGET & FINANCE –

FY 1819 September financial, as reconciled with the County - September 30, 2018.

13. BOARD / STAFF COMMENTS

14. DISBURSEMENTS / BUDGET APPROPRIATIONS

Approval District 1819 – September payroll #2, October payroll #1 and September-October accounts payable disbursements

- **Motion #1 / District** Total – to be presented at meeting

Approval Rink FY 1819 – September-October accounts payable disbursements

- **Motion #2 / Rink** Total – to be presented at meeting

Approval Senior Nutrition - Payroll & accounts payable disbursements – 9/1-30/18

- **Motion #3 / SNP** Total – to be presented at meeting

15. CLOSED SESSION – Brown Act Section 54957 – Personnel Matters

REPORT OUT OF CLOSED SESSION

16. ADJOURN