

# MT. SHASTA RECREATION & PARKS DISTRICT

## BOARD OF DIRECTORS SPECIAL MEETING AGENDA THURSDAY – NOVEMBER 15, 2018– 6:00PM MT. SHASTA CITY PARK – UPPER LODGE

**Note for Public Comment** - The public will have an opportunity to comment on any agenda item or any other matter under **AUDIENCE NOT ON AGENDA** or during Board discussion of that agenda item. If a speaker requires more than 3 minutes for his or her comments, the speaker may submit additional comments in writing to the Board Clerk. Speakers may not cede their time. If you desire a written response, please provide your mailing address.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CHAIRMAN'S COMMENTS**
4. **CORRESPONDENCE –**
5. **AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)
6. **CONSENT AGENDA -**
  - Minutes – October 23, 2018 Special Meeting (table)
7. **OLD BUSINESS –**

**Shasta Valley Resource Conservation District – Contract for Services to Prepare Grant Proposals and Provide Grant Management Services Relating to the City Park Sewer Project** – Pursuant to discussion & recommendations made at the November 9, 2018 special meeting, Ed Stanton has prepared an amended services contract for Board consideration & approval to facilitate preparation of grant proposals and grant management services by SVRCD for the District relating to the City Park Sewer Project – Discussion & Recommendations

The District Administrator respectfully requests Board approval and authorization to execute the amended contract agreement for services to be provided by the Shasta Valley Resource Conservation District – Possible Action

**Regular Board Meeting Schedule Change** – (tabled November 9, 2018 special meeting)  
Discussion will be heard to consider the option of changing the District's regular monthly Board of Directors meeting from the 2<sup>nd</sup> Tuesday to the 3<sup>rd</sup> Thursday / Possible action by Resolution

**Resolution 1819 - #2 – A Resolution of the Board of Directors of the Mt. Shasta Recreation & Parks District Providing the Time and Place for Holding the Board's Regular Monthly Meetings (by title only)**

Roll Call Vote

**Transitional Services Agreement Between the Mt. Shasta and Weed Recreation & Parks Districts** – The District Administrator and Board Chairman will review the Transitional Services Agreement, approved by the Mt. Shasta Board at the November 9, 2018 special meeting, to address an amended request from Weed for the provision of transitional administrative duties only, to be provided by Mt. Shasta Recreation & Parks District. Clarification will be provided and recommendations heard for approval of the newly amended service agreement request, scope of duties to be provided, and the agreement timeline – Discussion & possible action

**8. NEW BUSINESS-**

**Prop 68 Grant Funding Information** – The District Administrator will provide information concerning upcoming Prop 68 funding – State Park Development & Community Revitalization Program / Granting criteria & timeline for appropriation

**9. REPORTS -**

**MAINTENANCE / SUPERVISOR JOHN ZANNI**

Monthly report – updates

**RECREATION**

No report

**DISTRICT ADMINISTRATOR –**

- Measure P / Election Update
- Senior Nutrition Program

**10. BUDGET & FINANCE –**

FY 1819 October financial, as reconciled with the County - October 31, 2018.

**11. BOARD / STAFF COMMENTS**

**12. DISBURSEMENTS / BUDGET APPROPRIATIONS**

**Approval District 1819** – October payroll #2, November payroll #1 and October-November accounts payable disbursements

- **Motion #1 / District**      Total – to be presented at meeting

**Approval Rink FY 1819** – October-November accounts payable disbursements

- **Motion #2 / Rink**      Total – to be presented at meeting

**Approval Senior Nutrition** - Payroll & accounts payable disbursements – 10/1-31/18

- **Motion #3 / SNP**      Total – to be presented at meeting

**13. CLOSED SESSION – Brown Act Section 54957 – Personnel Matters**

**REPORT OUT OF CLOSED SESSION**

**14. ADJOURN**