



# VRBO/Airbnb Cleaning Checklist

This is a general guideline for each house that can be tailored per home to denote the specific needs for the visit, number of sheets, laundry needs, etc.

## House (Main & Apartment)

### Throughout the home

- Report if the smoke and carbon monoxide detectors are beeping
- Check for personal belongings left in rooms/ Report if possibly left by guests
- Check locks and close entry doors (report if battery warning on)
- Dust A/C vents, grids, and fans; test A/C and fans
- Set thermostats to the agreed-upon temperature for an empty house or an upcoming arrival
- Check and clean all windows (interior), AND close and lock all windows before leaving
- Check for pest control service needs
- Check for stains on carpets, rugs, furniture, or curtains
- Take photos of each room and patio once service completed
- Disinfect high-touch surfaces such as handles, doorknobs, and counters
- Walk through and check the home is not only clean but staged attractively

### Kitchen

- Load, run, and empty dishwasher; clean any dirty dishes and dishwasher rim Discard
- any leftover food
- Remove trash and recyclables; clean and sanitize trash can and replace trash bags
- Clean and disinfect counters, cabinets, tables, and chairs
- Clean range top and wipe inside of oven
- Clean, scrub, and sanitize sinks and backsplashes

- Clean and disinfect appliances (interiors and exteriors), including the inside microwave, and coffee maker
- Empty and clean inside and outside of refrigerator and freezer
- Wash floor (vacuum & mop)
- Wipe down windows and windowsills
- Refill soap dispenser
- Put out clean dish towels
- Ensure all dishes, utensils, pots and pans are clean and look visually appealing
- Clean and disinfect flatware, tableware, glasses, and mugs

## Bedrooms

- Change sheets and pillowcases — use “hotel-standard” bed making
- Check for wear and tear and clean/replace mattress pad, pillows, pillow protectors, sheets, and blankets
- Vacuum floor and under beds
- Remove trash and clean trash cans
- Check for personal belongings or trash left in drawers, closets, under the bed, behind the headboards, and behind nightstands
- Dust windowsills and ledges
- Dust furniture, knickknacks, ceiling fans, blinds, and windowsills and clean mirrors
- Clean and disinfect stereos, game systems, TVs, and remotes
- Ensure closets are stocked with appropriate number of hangers, extra-clean blankets, and pillows
- Wash linens at highest temperature and dry completely before storing

## Living room

- Clean and disinfect stereos, game systems, TVs and remotes
- Ensure welcome sheet/book is in a visible place and is in good condition
- Sweep, vacuum, and mop floors/carpets as applicable
- Check under cushions and couches for debris and other items
- Clean and straighten decor like pillows, blankets, etc.
- Dust windowsills and ledges
- Dust and clean furniture, blinds, picture frames, knickknacks, ceiling fans, and lamps
- Make sure all board games, movies, and books are in good condition and neatly organized
- Wash windows (interior) and sliding glass doors
- If applicable, check fireplace has no ashes and firewood is neatly stacked

## Bathrooms

- Clean, scrub, disinfect, and sanitize showers, bathtubs, vanity, sink, and backsplashes
- Clean mirrors
- Clean and sanitize toilets (inside, outside, under the front, around the base, and behind)
- Sweep and mop floors
- Remove trash and clean trash cans
- Wash tile walls.
- Replenish soap, bathroom liquids, and amenities
- Replenish toilet paper
- Set clean towels and shower mat — use “hotel-standard” staging
- Check for wear and tear or stains on towels
- Ensure shower curtains or doors are free of mold and water spots
- Wipe down windows and windowsills
- Clean dust and debris on vents and fans
- Clean and place hair dryer neatly under sink or in a drawer
- Ensure tissue box is sufficiently full
- Clean out drawers and cabinets
- Laundry Soap and Towels

## Laundry area

- Be sure washer and dryer are empty; clean out lint trap
- Wipe down machines (including seal areas) and leave open
- Wash floor (sweep or mop)
- Remove trash and clean trash cans
- Ensure laundry provisions are stocked (e.g., laundry detergent, dryer sheets, or fabric softener)
- Ensure iron, ironing board, and distilled water are in place

## Garage and outdoor spaces

- Dispose of all trash and recycling
- Sweep
- Ensure all owner items stored in the garage are secure
- Outdoor spaces
- Sweep porch and dust off entry door
- Wipe off patio set and straighten; ensure cushions are in good condition and are out for upcoming guests
- Wipe down BBQ grill, ensure grilling tools are clean and that there's enough propane (if applicable) for upcoming guests
- Ensure all outdoor lights are functioning