

South Shenango Township

6865 Collins Road
Jamestown, Pa. 16134
724-927-2703

Office of Code Enforcement

Violation No. _____

WRITTEN COMPLAINT FORM

Notice:

Whenever a violation of an ordinance occurs, or is alleged to have occurred, any person may file a written complaint. Such complaint, stating fully the cause and basis thereof, shall be filed with the Code Officer who shall investigate the matter and take action as provided by the Ordinances of the Township.



DATE: _____

COMPLAINANT: _____

COMPLAINANT ADDRESS: _____

COMPLAINANT PHONE: _____

NATURE OF COMPLAINT (explain): _____

ADDRESS OF ALLEGED VIOLATION:

OWNER OR VIOLATOR: _____

(For Township Use Only)

FINDINGS OF FACT: _____

REFERED TO: _____ DATE: _____

ACTION TAKEN: _____

CLEARED BY: _____ DATE: _____