

Minutes from Meeting held December 9, 2025

The December meeting of the South Shenango Township Supervisors was held on Tuesday, December 9, 2025, at the South Shenango Township Building, located at 6865 Collins Road, Jamestown, PA 16134. The meeting was called to order at 2:33 pm by Chairperson Joe Livingston. Present were Supervisors Joe Livingston and Mike Richter; Solicitor Brett Stedman; Roadmaster Jamie Fries; Property Main. Code Official Bob Goff and Secretary Rebecca Andrew. Three visitors signed in. Minutes from the November 11th meeting were reviewed and approved with a motion by Mike Richter and a second by Joe Livingston. MC

The Treasurer's report was as follows:

South Shenango Township General Fund

Previous Month's Balance –October 31, 2025	\$ 438,987.31
November Credits/Deposits	\$ 37,309.34
November Credits/Interest	\$ 883.92
November Debits/Checks	\$ 39,718.55
Balance as of November 30, 2025	\$ 437,462.02

South Shenango Twp. State Account

Previous Month's Balance –October 31, 2025	\$ 134,334.14
November Credits/Deposits-Interest	\$ 274.96
November Debits/Checks	\$ 4,597.94
Balance as of November 30, 2025	\$ 130,011.16

Mike Richter moved to accept the Treasurer's Report with a second by Joe Livingston. MC

Visitors Acknowledged –

Bob Hutton, A and B Land Surveying, presented a subdivision request on behalf of Leann J. McClimans. The proposal outlined the division of a 15-acre portion from parcel number 4703-033-5. It was noted that the subdivided area would be designated as a non-building lot.

Joe made a motion to approve the subdivision with a second by Mike Richter. MC

Mr. Hutton also presented a consolidation request for Tom Bost involving parcels numbered 4704-049-71-(R) and 4704-049-102-(R). The proposed consolidation would result in the vacating of the previous lot lines, thereby combining lots 70, 71, 72, 102, and 103 into a single parcel. This action was submitted to the board for consideration.

Joe made a motion to approve the consolidation with a second by Mike Richter. MC

Property Maintenance - Bob Goff

Bob Goff provided the board with an update on ongoing property maintenance issues within the township. During the discussion, Joe Livingston informed Bob that he intends to meet with him soon. The purpose of this meeting will be to review and discuss other property maintenance violations observed throughout the township.

Zoning Officer- Gary Johnson
Submitted a written report.

Roadmaster's Report – Jamie Fries

Jamie reported to the supervisors that the township received a check in the amount of \$115,900.00. This sum represents 50 percent of the total grant awarded to the township. Rebecca Andrew will establish a new account specifically to manage and hold the grant monies.

Attorney's Report – Brett Stedman

Mr. Stedman formally requested that an executive session be scheduled to take place immediately following the adjournment of the regular meeting. The stated purpose of this executive session was to allow the board to discuss ongoing litigation matters currently involving the township. Mr. Stedman clarified to the board that no formal actions or decisions would be made during this session, and it was intended solely for the purpose of discussion and legal consultation.

Supervisors' Report –

Mike made a motion to approve the advertisement of the revised township budget. This motion was seconded by Joe Livingston. MC

As part of the budgeting process, it was announced that a special meeting is scheduled to take place on December 23, 2025 at 8:30 AM at the township building. The purpose of this meeting will be to formally adopt the 2026 final budget for the township and any other business that may arise.

Secretary's Report-Rebecca Andrew

The reorganization meeting will be held Monday, January 5, 2026 at 8:30 Am at the township building.

Auditors will meet the following day Tuesday, January 6, 2026. Rebecca will reach out to the auditors to find out what time that meeting will take place.

Rebecca enquired whether the meeting dates and times would remain unchanged for the year 2026. In response, Joe Livingston confirmed that the regular meetings will continue to be held on the second Tuesday of each month at 2:30 pm.

Correspondence Received – None

Joe Livingston moved to approve the November bills with a second by Mike Richter. MC

At 3:12 pm the meeting adjourned into Executive Session. The regular meeting reconvened at 3:27pm

There being no further business, the meeting adjourned at 3:28pm.

Respectfully submitted,

Rebecca Andrew, Secretary