



Range Officer of the Day CHECKLIST

(On Range @ 9:00am)

- Unlock all Facilities and Containers
- Flags Out (Front Flag Pole, Small Bore, Main Range)
- 'Visitors' Sign In Book on the Table in Clubhouse
- Collect Radios x 3 :: 1 x to be left in Clubhouse and 2 x to 100 yds Mound
- 'Electronics' collected from Container - delivered to 'Range of the Day' Mound
- Butts Unlocked
- Electronic Target #1 Raised so *signals* 'Up Range' can be checked
- Sighting In Target #6 Prepared & Raised
- LLRC Member appointed to Mark #6
- Visitors for 'Sighting In' should be identified, \$20 Receipts Checked and Safety Check of their Rifles completed
- Briefing to all present on safety; bolts being removed; wait to be invited to the Mound; request approval of RO to 'Clear' rifles before leaving the Mound etc
- **OPEN 100yds Range @ 10:00 am or earlier if possible**
- **Close 100yds Mound at 11:00am LATEST**
- *CRO - Decision if 300yds 'Sighting In Range' will be used today (but only until 11:25 Max)*
- Raise all Electronic Targets
- **Open 'Mound' at 'Range of the Day' by 11:30 am**
- Select *One* 'RO Assistant' if you are also planning to Shoot today
- **Close Main Range**, All Flags in, Electronic Targets lowered and Butts Locked
- Turn Generator OFF
- Electronics stored in Container at 600yds
- Small Bore Range Closed and Secured
- Armoury Container Locked
- Lock Club House doors
- Lock both sets of Outer Gates
- **SMS the CRO – Laurie (0411 234 567) that range is now fully secured !!!**

AUG 2017

