

# AAFO BYLAWS (Last Amended 2017)

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## **BYLAWS of the AUGUSTA ASSOCIATION OF FOOTBALL OFFICIALS** (LAST REVISED August 2017)

### **ARTICLE ONE** *(Identity)*

1.01 This organization shall be known as the Augusta Association of Football Officials, operating under the jurisdiction of the Georgia High School Association.

### **ARTICLE TWO** *(Purpose)*

2.01 The purpose of this organization shall be to furnish competent officials for football games; to promote and encourage sportsmanship; to work for a better public relationship between officials, coaches, players, athletic directors, the press and news media.

2.06 If an officer becomes incapacitated, resigns or becomes otherwise unable to serve and there remains more than one calendar year on said officer's term, the entire body shall elect his successor as set forth in paragraph 8.01 If less than one calendar year remains on said officer's term, the majority of the Board of Directors shall elect the successor.

### **ARTICLE THREE** *(Membership)*

3.01 In order to become a member of this organization, each applicant must meet the qualifications and prerequisites as prescribed by the Georgia High School Association and must also receive the approval of the majority of the Board of Directors. Provided, however, any applicant may further appeal to the membership if not receiving approval of the Board of Directors, with the vote of the majority of the membership needed for approval. This section shall apply to new members as well as applicants transferring from other associations.

3.02 Any individual wishing to become a member of the Association shall submit a written application in the form and manner prescribed by the Association and which shall include the applicant's name, address, age, education, experience in athletics as a player, coach or official, and shall also give as a reference at least two persons, one of which must be a member in good standing of the Association at the time the application is submitted. Any applicant seeking to transfer from another association, or with previous officiating experience, must also provide the information listed above and his or her record of previous officiating, a copy of which shall be forwarded to the Georgia High School Association.

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## **ARTICLE FOUR** *(Dismissal from Membership)*

4.01 All members of the Association shall be subject to review by the Board of Directors at any time said Board of Directors deems said review necessary and in keeping with the best interests of the Association.

4.02 Any member of the Association shall be dismissed from membership by a majority vote of the Board of Directors. However, members may appeal the decision of the Board of Directors to the entire membership, with a majority vote of the entire membership needed for overriding the decision of the Board of Directors and the override vote by a majority of the membership must also be approved by the Georgia High School Association.

4.03 A member may be dismissed or temporarily suspended from membership for the following reasons:

- a. Conduct on or off the field which is contrary to the best interests of the Association or which tends to discredit the Association; or
- b.) Failure to comply with the regulations and by-laws of the Association or the Georgia High School Association; or
- c.) Failure to pay any proper assessment at the next regularly scheduled meeting said member attends; or
- d.) Incompetence as an official.

4.04 Any member who, without giving prior notification to the Secretary or Chairman of the Assignment Committee, fails to report to the site of a game to which the member has been assigned at least one-half hour before the scheduled time to begin the contest will be suspended without assignment for the following week. A second such incident shall be cause for suspension for the remainder of the year.

4.05 Any member dismissed or temporarily suspended by the Board of Directors for any of the reasons set forth in Article Four shall have the right of appeal to the entire membership, with a majority of the vote of the entire membership needed to override the decision of the Board of Directors.

## **ARTICLE FIVE** *(Meetings)*

5.01 Meetings of the Augusta Association of Football Officials shall be held at a place and time that the President of the Association may direct and attendance at said meetings shall be mandatory.

## **ARTICLE SIX** *(Fees)*

6.01 An entrance fee determined by the Board of Directors shall be paid to the Augusta Association of Football Officials by all new members and transfer members.

## **ARTICLE SEVEN** *(Quorum)*

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7.01 Fifty percent of the total membership of the Association must be present to constitute a quorum.

### **ARTICLE EIGHT**

#### ***(Officers)***

8.01 The Association shall elect a President, Secretary and Treasurer as officers of the Association. An officer shall have been a member in good standing with the Augusta Association of Football Officials for the three continuous preceding years and shall be in good standing with the Association on the date of said election. These officers shall be elected from the membership by the members present. A member must be present to vote on said date of election. In addition, the member seeking to vote must have paid all dues and assessments and be free of financial obligation to the Association to be permitted to vote. Nominations will be take place on the Meeting Prior to Labor Day and Elections the meeting following Labor Day. Officers elected shall be elected for and serve a period of two years.

8.02 **PRESIDENT-** The President shall preside at the meetings of the Association, determine the time and place of the meetings, shall be Chairman of the Board of Directors, shall sign checks jointly with the Treasurer and shall perform such other duties which may from time to time be required of him or her. The President shall appoint, with the approval of the majority of the Board of Directors, any qualified member to fill a vacancy among the Board or a vacancy among officers, any qualified member to fill a vacancy among the Board or among officers until such time as a successor is duly elected. Further duties of the President are set forth in Section 9.01 below.

8.03 **SECRETARY-** The Secretary shall keep minutes of all meetings of the Association; be custodian of all records; publish and record all decisions of the Board of Directors and handle all correspondence. The Secretary shall also assist the Board of Directors with the scheduling of games and game assignments.

8.04 **TREASURER-** The Treasurer shall keep a record of all money paid to the Association, disburse all money paid out by the Association and sign checks jointly with the President of the Association and perform such other duties as from time to time may be required of him or her. An Audit Committee shall be established each season to audit the financial records of the Organization annually and provide members with a summary at the end of the season. This Committee shall be composed of three members of the Association who have financial or audit experience.

### **ARTICLE NINE**

#### ***(Board of Directors)***

9.01 The Board of Directors shall consist of eight members, elected from the membership by a majority of the members present at said election, on the date when such elections are scheduled. A member of the Board of Directors shall have been a member in good standing with the Association for the three continuous preceding years and shall be in good standing with the Association on the date of said election. The President of the Association shall also be a member of the Board of Directors and shall serve as Chairman of the Board of Directors and preside at all meetings of the Board of Directors. Four Board members will be elected each year to serve a term of two years. These four candidates shall have been so duly nominated at the meeting previous to the elections. Nominations will be take place on the Meeting Prior to Labor Day and Elections the meeting following Labor Day.

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9.02 The Board of Directors shall handle all matters concerning membership in the Association; secure games and arrange schedules; assign members to positions and games; submit to the Association the fees on all games scheduled; perform such other duties which from time to time may be in the best interests of the Association and do not interfere with other parts of the by-laws; and shall adopt all rules and regulations as they may deem necessary and in the best interests of the Association, so long as said rules and regulations do not conflict with these by-laws.

9.03 The Board of Directors shall appoint for a one year term, a Training Officer to be responsible for all training activities, apprenticeship programs and clinics. He or she shall conduct all examinations on rules and mechanics and will keep a record of all grades earned on tests by the individual members. He or she shall notify the Georgia High School Association of the dates and times set for training by the Association at least two weeks prior to the beginning of said training to allow for visitation by officials of the Georgia High School Association. The training officer may be removed from that position by a two-third majority vote of the Board of Directors.

9.04 The Board of Directors shall be entitled to create such committees as it deems appropriate to carry out its duties, and shall also appoint such person(s) to those committees as it deems necessary or appropriate, provided the chairman of such committee is also a current member of the Board of Directors.

9.05 Any committee created hereunder shall have a written statement concerning its procedures and purposes and every action taken by a committee created herein shall first be approved and ratified by a majority of the Board of Directors.

### **ARTICLE TEN** *(Uniform)*

10.01 The uniform of the Association shall be the same as prescribed by the Georgia High School Association. This prescribed uniform shall be worn by members of the Association for all games scheduled and assigned by the Association.

### **ARTICLE ELEVEN** *(Amendments)*

11.01 Any Article or part thereof of these by-laws may be amended by a two-thirds majority vote of the members present, The proposed amendment shall be read at the meeting of the Association immediately preceding the meeting at which the amendment is to be voted upon, and in no case shall any less than twenty-four hours elapse between the first reading of the proposed amendment and the taking of the vote.

### **ARTICLE TWELVE** *(Prices for Games)*

12.01 Prices and fees for all games shall be as stipulated by the Georgia High School Association.

### **ARTICLE THIRTEEN** *(PAYMENT OF OFFICERS))*

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13.01 The Secretary of the Association shall be paid a fee as set by the Board Of Directors.

13.02 The Treasurer of the Association shall be paid a fee as set by the Board Of Directors.

### **ARTICLE FOURTEEN**

*(Standards)*

14.01 This Association and all of its members shall at all time conform to the standards and regulations of the Georgia High School Association.

### **ARTICLE FIFTEEN**

*(Miscellaneous Provisions of By-Laws)*

15.01 Any situation not covered by these by-laws shall be governed by Roberts Rules of Order.