

Rodgers Creek POA

Committee Charter

Community Covenants

Section 1 - Purpose

The primary purpose of the Community Covenants Committee is to hear matters concerning Rogers Creek Property Owners Association (RCPOA) and to investigate matters as required for the purpose of bringing resolution to those matters presented or discovered. The Committee also serves to develop RCPOA Covenants for the benefit of the community through solicitation of Membership interest and votes in accordance with RCPOA Bylaws.

Section 2 - Constitution and Composition

1. The Committee is a standing volunteer committee of the RCPOA.
2. The Committee consists of between one and three volunteer trustee members and is chaired by a Committee Chair selected by the RCPOA Board.
3. The RCPOA board may appoint or remove Committee members (who must be members of the RCPOA in good standing).

Section 3 - Delegation

The board hereby delegates to the Committee the authority to act on the board's behalf as set out in this charter.

Section 4 - Tasking

The Committee's tasking and authority granted is:

1. To serve as the primary Subject Matter Expert point of contact for all questions or concerns regarding RCPOA covenants.
2. To require, review and accept building permits in accordance with RCPOA Bylaws and Declaration of Covenants. To provide extensions of time to construction efforts as necessary.
3. To monitor the condition of properties and activities on properties to ensure RCPOA Declarations and Covenants are being adhered to.
4. To research, develop and provide clarifying support to RCPOA Declarations and Covenants.

5. To conduct hearings of Member interests, concerns, or questions.
6. To conduct hearing and inquiries into Declaration and Covenant violations and recommend the levy or removal of fines to the RCPOA Board for approval.
7. To identify services to forcibly remedy violations of Declarations and Covenants for approval by the Board.
8. To provide content to the Communications Committee for posting consideration on RCPOA Website.

Section 5 - Additional Powers

In carrying out its functions the Committee is authorized:

1. To work with and utilized contracted service providers approved by the POA Board in accordance with a defined and allocated budget;

Section 6 - Meetings and Reporting

The Committee Chair with the support of Committee Members are responsible for making all good faith efforts to attend Committee meetings and submit reports as defined below:

1. The Committee Chair shall meet as and when necessary with the RCPOA Board;
2. The Committee shall meet as and when necessary to perform the business of the Committee as called by the chair of the Committee;
3. All acts and proceedings of the Committee must be fully and promptly reported to the board;
4. The Committee must ensure that its meetings and deliberations comply with the Committee Member code of conduct and conflict of interest policies;
5. The Committee shall report at the quarterly POA Membership meetings.

Section 7 - Decision-making

Where the Committee is exercising a decision-making power that has been delegated to it by the board, the following shall apply:

1. In addition to an in-person meeting, a meeting of the Committee may take place using any electronic, text-, voice- or video-based, real-time communication medium, where all members present can send and receive messages from all other members present;
2. Questions arising at a meeting shall be decided by a majority of votes;
3. No decision may be made by a meeting unless a quorum of two-thirds of the members are present at the time the decision is purported to be made;
4. The Committee has no power to approve a decision where the number of members voting in support is less than the number of members voting to oppose;
5. No decision of the Committee may conflict with a prior decision of the board.

Section 8 – Committee Member Selection

All persons desiring to serve this Committee do so on a voluntary basis and within the authority granted this Committee by the Rodgers Creek POA Board. The POA Board selects the Committee Chair by majority Board Vote. The Committee Chair then selects additional Committee Members at his/her discretion up to a total of two additional Committee Members.

The following Committee Chairman has been selected for leading the Rodgers Creek Property Owners Association Community Covenants Committee:

Name	Date of Start of Service	Date of End of Service
<u>DIANE STROMBERGER</u>	<u>30 MAR 2019</u>	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Selected volunteers to serve as Committee Members:

Name	Date of Start of Service	Date of End of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

This Charter is approved by the Rodgers Creek POA Board on the 30TH Day of MARCH in the Year 2019.

Edward McDonald
Edward McDonald
President

Diane Stromberger
Diane Stromberger
Secretary

Robert Jones
Robert Jones
Treasurer

Donna Stuart
Donna Stuart
Board Member