

RCPOA Quarterly Board Meeting Minutes

Title RCPOA Quarterly Board Meeting
 Date March 30, 2019
 Location Gilmer County Library
 Meeting Called by RCPOA President - Ed McDonald
 Participants Ed McDonald - President
 Robert Jones - Treasurer
 Diane Stromberger - Secretary
 Donna Stewart - Board Member
 And members
 Head of Meeting Ed McDonald - President
 Note Taker Diane Stromberger - Secretary
 Confidentiality None
 Duration 1:22

Agenda

Item	Presenter	Topic	Time allotted
1	McDonald	Opening - Meeting called to order	1 minutes
2	Stromberger	Reading of Previous Board Meeting Minutes	9 minutes
3	Jones	Treasury Report - 1st Quarter 2019	8 minutes
4	McDonald	Communication Committee	14 minutes
5	McDonald	Hospitality Committee	3 minutes
6	Stomberger	Roads Committee	11 minutes
7	McDonald	Covenants Committee	4 minutes
8	Stromberger	Membership list updates	11 minutes
9	McDonald	POA Act	1 minute
10	McDonald	Lien Resolution Package Review and Approval	4 minutes
11	Stromberger	Postal Permit	2 minutes
12*	McDonald	Purchase of Lot 43	6 minutes
13*	McDonald	Resignation of Ed McDonald & Robert Jones	20 minutes

* **New Business**

Discussion and Conclusions

Item 1

Topic: Opening - Meeting called to order

Presenter: McDonald

Discussion: Taken a lot to get here. It's taken 3 months to get those point up there for the special meeting.

Conclusions:

Item 2

Topic: Reading of Previous Board Meeting Minutes

Presenter: Stromberger

Discussion: Reading of last meeting minutes, accepted and signed off.

Conclusions: Minutes approved and ready for upload to website

Action Items and Next Steps

Person Responsible	Action to be Taken	Due Date
Stromberger	Load approved minutes to website	

Item 3

Topic: Treasury Report - 1st Quarter 2019

Presenter: Jones

Discussion: Starting Balance: \$12,107.76
Deposits Made: \$5,585.76
Expenses: \$7,796.03
Ending Balance for March 30, 2019: \$9,897.49

Conclusions:

Action Items and Next Steps

Person Responsible	Action to be Taken	Due Date
Stromberger	Get Treasure Report on website	

Item 4

Topic: Communication Committee

Presenter: McDonald

Discussion: Thanks to Jim Donaldson for a tremendous improvement in communications and our website. Diane Stromberger has gained access to the website and will ensure that communications will continue. A solicitation for a new communication committee chair. Kathy Laney volunteered to help with the committee. Diane is unable to change the password for the gmail account. It was suggested to contact Max Schram for website, as he may volunteer his time.

Conclusions: Tasks for the committee

- Questionnaire as fillable form on website
- Review GoDaddy account, we might be paying too much
- Snail Mail process to increase communication with membership

Motion to give Diane Stromberger, Secretary, authority to review current account and transfer to new account not to exceed \$100. Approved Unanimously.
Secretary is to be the keeper of passwords.

Action Items and Next Steps

Person Responsible	Action to be Taken	Due Date
Stromberger	Questionnaire as a fillable form online	June 2019
Stromberger	Snail Mail Process	June 2019
Stromberger	GoDaddy Account review	June 2019
Stromberger	Transfer google account to new account	June 2019

Item 5

Topic: Hospitality Committee

Presenter: McDonald

Discussion: Ideas for committee is to welcome new members to the community and plan community celebrations to increase community involvement. Ed continues to solicit for new members of the committee.

Conclusions: Donna Stewart steps down as committee chair. No chair has been named in her replacement. The Charter is placed on hold until a chair is named.

Item 6

Topic: Roads Committee

Presenter: McDonald/Stromberger

Discussion: Jim Donaldson steps down as road committee chair. Dax, as chair of committee, give report of top 10 issues he sees that needs to be repaired. Most of the issues being ditch and culvert work. RC Services will no longer be providing roadwork on POA roads, the need for a new contractor is immediate. Dax's Report - At Deadman's Curve, the committee is to talk with the property owner and county to resolve issue. Dip in Candy Ln, the committee is to talk with county in correcting issue and to remove dirt in the ditches.

Conclusions: Board unanimously votes to place Dax Stromberger as committee chair without solicitation from membership because a lot has to be done quickly. Board needs to draw up two contracts (time and materials contract and a project by project contract) and solicitation for new roads contractor. Charter for Roads committee was signed.

Action Items and Next Steps

Person Responsible	Action to be Taken	Due Date
Board	Craft contracts and solicitation for new roads contractor	30Apr2019
Dax Stromberger	Talk to county about Dead Man's Curve and dip at Candy Ln	June 2019
Dax Stromberger	Identify primary, secondary and tertiary roads	June 2019

Item 7

Topic: Covenants Committee

Presenter: McDonald

Discussion: The development of the covenants committee is one that is named in the bylaws as a necessary committee. The committee will be responsible in being an unbiased committee to answer questions that come from members and report to the board. The committee does not speak for the board, nor does it make any decisions. It only reports to the board with recommendations.

Conclusions: Charter was signed naming Diane as committee chair

Item 8

Topic: Membership List updates

Presenter: Stromberger

Discussion: Diane received a few today. Robert has a few updates to send to Diane. Possible send out postcards to collect emails, it was discussed to send out request to gather emails with the annual meeting letter.

Conclusions: Robert to send updates to Diane for membership list.

Action Items and Next Steps

Person Responsible	Action to be Taken	Due Date
Jones	Send Diane membership list updates	

Item 9

Topic: POA Act

Presenter: McDonald

Discussion: Resolved at Special Meeting

Conclusions:

Item 10

Topic: Lien Resolution Package Review and Approval

Presenter: McDonald

Discussion: This is a stepped process that Diane has developed is to bring violations into compliance with a series of actions and information. It gives good instruction to our members on what to look for and actions to take with a cascading action plan form with a complete resolution management plan. It's a definitive plan to get the solution of covenant violations completed.

Conclusions: Motion to vote into acceptance as standard document that will be used by the board in informing our members and resolving violations of covenants. Unanimously voted in.

Item 11

Topic: Postal Permit

Presenter: Stromberger

Discussion: Four mailing per year is 374.40 with permit and 287.00 without permit.

Conclusions: It is not feasible at this moment.

Item 12*

Topic: Purchase of Lot 43

Presenter: McDonald

Discussion: To rectify the issue with lot 43, McDonald has offered to sell back to the POA, lot 43 for the amount of \$970 plus the transfer fee to be used as the first property to be auctioned by the POA. McDonald will write the auction process.

Conclusions: Motion to repurchase lot 43 for purpose of auction board presented process. Vote is unanimous.

Action Items and Next Steps

Person Responsible	Action to be Taken	Due Date
McDonald	Develop auction process	

Item 13*

Topic: Resignation

Presenter: McDonald / Jones / Stewart

Discussion: Ed McDonald give his resignation with a 30-day lapse to allow for an easy transfer. McDonald wanted to clean up and make due on promises and will have resignation document to hand over. Ed asked for temporary board members to keep money flowing right and roads are getting done.

Robert Jones resigns. Robert did an amazing job in cleaning up the financials. The treasurer is not an easy role to step into. We need a good treasure at short order. Jennie nominates Kathy Laney.

Donna Stewart also resigns.

Conclusions: Jennie Maddox volunteers as board member. Kathy Laney accepts nomination as board member. The board unanimously votes to place Jennie Maddox as president and Kathy Laney as treasurer.

Current Board as of March 30,2019
Jennie Maddox - President
Diane Stromberger - Secretary
Kathy Laney - Treasurer