



## Emergency Drill - Record Sheet

Drill Type			
Drill Location		Date	
Start Time		Total Time	
False alarm evacuation	Yes/No	Planned evacuation	Yes/No

<b>Emergency Drill Details</b>
Scenario details (e.g., fire in the workshop):          
Response details (e.g., were protocols followed? Who did what? What equipment was used?):          
Fire marshals debrief meeting discussions; Effectiveness of response (e.g., what worked well / what needs improving?):          

