Company Name

Hot Work Permit - Page 1

Project:	
Document Ref No:	
Task or Work Operation:	Duration of Permit:
This Permit to Work is issued for the following work. No work other than that detailed must be carried out:	
Is work to be carried out when plant, equiptment or systems are in operation?	
Location of work:	
Description of work:	
Method of isolation/making safe:	
Precautions - Ensure hot work equiptment is suitable for use and in good order - Check location and means of raising alarm - Ensure location of extinguishers/hose reels - Inspect nearby areas - Remove any combustible material from work area - Remove any flammable liquid containers from work area (whither full or empty) - Provide suitable and adequate protections against sparks and hot particles - Follow-up inspections (hours mins later)	
Extra precautions to be taken if plant, machinery or systems are in operation:	
Authorisation	
Name of person issuing Permit:	
Designation:	
Signature:	
Time:	*Date:*

Company Name

Hot Work Permit - Page 2

Receipt	
I hereby declare that no work other than that stated above will be carried out, and all precautionary measures will be adhered to:	
Name (person i/c work):	
Designation:	
Signature:	
Company:	
Clearance	
I hereby declare that the work stated above has been completed. *Details if not completed:*	
Name:	
Designation:	
Signature:	
Company:	
Cancellation	
All copies of this permit to work are herebe cancelled.	
Name:	
Designation:	
Signature:	
Date:	*Time:*