PINETOP COUNTRY CLUB VILLAGE HOMEOWNERS ASSOCIATION

REQUEST/CONCERN FOR ACTION FORM

All requests must be in writing

All requests must be submitted to the Association Secretary, the form may be emailed, hand delivered or sent by US Mail.

BoD will review the request/concern and either take action or determine if responsibility lies with the owner.

Name: _____ DATE:_____Lot: _____

PCCV Address _____ EMAIL ADDRESS: _____

REQUEST OR CONCERN (please provide a detailed description of the Request/Concern)

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RESOLUTION: (This section to be completed by a member of the BoD_

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DATE: _____Request Approved: ☐ Request Denied: ☐

Initials of BoD member: _____ Response to the originator, email, hand delivered, US Mail