

This system allows the hike roster list and hike achievement statistics to be recorded within the hike database and automatically sent to the club statistician for inclusion in club metrics.

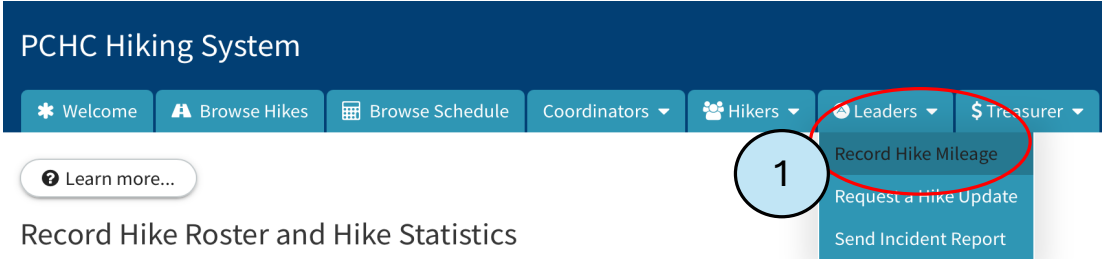
It is the responsibility of the hike leader to ensure the system is used to manage this information.

There are three system phases for every hike:

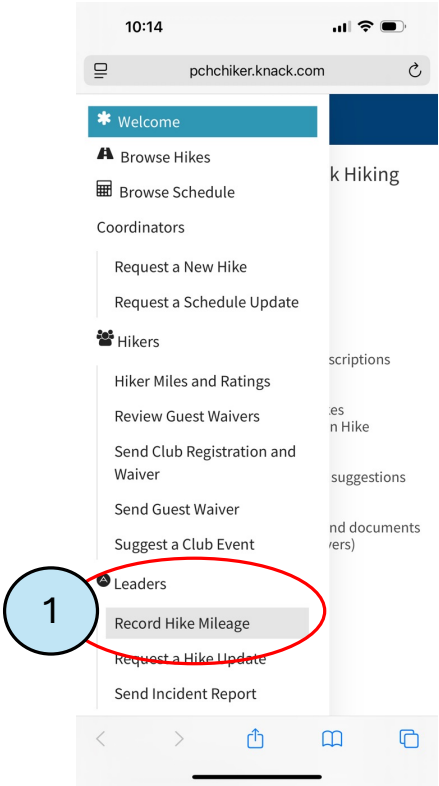
1. **Build hike roster.** At the Eagles Nest parking lot, before the hike, confirm the hike leader name and build the roster list (list of hiking club members on your hike) in the system. This replaces the paper list currently used.
Why? The main reason is that the Safety Committee members and Club Officers have access to the list of all hikers out on hikes in the case of an emergency incident.
2. **Record hike statistics.** After the hike has completed, enter the miles hiked, elevation gained, and hours walked into the system. Additionally provide any notes required for the statistician. There is no need to send an email to all members and the statistician – the system takes care of this.
3. **Confirm the statistics.** Once all data has been entered and the hike leader confirms the data is accurate, a formatted email is sent by the system to the statistician and to all hikers on the roster. At this point hikers can see the miles earned and can give the hike a star rating.

Laptop or Tablet

1 In the Leaders list in the menu, click the option to Record Hike Mileage



Phone



Laptop or Tablet

1

This is the view used to track miles hiked, elevation gained, and hours walked for each hike in the schedule

Record Hike Roster and Hike Statistics

Definitions
R: Roster / Number of Hikers
M: Miles Hiked
E: Elevation Gained
H: Hours Hiked
C: Confirmed Statistics

Search by keyword Search

Showing 1-7 of 7

Record Miles	R	M	E	H	Confirmed	Full Hike Name
10/02/2024-2	4					A Challenge Hike - Grand Canyon NP - Grand Canyon Rim-to-Rim Direct (PCHC # 2)
10/02/2024-247	5	10.00	759			B Hike - Phoenix SP - Apache Wash, Sidewinder, Ocotillo Loop (PCHC # 247)
10/02/2024-586	5	7.00	100	3.50	Confirm	C Hike - Estrella Foothills - Cairn Canyon Loop (PCHC # 586)
10/03/2024-36		12.00	1,750	4.00		B Hike - White Tank MRP - Mesquite, Ford, Willow, Mesquite (PCHC # 36)
10/03/2024-196	7	6.00	250	2.50		D Hike - Estrella Mountain Ranch - Fantasy Island North Singletrack (FINS) South Loop (PCHC # 196)
10/04/2024-838						B Hike - Skyline RP - Tortuga to Petroglyphs and Dry Waterfall from Sienna Hills (PCHC # 838)
10/04/2024-32						C Hike - White Tank MRP - Library to Waterfall Trail (PCHC # 32)

3

Click on the circled date/hike value to record roster, miles etc.

2

Use Keyword Search or add filters to find a specific hike. See Page 8 of this how-to to learn how this is done.

NOTES

This is test data created to illustrate functionality

Phone

1

10:49
pchchiker.knack.com

Record Hike Roster and Hike Statistics

Definitions
R: Roster / Number of Hikers
M: Miles Hiked
E: Elevation Gained
H: Hours Hiked
C: Confirmed Statistics

Search by keyword Search

Showing 1-10 of 154

10 per page of 16

3

Record Miles	R	M	E	H	Confirmed	Full H
05/05/2025-296	1					C Hike Baseli Quail, Dysart Loop f Trailhe 296)
05/05/2025-810						EZ Hik MRP - Canyo
05/06/2025-598						D Hike Foothi & Pain (PCHC
05/07/2025-32						C Hike MRP - Waterf

What do these symbols mean?

R: Roster / Number of Hikers E: Elevation Gained
M: Miles Hiked H: Hours Hiked
C: Confirmed Statistics

Record Miles	R	M	E	H	Confirmed
10/02/2024-2	4				
10/02/2024-247	5	10.00	759		
10/02/2024-586	5	7.00	100	3.50	Confirm
10/03/2024-36		12.00	1,750	4.00	
10/03/2024-196	7	6.00	250	2.50	
10/04/2024-838					
10/04/2024-32					

Roster of four hikers – no statistics entered

Roster of five hikers – mileage and elevation entered. Hours not yet entered

Roster of five hikers – all statistics entered. Data not yet confirmed.

Roster of seven hikers – all data (mileage, elevation and hours) entered and has been confirmed.

How to Build the Hike Roster

Laptop or Tablet

After clicking on the date and hike ID required then you can create the hike roster. For each hiker, select a name from the membership list and click Add to Hike Roster button

Create Hike Roster

Select names from the PCHC membership and press 'Add to Hike Roster'. No need to add Guests.

PCHC Membership

Select

Add to Hike Roster

Hike Roster

Remove hikers from roster by pressing the delete button next to the hiker name

Showing 1-1 of 1

Delete	Hiker Names
Delete	Neal Wring

NOTES

Only paid-up, registered Members of the club can be selected on a Hike Roster.

Similarly, Guests cannot be placed on a hike roster.

Don't forget to add the Hike Leader to the Hike Roster!

Create Hike Roster

Select names from the PCHC membe

PCHC Membership

Select

ann

Ann Rohlman

Jeannette Hojnacki

Joe Anne Cohn

Remove hikers from roster by pressing the delete button next to the hiker name

Showing 1-1 of 1

Delete	Hiker Names
Delete	Neal Wring

Hike Roster

Remove hikers from roster by pressing the delete button next to the hiker name

Showing 1-2 of 2

Delete	Hiker Names
Delete	Neal Wring
Delete	Ann Rohlman

TIP: Key in a few characters of the name to locate the hiker. Select the name from the list and then click 'Add to Hiker Roster'. In this case Ann has been added to the hike list. Repeat until all hikers have been added to the roster.

If a hiker is added incorrectly then click delete to remove that name.

Phone

2:45

pchchiker.knack.com

PCHC Hiking System

Record Hike Mileage > Record Miles

Learn more...

Enter Roster and Statistics for the following Scheduled Hike

Date

05/05/2025

Hike ID

296

Full Hike Name

C Hike - Estrella MRP - Baseline, Saddle, Quail, Rainbow, Dysart, Toothaker Loop from Gila Trailhead (PCHC # 296)

Create Hike Roster

Select names from the PCHC membership and press 'Add to Hike Roster'. No need to add Guests.

PCHC Membership

Art Solorio

Add to Hike Roster

Hike Roster

Remove hikers from roster by pressing the delete button next to the hiker name

< > [share] [bookmarks] [tabs]

How to Record Hike Statistics

Laptop or Tablet

After selecting the scheduled hike, Scroll Down past the hike roster to the Record Hike Statistics section

Record Hike Statistics

Remember to press the Save Hike Statistics button for changes to take effect

Confirm Hike Leader

Neal Wring

Confirm the hike leader
– over type if incorrect.

MILES Hiked

6.75

ELEVATION Gained

1000

HOURS on the trail

3.5

Key in Miles hiked, elevation
gained in feet and hours spent
hiking.

Just hours hiked - don't include driving time.

Notes to Statistician

Include any extra notes to be included in the email to the club statistician. Note that "Dear..." are already included...

Include any text you may want
to send to the statistician – this
is included in the automatic
email sent after confirmation

This hike is normally an 8 mile hike but we returned early due to very hot weather.

Save Hike Statistics

Remember to press the Save button!

Phone

2:59



pchchiker.knack.com

Record Hike Statistics

Remember to press the Save Hike Statistics button for changes to take effect

Confirm Hike Leader

Neal Wring

MILES Hiked

6.75

ELEVATION Gained

1000

HOURS on the trail

3.5

Just hours hiked - don't include driving time.

Notes to Statistician

Include any extra notes to be included in the email to the club statistician. Note that "Dear..." are already included...

This hike is normally an 8 mile hike but we returned early due to very hot weather.

Save Hike Statistics

[Back to Record Hike Mileage](#)

Powered by Knack

PCHC Hike Library System

Record Hike Statistics

How to...Record Hike Roster and Hike Statistics

Laptop or Tablet

After saving statistics then the hike mileage grid is re-displayed showing the original hike with updated statistics

Record Miles	R	M	E	H	Confirmed
05/05/2025-296	3	6.75	1,000	3.50	<div>Confirm</div>
05/05/2025-810					
05/06/2025-598					
05/07/2025-32					

Record Miles	R	M	E	H	Confirmed
05/05/2025-296	3	6.75	1,000	3.50	
05/05/2025-810					
05/06/2025-598					
05/07/2025-32					

If the data and hike roster is correct then press Confirm button

Email notification to Statistician is sent automatically

P

pchc.sysadm@gmail.com

TEST! PCHC Mileage - Hike #839 on 04/05/2025

To: Ron Grove, Cc: Kris Raczkiewicz, Michael Tansey, rlwarren01@cox.net,

Hi Ron,

Hike: 839

Hike Name: B Hike - Skyline RP - Javelina - Skyline Crest Loop from Sienna Hills (PCHC # 839)

Hike Date: 04/05/2025

Hike Leader: Michael Tansey

Mileage/EG: 8.00 miles and 2,000 feet of elevation

Number of Hikers: 3

List of Hikers:

Kris Raczkiewicz

Michael Tansey

Lynn Warren

Phone

3:05

pchchiker.knack.com

PCHC Hiking System

Learn more...

Record Hike Roster and Hike Statistics

Definitions

R: Roster / Number of Hikers

M: Miles Hiked

E: Elevation Gained

H: Hours Hiked

C: Confirmed Statistics

Search by keyword

Search

Showing 1-10 of 154

Add filters

Today

I'm Loading

10 per page

Page 1

of 16

Record Miles	R	M	E	H	Confirmed
05/05/2025-296	3	6.75	1,000	3.50	<div>Confirm</div>
05/05/2025-810					

PCHC Hike Library System

Advanced – Personal Filter

1

Click Add Filters

2

Create Filter – in this case Region White Tanks

Showing 1-25 of 857

Export

Add filters

4

Only White Tanks Hikes are displayed

5

Click Yellow button to create a personal filter. Name it anything you like

Showing 1-25 of 62

Export

Add filters

Region is White Tank Mountains Regional Park

of 3

Hike ID	Full Hike Name	Hike Synopsis
810	EZ Hike - White Tank MRP - Waddell, Ford Canyon (PCHC # 810)	This hike is a 2.50 mile In and Out hike with an elevation gain of 100 feet.
814	EZ Hike - White Tank MRP - Sonoran Loop - Shorter Version (PCHC # 814)	This hike is a 2.70 mile Loop hike with an elevation gain of 150 feet.
823	EZ Hike - White Tank MRP - Mule Deer Hilltop (PCHC # 823)	This hike is a 3.00 mile In and Out hike with an elevation gain of 150 feet.

Add Filters

Where

Region

is

White Tank Mountains Regional Park

White

White Tank Mountains Regional Park

3

Submit to create filter

Submit

Filter Name:

White Tanks

Cancel

OK

Showing 1-25 of 857

Export

Add filters

White Tanks

25 per page

Page 1

of 35

6

Personal Filter will be available for future searches