

# PebbleCreek Hiking Club Hike Library

How to Change an Existing Hike Description

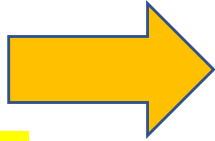
# PebbleCreek Hiking Club – Request a change to an existing Hike – October 2022

## How hike data is changed within the PCHC Hike Library



Club members can request changes to existing hikes by sending a Change Hike Request

Hiking Club Members



PebbleCreek Hiking Club  
Hike Data Update Request Form  
Please use this form to request changes to hike data.  
**Red star (\*) are mandatory**

Requestor Name: \*

Requestor Email: \*

Identify the hike you would like to change: \*  
 By trail number (Preferred)  
 By hike name

Comments to Data Coordination Team  
Please clearly describe your suggested changes

Requested Updates: Only enter the specific data fields that require changing.

Hike Name

Region

Hiking Club Rating

Distance (Miles)

Elevation Gain (feet)

Route Condition

Route Shape

Route Direction

The form gets sent automatically to the Data Coordination Team who update the hike in the library using data in the form.



Data Coordinators

3-4-person team

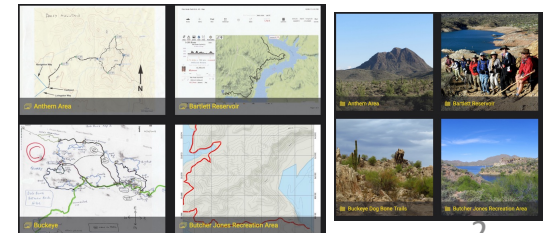
This team maintain all data within the Library



PCHC Hike Library

REPORT	Date	Week Number	Week Status	Trail Index	Area	Hike Name in Schedule	Level	Distance (in Miles)	Elevation (in Feet)	Condition	Trailres (%)	Round Trip Drive	Hike Leader	Suggested Driver Duration	Usual Start Time	Hike Description
	Monday, March 7, 2022	25	Complete	47	Phoenix Area	Hike: Phoenix Area Two Humps of Phoenix	A	8.5	2500	Rough	0	75	Neal Wing	6		<b>HIKE LEADER:</b> Neal Wing. <b>DESCRIPTION:</b> This is two short hikes to the east of Phoenix. The total elevation gain is approximately 2500ft.
	Monday, March 7, 2022	25	Complete	58	Prescott Area	Hike: Prescott Area-Sunrise Mountain Hike	B	8.3	1800	Good	0	216	Bill Halbe	19		<b>HIKE LEADER:</b> Bill Halbe. <b>DESCRIPTION:</b> This is an 8.3 mile out and back at around 5000ft. We hike west from the trailhead gate a little more than 1/2 mile to the top of the mountain. The trail is very scenic and has a lot of history. <b>HIKE LEADER:</b> Dave Schultz. <b>DESCRIPTION:</b> This 7.7 mile out and back hike starts out crossing a road and then travels through a Saguaro forest. At Saguaros, Morgan City Wash is an unusual overgrown riparian area that is very scenic. <b>HIKE LEADER:</b> Art Solario. <b>DESCRIPTION:</b> Trail is a 4.6 mile round trip located near Cave Creek, Arizona that features beautiful wild flowers a loop near the end to see the Mitchell Man saguaro. <b>TRAILS:</b> Overton Hike <b>HIKE LEADER:</b> Kris Rackiewicz or Eileen Lorris Moose. <b>DESCRIPTION:</b> 11 mile out and back trail to a cave that has a unique rock formation in it towards the east side of the Superstitions. You then hike back down to

HOME A&B HIKES C HIKES D HIKES DCS/FAQ'S HIKE DESCRIPTIONS BLANK



**Request a change to an existing Hike – 2 ways of access to the electronic form**

Access from the Website Menu

PebbleCreek Hiking Club

HOME HIKE SCHEDULES ▾ **HIKE DESCRIPTIONS ▾** CLUB CALENDAR CLUB DOCUMENTS ▾

Hike Descriptions  
Request a New Hike

**Request a Hike Update**

Did you find a problem with a hike description? Need to have a map or GPX track linked to the hike? Click the button below and enter the details in the electronic form. Your request will be sent to the Data Coordination team who will make the update the hike in the library.

**REQUEST AN UPDATE TO A HIKE DESCRIPTION**

Alternatively... Scroll down the home page

Send in your idea for a new hike to be added to the library

**NEW HIKE REQUEST**

Need to improve a hike description or add a map or GPX track?

**CHANGE HIKE REQUEST**

Hike Coordinator? Need to update your hike schedule?

**CHANGE HIKE SCHEDULE**

## PebbleCreek Hiking Club – Request a change to an existing Hike – October 2022

### Request a change to an existing Hike - Form Entry Page 1

Firstly, Enter your name and email address so that the data team can communicate with you.  
Secondly, Specify the hike you would like to update. There are two ways to indicate the trail – by Trail Number (preferred) or by entering the hike name

Identify the hike you would like to change either by the unique library number (preferred) or by the hike name as described in the library

**PebbleCreek Hiking Club**  
**Hike Data Update Request Form**

Please use this form to request changes to hike data.

**Red star (\*) are mandatory**

Requestor Name:\*

Requestor Email:\*

Identify the hike you would like to change?\*

By trail number (Preferred)

By hike name

Trail Number:

OR

**PebbleCreek Hiking Club**  
**Hike Data Update Request Form**

Please use this form to request changes to hike data.

**Red star (\*) are mandatory**

Requestor Name:\*

Requestor Email:\*

Identify the hike you would like to change?\*

By trail number (Preferred)

By hike name

Hike Name:

PebbleCreek Hiking Club – Request a change to an existing Hike – October 2022

**Request a change to an existing Hike - Form Entry Page 2**

**IMPORTANT Only enter the information you need changing in the specific field.** There are drop down values to help enter required information.

**Describe the change you are requesting.**

Comments to Data Coordination Team  
Please clearly describe your suggested changes

Requested Updates: Only enter the specific data fields that require changing.

**Describe a change to the hike name if required**

Hike Name

**Select new Region from the list**

Region

**Change the Rating A,B,C,D**

Hiking Club Rating

**Enter changes to distance in miles and Elevation gain in feet**

Distance (Miles)

Elevation Gain (feet)

**Select change to trail Condition (e.g. Excellent, Scramble etc.)**

Route Condition

**Select change to Route Shape (e.g. Loop, Lollipop etc.)**

Route Shape

**Select change to direction (e.g. Clockwise etc.)**

Route Direction

**Enter change to driving distance in miles (Roundtrip not one-way)**

Off-Trail %

Driving Distance (Round Trip Miles)

**Select change percentage of off trail hiking**

**Request a change to an existing Hike - Form Entry Page 3**

**IMPORTANT Only enter the information you need changing in the specific field.**

Are there Additional Challenges associated with this hike?\*

No  
 Yes

Reason for Challenge\*

Description\*

Important Information

Trailhead Name:\*

Trailhead Facilities:\*

List of Trails used\*

Driving Directions\*

Description – describe the hike focusing on trails and sights along the route. Describe what makes this hike special

Enter Trailhead Name and facilities at the Trailhead (e.g. Rest Rooms, No Fees, water available etc.)

Enter Driving Directions to the Trailhead

Select “Yes” if you want the hike to be a “Challenge” hike (e.g., B Challenge). If so, then describe what the challenges are. Note that the Reason for Challenge field is not displayed if “No” is selected.

Enter Important Information – describe information that is critical for the hiker to know. For example, “Steep mountain in mile 5”, “Stream crossings may be challenging in Spring” etc.

List the trail names used in order which they are hiked

**Request a change to an existing Hike - Form Entry Page 4**

**IMPORTANT Only enter the information you need changing in the specific field.**

Enter Photograph, Map and GPX information if available. If Photos or maps are already in SmugMug or the GPX track is already in the OneDrive GPX Library, then provide the URL address to those locations. Otherwise attach a photograph, map or GPX track to the request by dragging or choosing separate files

The form consists of several input fields and a submit button, each with a callout box explaining its purpose:

- URL for Photographs:** A text input field. Callout: "Copy and paste the URL of a photograph directory in Smugmug here".
- Photograph File Upload (JPG Extension):** A file upload area with the text "Choose files or drag here". Callout: "Drag and Drop (or select from a directory) a photograph (JPG extension) here. It will be added to SmugMug by the data team".
- URL for Map:** A text input field. Callout: "Copy and paste the URL of a map that is in Smugmug here".
- Map File Upload (JPG Extension):** A file upload area with the text "Choose files or drag here". Callout: "Drag and Drop Drop (or select from a directory) a map (JPG extension) here. It will be added to SmugMug by the data team".
- URL for GPX Track:** A text input field. Callout: "Copy and paste the URL of GPX track that is in OneDrive here".
- Track File Upload (GPX Extension):** A file upload area with the text "Choose files or drag here". Callout: "Drag and Drop Drop (or select from a directory) a GPX Track (.GPX extension) here. It will be added to the OneDrive GPX Library by the data team".
- Send:** A blue button. Callout: "Submit the change request by pressing the Send Button".

## PebbleCreek Hiking Club – Request a change to an existing Hike – October 2022

### **Request a change to an existing Hike – Final Notifications**

1. The form is sent via email to every member of the Data Coordination Team. A copy of the form is also sent to the requestor of the hike change. The request is saved in a database for future reference.
2. The data team works together to update the existing hike in the Hike Library and to link any changes to photographs, map, GPX track to the hike.
3. Subsequently, the Data Coordination team will create reports from the Hike Library system incorporating the changed hike data into documents available on the club website.