PebbleCreek Hiking Club Hike Library

How to Change an Existing Hike Description
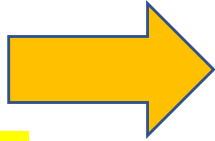
PebbleCreek Hiking Club – Request a change to an existing Hike – October 2022

How hike data is changed within the PCHC Hike Library

Club members can request changes to existing hikes by sending a Change Hike Request

Hiking Club Members

PebbleCreek Hiking Club
Hike Data Update Request Form
Please use this form to request changes to hike data.
Red star (*) are mandatory

Requestor Name:*
Requestor Email:*
Identify the hike you would like to change?*
 ○ By trail number (Preferred)
 ○ By hike name
Comments to Data Coordination Team
Please clearly describe your suggested changes

Requested Updates: Only enter the specific data fields that require changing.
Hike Name
Region
Hiking Club Rating — Please select
Distance (Miles)
Elevation Gain (feet)
Route Condition — Please select
Route Shape — Please select
Route Direction — Please select

The form gets sent automatically to the Data Coordination Team who update the hike in the library using data in the form.
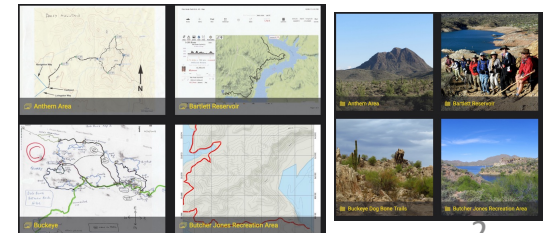
Data Coordinators

3-4-person team

This team maintain all data within the Library

PCHC Hike Library

PebbleCreek Hiking Club

HOME   A&B HIKES ▾   C HIKES ▾   D HIKES ▾   DOCS/FAQ'S ▾   HIKE DESCRIPTIONS   BLANK

WELCOME
Welcome to the PebbleCreek Hiking Club
CONTACT US

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PebbleCreek Hiking Club – Request a change to an existing Hike – October 2022
Request a change to an existing Hike – 2 ways of access to the electronic form

Access from the Website Menu

PebbleCreek Hiking Club

HOME   HIKE SCHEDULES ▾   HIKE DESCRIPTIONS ▴   CLUB CALENDAR   CLUB DOCUMENTS ▾

Hike Descriptions
Request a New Hike
Request a Hike Update

Did you find a ~~hike~~ ~~that~~ needed correcting? Need to have a map or GPX track linked to the hike? Click the button below and enter the details in the electronic form. Your request will be sent to the Data Coordination team who will make the update the hike in the library.

REQUEST AN UPDATE TO A HIKE DESCRIPTION

Alternatively…   Scroll down the home page

Send in your idea for a new hike to be added to the library

NEW HIKE REQUEST

Need to improve a hike description or add a map or GPX track?

CHANGE HIKE REQUEST

Hike Coordinator? Need to update your hike schedule?

CHANGE HIKE SCHEDULE

Request a change to an existing Hike - Form Entry Page 1

Firstly, Enter your name and email address so that the data team can communicate with you.
Secondly, Specify the hike you would like to update. There are two ways to indicate the trail – by Trail Number (preferred) or by entering the hike name

Identify the hike you would like to change either by the unique library number (preferred) or by the hike name as described in the library

PebbleCreek Hiking Club
Hike Data Update Request Form

Please use this form to request changes to hike data.

Red star (*) are mandatory

Requestor Name:*	Neal Wring
Requestor Email:*	pcxxxxxxx@gmail.com
Identify the hike you would like to change?*	● By trail number (Preferred)
	○ By hike name
Trail Number:	744

OR

PebbleCreek Hiking Club
Hike Data Update Request Form

Please use this form to request changes to hike data.

Red star (*) are mandatory

Requestor Name:*	Neal Wring
Requestor Email:*	pcxxxxxxx@gmail.com
Identify the hike you would like to change?*	○ By trail number (Preferred)
	● By hike name
Hike Name:	Coyote Roundabout from Elliot Trailhead

Request a change to an existing Hike - Form Entry Page 2

IMPORTANT Only enter the information you need changing in the specific field. There are drop down values to help enter required information.

Describe the change you are requesting.

Comments to Data Coordination Team
Please clearly describe your suggested changes

Requested Updates: Only enter the specific data fields that require changing.

Describe a change to the hike name if required

Hike Name

Region

Select new Region from the list

Hiking Club Rating — Please select

Change the Rating A,B,C,D

Distance (Miles)

Enter changes to distance in miles and Elevation gain in feet

Elevation Gain (feet)

Route Condition — Please select

Select change to trail Condition (e.g. Excellent, Scramble etc.)

Route Shape — Please select

Route Direction — Please select

Select change to Route Shape (e.g. Loop, Lollipop etc.)

Off-Trail %

Enter change to driving distance in miles (Roundtrip not one-way)

Driving Distance (Round Trip Miles)

Select change to direcftion (e.g. Clockwise etc.)

Select change percentage of off trail hiking

Request a change to an existing Hike - Form Entry Page 3

IMPORTANT Only enter the information you need changing in the specific field.

Are there Additional Challenges associated with this hike?*
○ No
● Yes

Select "Yes" if you want the hike to be a "Challenge" hike (e.g., B Challenge). If so, then describe what the challenges are. Note that the Reason for Challenge field is not displayed if "No" is selected.

Reason for Challenge*

Description*

Description – describe the hike focusing on trails and sights along the route. Describe what makes this hike special

Important Information

Enter Important Information – describe information that is critical for the hiker to know. For example, "Steep mountain in mile 5", "Stream crossings may be challenging in Spring" etc.

Trailhead Name:*

Enter Trailhead Name and facilities at the Trailhead (e.g. Rest Rooms, No Fees, water available etc.)

Trailhead Facilities:*

List of Trails used*

List the trail names used in order which they are hiked

Driving Directions*

Enter Driving Directions to the Trailhead

Request a change to an existing Hike - Form Entry Page 4

IMPORTANT Only enter the information you need changing in the specific field.

Enter Photograph, Map and GPX information if available. If Photos or maps are already in SmugMug or the GPX track is already in the OneDrive GPX Library, then provide the URL address to those locations. Otherwise attach a photograph, map or GPX track to the request by dragging or choosing separate files

Copy and paste the URL of a photograph directory in Smugmug here

URL for Photographs

Photograph File Upload (JPG Extension)

Choose files or drag here

Drag and Drop (or select from a directory) a photograph (JPG extension) here. It will be added to SmugMug by the data team

Copy and paste the URL of a map that is in Smugmug here

URL for Map

Map File Upload (JPG Extension)

Choose files or drag here

Drag and Drop Drop (or select from a directory) a map (JPG extension) here. It will be added to SmugMug by the data team

URL for GPX Track

Copy and paste the URL of GPX track that is in OneDrive here

Track File Upload (GPX Extension)

Choose files or drag here

Drag and Drop Drop (or select from a directory) a GPX Track (.GPX extension) here. It will be added to the OneDrive GPX Library by the data team

Submit the change request by pressing the Send Button

Send

Request a change to an existing Hike – Final Notifications

1. The form is sent via email to every member of the Data Coordination Team. A copy of the form is also sent to the requestor of the hike change. The request is saved in a database for future reference.

2. The data team works together to update the existing hike in the Hike Library and to link any changes to photographs, map, GPX track to the hike.

3. Subsequently, the Data Coordination team will create reports from the Hike Library system incorporating the changed hike data into documents available on the club website.