

Biggar School of Dance
Parent Handbook

2024-2025

Biggar School of Dance Membership Requirements

Volunteer Requirements:

Fundraising plays a large role in keeping dance fees affordable for all families. As such, families are required to participate in the club's fundraising activities. Each family will need to submit a volunteer cheque for \$300 (post dated April 1, 2025) along with their fees. This cheque WILL NOT BE CASHED as long as you work (or find someone to work) your required shifts at the Halloween cabaret and festival/recital.

Festival:

Our annual Festival is our major fundraiser each year. Support from all dance families is required. During our Festival, each family will be required to work shifts. The number of shifts is dependent on enrollment. If a family only has a child in tiny ballet or tiny acro, you will have a reduced number of shifts. Number of shifts for all other dancers is the same, regardless of genres enrolled. This year's festival is scheduled for April 4-6, 2025. Everyone will be contacted once we are closer to the Festival by one of the committee members to fit you into the schedule.

Mom's Pantry Fundraiser:

All dancers will be required to sell a minimum Mom's Pantry profit of \$100 per dancer up to \$150 per family. Anything above that amount will be credited towards costume and competition fees. If you choose not to fundraise you can pay the minimum.

Halloween Cabaret

Each year Biggar School of Dance hosts a kids Halloween dance as a fundraiser for the club. This year's cabaret is scheduled for October 25, 2024. All families are expected to work 1 shift and donate a food item. If a family only has a child in tiny ballet or tiny acro, you will just need to bring a food item (working a shift is not required). Exact requirements will be determined based on registrations.

Competition/Festivals:

Biggar School of Dance hopes to attend three competitions/festivals this year (in addition to our year end recital). Two of the festivals will be out of town, and the third will be our local festival. Tiny and beginner aged dancers will only dance in our local festival and recital. Age groups that attend out of town festivals will be at the teacher's discretion.

Progressive 50/50:

In conjunction with our dance festival in the spring, we encourage each family to sell two books of tickets for our progressive 50/50 draw.

Year End Recital:

Our year end recital requires shifts such as set up, take down, music, lights, and MC to be filled.

Code of Conduct:

Parents and dancers are expected to adhere to the code of conduct as attached.

Communications:

Everything will be posted on our website: www.biggarschoolofdance.ca. All Communication will be sent out via email. Most info (reminders and quick notices) will also be posted on the Biggar School of Dance Facebook page. Please follow our page if you do not already.

Direct communication with the teachers (including absences) should be communicated to teachers using the BAND app.

Fees:

All dance fees are due by September 30, 2024. You can pay in full or by up to 7 post-dated cheques dated the 1st of each month. Fees can be paid by cash, cheque or e-transfer (biggarschoolofdance@gmail.com). If dropping off cash or cheque, they can be dropped off at H&R Block during business hours.

- 1) Class fees – Billed following registration and due by September 30, 2024
- 2) Volunteer Deposit Cheque – given by September 30, 2024 post-dated April 1, 2025. This will be only cashed if you do not fulfill your required volunteer commitments for the year. The cheque amount is \$300/family.
- 3) Costume Fees – You can expect costumes to be approximately \$60 - \$100 per costume. New this year a costume deposit of \$50 per costume will be billed by November 1, 2024. Costume deposit fees are due by November 15, 2024.
- 4) Competition fees are generally \$25 - \$45 per dancer per group. Solo, duet and trio competition fees fall in the same range. All competition fees and remaining costume amounts (after the November deposit) will be billed by February 1st, 2025, and due February 15, 2025.

Codes of Conduct

Dancer Code of Conduct

- Honesty and integrity is expected.
- Hair should be in a neat bun or ponytail for all classes.
- No jewelry (stud earrings or small everyday earrings are permitted).
- Arrive on time to class so that you will not disrupt the class.
- The teacher has the right to ask a student who repeatedly comes to class unprepared to sit out.
- Students eight years and under must be supervised during waiting periods by a parent/guardian.
- If you are doing a solo, duet or trio in a genre, you must also register and partake in that specific regular group class offered.
- Any extras are to be taught by a teacher currently employed by Biggar School of Dance.
- When dressed in dance costumes there is no eating or drinking, except water.
- Respect other fellow students. No bullying, gossip, or isolation of other students.
- Put garbage in the garbage cans and clean up after yourself.
- Show respect for the facility and equipment within the facility.
- Biggar School of Dance reserves the right to ask any student to leave the school for inappropriate behavior.
- All students will attend each dress rehearsal, recital, picture day and competition as required for their groups. Only in extreme circumstances will exceptions be made.
- Attendance Policy: After three missed classes the parents will be talked to, and after five missed classes the student may be asked to permanently leave the class.

Parent/Guardian Code of Conduct

- Honesty and integrity is expected.
- Parents must demonstrate respect for the facility and staff at all times. If disrespect is shown to a staff member, the family may be asked to leave Biggar School of Dance.
- Parents are asked to follow advice and direction from teachers and be supportive of their child's efforts.
- Students eight years and under must be supervised during waiting periods by a parent/guardian.
- Parents should teach their children respect for other students, teachers and adjudicators and lead by example.
- Biggar School of Dance reserves the right to ask a student to leave Biggar School of Dance for inappropriate behavior of a parent.
- Parents will provide all necessary shoes, clothing, costumes, make-up and accessories for classes and performances.
- All fees are due by September 30, 2024. All post-dated cheques must be made payable the 1st of the month. **Any family that is more than 60 days late on payment will be asked to leave.** All fees are non-refundable after December 1, 2024 but will be prorated if your child is no longer dancing by then.
- Any concerns can be brought to the attention of any Board Member.
- Attendance Policy: After three missed classes the parents will be talked to, and after five missed classes the student may be asked to permanently leave the class.

DRESS CODE:

*Below is a general guideline for dress code. Please see the website for specific requirements for your dancer's age group.

<https://biggarschoolofdance.ca/dress-code>

Tiny – Ballet shoes, bodysuit, tights(skirts are optional)

Ballet – Leather/canvas ballet slippers, bodysuit, tights (skirts are optional)

Jazz – Beige/black jazz shoes, bodysuit, tights (dance shorts are optional)

Tap – Beige/black tap shoes, bodysuit, tights

Hip Hop – Clean running shoes, comfortable clothing that is easy to move in, or regular dance clothes

Acro – Bare feet, bodysuit, shorts and footless tights.

Lyrical – Beige jazz shoes/half soles, bodysuit, tights (dance shorts are optional)

Contemporary – Half soles, bodysuit, tights (dance shorts are optional)

All hair should be in a bun or ponytail and off the face for classes. No jewelry (stud earrings or small everyday earrings are allowed)

Different colored shoes may be required for competition