

## FEBRUARY 28, 2024

## CFARS HEALTH AND WELFARE OFFICER POSITION DESCRIPTION

The purpose of the Health and Welfare officer will be to keep the CFARS membership abreast of the health and welfare of club members. This includes members that are homebound, hospitalized, unwell, and silent keys (SK), as well as the immediate family of those club members. The Health and Welfare Officer is to be appointed by the sitting president of the club.

Duties:

- Keep the active members of CFARS informed of illness and death of other club members, within the wishes of those ill or SK,
- Send flowers and/or a card to those ill or SK,
- Send flowers and/or a card for the immediate family (see below) who has deceased of a club member.

## **CFARS HEALTH AND WELFARE POLICY**

The purpose of this policy is to establish a budget for the CFARS Health and Welfare officer. It is expected that in the event of a hospitalization of a club member the officer will send a card from the club. In the event of the passing of a club member or club member's spouse or parent, the club will send flowers for the services. Exceptions to "immediate family" can be as determined by the club president, or in the absence of the president, the club vice president.

The Health and Welfare officer will be budgeted as follows:

\$5 per card, \$150 for flowers.