2027 ESTES PARK WINE FESTIVAL
COMMERCIAL VENDOR APPLICATION

Greetings!

You are invited to complete this COMMERCIAL application for **THE 12th ANNUAL ESTES PARK WINE FESTIVAL** on **Saturday and Sunday August 14th and 15th, 2027.** The Estes Park Wine Festival will feature wineries, demonstrations, artisans/lifestyle vendors, entertainment and delicious cuisine. The festival will be held at Bond Park in the center of Estes Park, Colorado. We plan to limit the number of Commercial Vendors based on space and want to make sure vendors complement the local, wine or food categories (or offer something of value or wine related at your booth). Applications must be received (with payment) by **June 30, 2027 (Will fill up fast). No refunds after June 15, 2027**. The EPWF committee is looking for vendors (retail establishments) that complement the high quality of Colorado wines, with preference for businesses that sell artistic or wine related items. Vendors will be selected based upon the ability to provide a well-balanced vending area. If more than one vendor applies with the same type of product, preference will be given to the vendor who applied first. Vendor space will be limited, as well as a limited amount of vendor booth space with optional electricity. There will be an added $40 charge for electricity.

- **Regular set up begins Friday at noon and Saturday morning at 7 am and must be completed by 10:00 am. Assistance may be provided.**
- **You must stay open for the duration of the event on Saturday and Sunday August 14th-15th from 11 AM – 5 PM Saturday and 11AM – 4PM Sunday.**
- **Site selection is based upon a 'first come-first serve basis' and will be assigned – with application and payment of fee.**

Each vendor will be supplied with a 10' x 10' space. Vendors are required to bring a professional sign with the name of their company and prices visible, to be placed at your booth. Please fill out the information below and return it with application fee to:

ESTES PARK WINE FESTIVAL – ATTN: TIM PO Box 206, Windsor, CO 80550 (970) 218-4545

Please include the application fee of $500.00. You are responsible to furnish your own pop-up tent. Tents may be rented at an additional cost. Your $500.00 check will be refunded should your company not be selected.

Please provide below a brief description of your company and retail specialties.

- **Tent**. Tent space with protective wind and rain resistant roof. Vendors should prepare for any type of weather, particularly wind and rain (including late afternoon thunderstorms). Tent tie-downs (i.e.…water jugs) are **required**. **NOTE: Tents larger that 10X20 need to be fire retardant and approved by Estes Park Fire Department.**

- **Pets.** Pets are not allowed on the festival grounds. Service animals, which are registered with the State of Colorado and used for the purpose of aiding a disabled individual, are exempt.

- **Product Restrictions.** Acceptance is based on the understanding that Vendors will sell only those items listed on their applications. Additional items may NOT be sold without the event organizers expressed consent.

- **Sales Taxes.** Vendors must have a Colorado Sales Tax License. For information about Colorado Sales Tax Licenses, call 303-238-7378 for sales tax info or visit http://www.revenue.state.co.us/TPS_Dir/home.asp.

- **Each vendor is responsible for the collection and payment of sales tax to the State of Colorado as required.**

- ***Vendor needs to have proper insurance and must provide a copy of its policy or certificate showing necessary coverage. ****

** NOTE: Retail Vendors are required to have minimum insurance coverage in effect that covers the Vendor's booth operations. Please attach copy of declaration page showing valid comprehensive general liability coverage at a*
minimum of $1,000,000 policy limits per occurrence for Bodily Injury and Property Damage, and an aggregate limit of at least $2,000,000 CSL. Policy shall reflect coverage for Premises/Operation and Products Liability). The Policy shall name the Town of Estes Park, Estes Park Wine Festival and The Bowers Group LLC as additional insureds for the term of the event. You must have proof of insurance.

I am a licensed Commercial Vendor that is registered with the State of Colorado to do business in a Temporary Location

Name_____

Company_____

E-Mail _____

Address_____

City/Town_____State/Zip_____

Phone _____ Fax_____

*****Colorado Multi-Event License # _____**

We do not guarantee any particular booth location. Electricity MAY be available for an extra charge of $40.00.

Please sign, acknowledging that you have read all of the information, rules and regulations and agree to be bound by this contract.

Booth Fees: $500.00 with your own Pop-up Tent (cost per booth space)

X_____# of 10x10 booth spaces required = $_____ Tent?_____$150.00

Table and Chairs? _____$25 **Total Remittance: $ _____**

METHOD OF PAYMENT

_____ Check enclosed payable to Estes Park Wine Festival

I understand that I am completely responsible for my booth space and property and bear all liability associated with my booth space and property and my own actions while participating at the **Estes Park Wine Festival**. I also understand and agree that neither **The Bowers Group, LLC.,** the **Town of Estes Park nor The Estes Park Wine Festival** is responsible for merchandise belonging to the exhibitor/vendor and is exempt from any liability as a result of participation in the show. I have read, understand and agree to abide by all the guidelines and requirements listed in the enclosed application in addition to all applicable state, city and county requirements and guidelines. Misrepresentation of any merchandise will be grounds for removal from this and all future shows.

Vendor Signature _____Date_____

RETURN FORM & PAYMENT TO:

Estes Park Wine Festival, PO Box 206, Windsor, CO 80550.

If you have any questions, please contact Event Coordinator **Tim Bowers**

Tim@thebowersgrp.com Cell Phone (970) 218-4545