



Position Title: Instructional Aide, 4 positions available (Summer Contract)

Purpose: Elevation Educational Consulting Group (www.elevationed.com) is hosting a summer reading and math remedial program for 18-24 year olds in Baltimore. The program is 7-weeks long from June 24-Aug 9th. The program focuses on preparing the young adults for job trainings and apprenticeships through classes in reading, math, and soft skills with a focus on career pathways and self-exploration. The program is aligned to adult education standards and the CASAS test. We strongly encourage professionals with a background in education, workforce development, and adult education to apply.

Reports to: Program Coordinator

Job Location: University of Baltimore, 1401 N Charles St. Baltimore, MD

Payment rate: \$350/wk (stipend)

Expected Start Date: July 8th. Training will occur for one day during the week of July 1st.

Schedule: Monday-Thursday 10:00 - 3:30, Friday 10:00 - 1:30

Work days and hours may vary based on federal and local holidays as well as special events.

Responsibilities:

- Provide direct support to facilitators and instructional lead during individual modules
- Follow & use program curriculum; create instructional material
- Support special events
- Support weekly check-ins
- Alert Program Coordinator of learner barriers; support attendance & retention activities

Qualifications

- Experience with or interest in youth/adult ed
- Strong academic background able to support reading and/or math lessons including up to and through Algebra
- Experience in cultural competency needed to support young adults from multiple socio-economic levels
- College students or para-educators preferred

How to apply:

Send your resume to hr@elevationed.com with subject line Instructional Aide- Your Name Attn: Troy Lewis

Equal Opportunity Employer Statement: The Elevation Education Consulting Group is an Equal Opportunity Employer and Recruiter. It is our policy to make all personnel decisions without discriminating on the basis of race, color, creed, religion, sex, physical disability, mental disability, age, marital status, sexual orientation, citizenship status, national or ethnic origin, and any other protected status.