



"A Charitable Organization Serving the Greater Manalapan, NJ Community"

Yorktowne Club
113 Millhurst Road
Manalapan, NJ 07726
www.yorktowneclub.org

Yorktowne Club Rental Agreement

Name: _____ **Contact #:** _____

Address: _____ **Date & Time:** _____

- 1) The Renter hereby agrees to conform & comply with all the rules and regulations governing the premises where the function takes place, including municipal, state, and federal laws.
- 2) The premises and facilities shall be used only for the specific function for which they have been rented.
- 3) The Renter shall take good care of all fixtures, furnishings, and other property on the premises and assume responsibility for any damage and/or theft caused by the Renter, its guests, it's members, or its agents. The Renter agrees to hold the Yorktowne Club, Inc. (here & after referred to as Y.C.) and its agents harmless from any claim that may be asserted against it as a result of acts of the Renter or its guests, its agents, or its members.
- 4) The Renter agrees that the Y.C. will not be held liable for any theft or damage of personal property during the hours of the function, setup time, and clean up times.
- 5) The Renter agrees that the Y.C. will not be held liable for any personal property left behind following the function by the Renter, its agents, or its members.
- 6) The Y.C. shall not be responsible for any damage caused by air conditioning failure, heating failure, fires, plumbing failure or acts of God.
- 7) The Renter will be responsible for the safety and control of its guests, its agents, and its members.
- 8) The Renter agrees that the Y.C. is not responsible for any vendors hired by the Renter (i.e.: band, acts, photographers, caterers, florists, etc.) All vendors must maintain liability insurance which indemnifies the Y.C. against all causes of actions resulting from their services. The Renter shall hold harmless and agree to indemnify the Y.C. for all injuries that may occur on the premise to any of the "Renter" or their guests. The Renter also agrees that a lawsuit as a result of the use of premise that the Renter agrees to defend the Y.C. bearing all costs of such defense including but not limited to counsel fees and cost of suit.
- 9) The fee for rental is \$800.00 for the rental period. A \$200 deposit and a signed copy of this agreement will confirm commitment of this rental date & time. The balance due will be given to the Y.C. member present prior to the start of the function.
- 10) Any function cancelled within 30 days of the reserved date, the deposit will be non-refundable.
- 11) The Renter agrees not to tack or tape anything to the walls or ceiling. Any damage which occurs as a result, the repair of same will be compensated by the Renter.
- 12) The rental period for the club will run consecutively for 6 hours. The 6 hour period will include the actual function, setup time, & clean up time, to be determined by the Renter. The Renter acknowledges that an additional overtime cost will be charged if the total rental runs over the allotted 6 hour period agreed, at the rate of \$150.00 per hour.
- 13) The Renter agrees that the premises and grounds will be left in the cleanliness and condition in which it was found and all equipment and chairs, tables and supplies will be returned to its original location, prior to the function. Any additional cleaning charges, deemed necessary by the Y.C., will be paid by the Renter at a minimum charge of \$100.
- 14) Any food or beverages left by Renter will be discarded.
- 15) The Y.C. does not sponsor or encourage the service of alcoholic beverages on the premise during the rental period. However, should the Renter serve alcoholic beverages, the Renter is required to hire a bartender, and ensure they shall not use anything owned or controlled by the Y.C. to serve said alcohol. Alcoholic beverages shall be served pursuant to all local, state, and federal regulations. The Y.C. strictly prohibits the service of alcohol to those under the legal age as provided by local, state, and federal law. The Renter further holds harmless and agrees to indemnify the Y.C. for any and all potential liability that may arise on and off the Y.C. premises as a result of the service of said alcohol. The Renter further agrees that should liability of any kind arise as a result of the service of alcoholic beverages it shall hold harmless, indemnify and bear all costs associated with a legal defense relative to such liability.
- 16) If the Y.C. does not enforce any provision of this agreement, said act by the Y.C. shall not be a waiver of any of their rights or any provision herein.
- 17) The terms and conditions of the within agreement have been fully discussed with and understood by the Renter and said terms and conditions with no exceptions have been fully and completely agreed upon.
- 18) Included: round tables, rectangle tables, chairs, bar stools, 2 coffee urns, and refrigerator.

I have read and acknowledge the above written rental agreement & agree to comply with all of the provisions set forth:

Signature: _____ **Name:** _____ **Date** _____

CLUB SECTION:

Date Deposit Received: _____ **Check # or Cash:** \$ _____

Receipt Number: _____ **Amount Due:** \$ _____