

OUR TERMS AND FEES

Lynk's assessment service is designed to provide a constructive critical analysis of the work so that a manuscript may be developed to its full potential. A highly favourable report may be shown to publishers, but does not constitute a formal recommendation. Where appropriate, a Lynk Letter of Recommendation is provided with the report. Post-assessment advice may be provided to authors free of charge.

We provide assessments for all genres of fiction (novels, novellas, short-story collections) and all fields of non-fiction, poetry, plays, screenplays and writing for children.

Sean Doyle, the director of Lynk, is a published author and a book editor with over 20 years' experience in the publishing industry.

Note: we prefer emailed submissions rather than hard copy, thank you.

Conditions of Assessment

Only those manuscripts for which adequate pre paid return postage has been included with the assessment fee, or which are accompanied by self addressed packaging of ADEQUATE SIZE and ADEQUATELY STAMPED, will be returned. USE STAMPS ONLY when providing return postage (printed receipts for postage are only valid on the day of issue). We recommend Postpak rather than padded envelopes. Submissions that do not meet these requirements will be held for six weeks and then discarded if adequate postage or funds are not forwarded.

Each submission should include, along with the manuscript: a title page, a short synopsis (400 words or less), a market-position statement (200 words or less – sample provided upon request) and an author bio (200 words or less).

Submissions should be double-spaced and typewritten on A4 paper, printed on one side only. Manuscripts should be unbound (use elastic bands if desired). We will not assess hand-written material. If you prefer to email your submission, please ensure that you have saved it as a Word document, and that the file is not more than 3 MBs in size. Unless formatting is essential (eg. in a picture book), please ensure that the document is unformatted. As our assessors always work with hard copy, emailed submissions attract a printing fee of 10 cents per page.

Reports will be sent to authors after their manuscripts have been assessed. While every

care is taken with manuscripts submitted, we regret that we cannot accept responsibility for any loss or damage.

Reports are not to be published without our approval, and quotes and/or extracts must not be used out of context. Only a report in its entirety may be sent with a manuscript as a submission to a publisher and/or a literary agent.

Lynk Manuscript Assessment Service reserves the right to return manuscripts and payment at its sole discretion without further correspondence.

Although an assessment will (where appropriate) contain advice on editing, an edit of the manuscript is not provided as part of an assessment. Lynk also provides a complete copy-editing service, which authors may request separately to this manuscript assessment agreement.

Lynk assessors will remain anonymous at all times.

Authors may use a pseudonym. To ensure the objectivity of the assessment, the author's true name should not appear on the manuscript. Authors who submit material with their true name in a header or footer will be deemed to have waived their right to anonymity. However, please do write your true name below – this is for Lynk's records only, and shall be retained at the Lynk office.

Authors must retain a copy of their submitted work, as its security remains their responsibility.

Please read the ***Conditions of Assessment*** above before completing this form.

Assessments will not proceed until Lynk has received this document fully completed and signed, and until payment has been processed.

I have read and agree to be bound by Conditions 1 to 10 above.

Furthermore, I declare that this manuscript is my own original work.

I declare that this document has not been altered after downloading and contains the same conditions as that in Lynk's printed contract, and by setting my signature to these

conditions, I am bound by the conditions in Lynk's printed contract.

o I seek critical appraisal of my work to help determine its worth, and will not dispute the professional opinions expressed in an assessment should I find them not to my liking. I realise that new writers cannot assess the level of talent or competence they have thus far attained. I seek an assessment to help me understand what I can realistically expect from my writing. In the event that there is anything I am unable to understand in my report, I am free to discuss it with the Director, but I will expect no apologies to be made for critical comments made by an assessor in a report, and I accept that no refunds will be made under any circumstances.

1. Assessments of completed manuscripts

Please use the following table to calculate the fee applicable to your writing project:

(a) NON FICTION or FICTION

Up to 30,000 words:	\$380	\$.....
Up to 60,000 words:	\$460	\$.....
Up to 80,000 words:	\$530	\$.....
Up to 100,000 words:	\$580	\$.....

If your manuscript exceeds 100,000 words, please add \$3 for every additional 1,000 words: \$.....

(b) PLAYS, SCREENPLAYS, POETRY MANUSCRIPTS (up to 70 poems):

Assessment fee: \$500 \$.....

(c) CHILDREN'S FICTION/POETRY:

Up to 10,000 words:	\$320	\$.....
Up to 30,000 words:	\$380	\$.....

Picture book text

(up to 1,500 words): \$200 \$.....

2. Early Interventions

Getting sound, professional advice early on can greatly benefit a manuscript in terms of structure, pacing, plot devices, characterisation and character development, narrative voice and tone, point of view, and the potential market.

It will also provide reassurance that you are heading in the right direction, and that your valuable time and effort will be focussed, not wasted.

Up to 10,000 words: \$320 \$.....
10,000 – 20,000 words: \$360 \$.....
20,000 – 30,000 words: \$380 \$.....

3. Editing

- Short copy editing jobs – such as editing a synopsis, marketing outline and author bio for a publishing proposal – are done at a rate of \$60 per hour.
- Longer copy editing jobs – such as editing a manuscript or an extract thereof – are done by quote: I offer the job to at least two genre-savvy editors, who quote on it. No work begins until the best quote is accepted by the author.

4. Publishing Services

- Mentoring
- Consulting
- Assistance with e-book formatting and uploading
- Assistance with self-publishing.

Each of these services are available at a flat rate of \$60 per hour.

(d) **Manuscript printing fee @ 11c per page** (if applicable) \$.....

(e) **Postage** for return of manuscript
(adequate cover, please) \$.....

TOTAL FEE APPLICABLE: \$.....

Method of payment (please circle):

EFT – details provided upon request.

Credit Card

Visa Mastercard

Card No:..... Expiry Date:...../.....

Cardholder's Name:

Many thanks indeed.
Sean Doyle