



Williamston Veterinary Hospital
1720 US HWY 17
Williamston, NC 27892
(252) 792-3000

Application for Employment

Date: _____/_____/_____

Full Name: _____

Current Address: _____

Phone(s) : _____

Position(s) applied for (*check all that apply*):

Receptionist Kennel Assistant Veterinary Assistant Groomer

Other: _____

Availability: Year-Round, permanent Seasonal Temporary (*please describe limitations*) _____

Hours you are looking for: Part time only Full time only Part or full time
If applying for part time only, how many hours do you want to work?

_____ to _____ hours per week

Hours you are routinely available to work: any hours I am needed

Limited Hours (*please describe limitations*) _____

What rate of pay do you expect? _____

Why do you want to work at at Williamston Veterinary Hospital?

What are your career goals for the next 2 years? _____

Have you been convicted of a felony, or misdemeanor or are you presently / formally charged with committing any criminal offense? (Do not include any traffic violations, juvenile offenses, military convictions, except by general court martial.) Yes No If the answer is yes, furnish details of conviction, offense, location, date and sentence.

In the past three years, have you ever knowingly used any narcotics, amphetamines or barbiturates, other than those prescribed to you by a physician? Yes No
If the answer is yes, furnish details. _____

Do you use illegal drugs? Yes No
Would you agree to and pass periodic routine drug tests? Yes No
Have you ever been terminated from a job because of stealing of other criminal conduct? Yes No

Please list all the pets you own: (*include names, species & age*)

Who is your current veterinarian? _____
Are all your pets up to date with all their routine recommended veterinary care?
 Yes No

Most recent school you attended?

Degree or grade level attained: _____
GPA? _____ Awards? _____

Do you have any certifications, degrees, awards or special skills we should know about? _____

Current or Most Recent Employer: _____
From: _____ / _____ (mm/yy) To: _____ / _____ (mm/yy)
Address & phone: _____

Position Title: _____
Duties: _____

Reason you left the position: _____

Hourly rate of pay- Start: _____ Ending: _____

Previous Employer #1:

From: _____ / _____ (mm/yy) To: _____ / _____ (mm/yy)

Address & phone: _____

Position Title: _____

Duties: _____

Reason you left the position: _____

Hourly rate of pay- Start: _____ Ending: _____

Previous Employer #2:

From: _____ / _____ (mm/yy) To: _____ / _____ (mm/yy)

Address & phone: _____

Position Title: _____

Duties: _____

Reason you left the position: _____

Hourly rate of pay- Start: _____ Ending: _____

Please describe any other relevant experience (*volunteer, animal related hobby, etc.*): _____

Please list your hobbies: _____

Is there anything else you would like us to know when considering your application? _____

Reference #1 Name: _____ **Relationship:** _____
Phone: _____ **How long have they known you?** _____
Reference #2 Name: _____ **Relationship:** _____
Phone: _____ **How long have they known you?** _____
Reference #3 Name: _____ **Relationship:** _____
Phone: _____ **How long have they known you?** _____

I understand that any verbal or written statement that is false, fraudulent or misleading that is contained in this application or attached materials, or made in the course of any related employment process, whether made by me or by others at my request, will result in rejection of my application, denial of employment, or dismissal from service if discovered after employment, and under some circumstances, may result in prosecution for a crime.

- I certify that all statements contained herein are true and complete.
- I understand that if hired, I must prove that I am legally authorized to work in the United States.
- I authorize Williamston Veterinary Hospital to check employment references and verify education information provided on this employment application and as disclosed in the interview process.
- I authorize Williamston Veterinary Hospital to run a credit history check and criminal history background check as a condition of employment.
- I release Williamston Veterinary Hospital and all providers of information from any liability as a result of furnishing and receiving any information related to the hiring process.

Applicant Signature:

Date:
