Minutes of the 2024 budget meetings held on September 21, 2023, September 28, 2023 & October 5, 2023.

W. Minner opened the meetings at 7:30 p.m.

W. Minner read the Sunshine Law, and stated that adequate notice of this meeting has been provided by advertising it in the Courier Post.

Roll Call: W. Minner, G. Emmett, J. Atkinson, E. Steiner

Fire Officials Report: On file
Harry Woods proposed Bureau of Fire Prevention Budget for 2024 is $28,300.00.

Fire Chiefs Report: On file.
Budget Request for 2024 is $30,000.00

2024

PROPOSED BUDGET FINANCING

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1
TOWNSHIP OF GLOUCESTER

PROPOSED BUDGET…….$551,224.00

3021 **TO BE RAISED BY TAXATION..…$7,100……..…..……..$362,600.00**
Increase fire district tax 22% 80,000.00

FUND BALANCE…….$

3024- RESTRICTED…...$

3023- UNRESTRICTED..$ $90,840.00

3050 **SUPPLEMENTAL FIRE SERVICE PROGRAMS……...$2,584.00**

SALE OF TRUCK……$

ANTICIPATED REVENUE L.E.A. REBATES,
SMOKE ALARMS INSPECTIONS, PERMITS &
N.L.H.U…….$9,200.00

ANTICIPATED INTEREST FOR MONEY MARKET INCOME,
3022
CERTIFICATES, INTEREST ON CHECKING ACCOUNT……$6,000.00

TOTAL BUDGET……$551,224.00

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1
PROPOSED BUDGET

5010 **I. SALERIES……..$25,500.00**

A. COMMISSIONER/CHAIRMAN……..$5,200.00
B. COMMISSIONER/CLERK……...$5,200.00
C. COMMISSIONER/TREASURER……$5,200.00
D. COMMISSIONER/SECRETARY……$5,200.00
E. COMMISSIONER/INSURANCE…….$4,700.00

5070 **A. LEGAL AND ACCOUNTING…….$35,200.00**

1. **Legal Notices…….$2,350.00**
2. **Audit & State Budget…..……..…$14,000.00**
3. **Legal Fees……..$ 2,000.00**
4. **P.O. Box ……$ 250.00**
5. **Solicitor……$1,350 per 1/4….…….$ 5,400.00**
6. **Accountant……..…$ 7,200.00**

5071 7. **Web Site Coordinator/Office Manager……...$ 4,000.00**

5130 **B. CONVENTIONS & TRAVEL**…….**$500.00**

5050 **C. DUES AND FEES……..$ 650.00**
IAFC (Harry & Mike)

5120 **D. TRAINING…….$8,000.00**

TOTAL……..$69,850.00

5030 **E. ELECTION EXPENSES……....$ 3,900.00**

1. **Election Officials**

a. 1 Judge of Elections……..$150.00
b. 3 Tellers (@ $150.00 each)……...……$450.00

2. **Ballots……...$2,200.00**

3. Camden County Board of Elections Absentee Ballot 3024……$800.00

2. Meal Allowance…….$200.00
3. Street List 3023…….....$100.00

5041 **F. INSURANCE……5%……$44,130.00**

1. AUTO…….$14,440.00
2. ACCIDENTAL & SICKNESS..……...$ 7,740.00
3. PORTABLE EQUIPMENT & PACKS…..……$21,950.00

a. Property & Content …...……$1,735.00……..$
b. General Liability- 1,000,000……$6,930.00..……..$
c. Portable Equipment…….$4,620.00……...$
d. Management Liability-1,000,000…….$4,620.00…….....$
e. Excess-1,000,000(umbrella policy)…..$4,045.00……...$

5080 **4. WORKERS COMPENSATION…….$ 15,000.00**
5080 **5. LIFE…….……..$19,800.00**
$37,800.00
5040 **6. BLANKET BONDS…….$**
a. Commissioners- 10,000 EACH……$580.00……..$ $1,160.00
b. Treasurer- 10,000…… $580.00...…...$

5160 **G. MEDICAL & Background Check……..……...$ 7,000.00**

TOTAL……..$90,990.00

5150 **H. PHONE, FAX, INTERNET & TV (Comcast)……..……$ 3,600.00**

5220 **I. FIRE HYDRANT**
(72 hydrants @ $ Each Per Year)…….....$55,000.00

5210 **J. RENT TO GLENDORA FIRE CO. NO. 1 ……....$49,000.00**
$12,250/Quarter

K. RADIO REPAIRS …….....…….. .$14,300.00
5200

1. Service Contract……$6,500.00
2. Maintenance & Repair of Pagers……$ 500.00
3. Batteries…….$1,000.00
4. New Pagers……..…….…….……$2,000.00
5. Verizon Wireless Laptops (Air Cards)……$3,300.00
6. Active 911 Fees……...$1,000.00

5100

5110 **L. FIRE FIGHTING EQUIPMENT (repair & replace)……..……..$9,900.00**

1. **Equipment Repair & Maintenance……$2,000.00**
2. **Glendora Fire Co. Cascade……$**
   (Filters, Maintenance, etc.)
3. **Hose Test Equipment & Ladder Test…….$4,100.00**
4. **Flo-Test Air Packs……$**
5. **Rescue Tool Test & Service…..……...$1,800.00**
6. **Turn Out Gear Clean & Repair……..$2,000.00**

5100 **M. Truck and Engine Maintenance……...…….$15,000.00+$8,000.00**

N. FUEL……$ 8,000.00

5110 **O. MISCELLANEOUS……$ 600.00**

P. FIRE PREVENTION BUREAU…….……..$28,300.00

5320

5315 1. **Office Supplies…….. ……$ 2,100.00**
2. **Fire Prevention Activities……$ 8,000.00**

5311 3. **Salaries……1,100/mo…….……..$ 13,800.00**

5325 4. **Dues……...$ 500.00**

5326 5. **Equipment…….$ 500.00**

5327 6. **Uniform…….$ 400.00**

5328 7. **Fire Inspector Back-up……$ 3,000.00**

TOTAL……$183,700.00

5060 **Q. COMMISSIONERS SUPPLIES…… ……..…$ 5,500.00**

5180 **R. CONTINGENT EXPENSES…….$ 3,000.00**
NEW TRUCK…….$

S. NEW TRUCK FINANCING……..Down Payment……..$

5550 **1. Principle……..……..…….$ 32, 500.00**

5555 **2. Interest…3024……$ 3,400.00**

5550 **3. Second Principle Payment……$**

5410 **T. SUPPLEMENTAL SERVICES GRANT…….……$ 2,584.00**

5450 **U. FEMA & MATCHING FUNDS & GRANT WRITER…….…...$ 8,000.00**

III. CONTRACTED SERVICES……$ 41,700.00

5140 **1. Uniform Allowance……$6,500.00**

5312 **2. Chief's Salary……$5,200.00**

5330 **3. Duty Crew (2 man night)……..$30,000.00**

5340 **4. Duty Crew (3 man day)……$80,000.00**

TOTAL $

5450 **IV. CAPITAL EXPENSES……$ 176,684.00**

1. **New Equipment……$27,500.00**
2. **Community Involvement…….$ 1,000.00**
3. **Meals for Training Night…….$ 1,500.00**

TOTAL CURRENT EXPENSES……$ 521,224.00
TOTAL CAPITAL EXPENSES……..$ 30,000.00
TOTAL PROPOSED BUDGET…….….$ 551,224.00

Motion made by W. Minner seconded by G. Emmett to adjourn the meetings at 8:00 pm., 9:50 & 8:30 pm. APPROVED

Respectfully Submitted

John Atkinson Jr.
Clerk
Board of Fire Commissioners