

Fire District #1  
TOWNSHIP OF GLOUCESTER  
2020

**FIRE DISTRICT #1  
TOWNSHIP OF GLOUCESTER  
RESOLUTION DESIGNATING  
AUDITOR  
2020**

**WHEREAS,** There exist a need for AUDIT Services for the Fire District, and

**WHEREAS,** Funds are available for this service, and

**WHEREAS,** The Board has determined that BOWMAN & COMPANY meets the requirements established by the Board of Fire Commissioners.

**WHEREAS,** Said professional appointment is not subject to N.J.S.A. 19:44A-20, as the appointment is not in excess of \$17,500.00.

**NOW THEREFORE,** Be it resolved by the Board of Fire Commissioners as follows:

That BOWMAN and COMPANY, be and is hereby appointed AUDITOR to perform the Services required by the Board, and to receive such compensation as may be reasonable for such services.

DATED: 3/10/20

  
\_\_\_\_\_  
Chairman

Fire District #1  
TOWNSHIP OF GLOUCESTER  
2020

**RESOLUTION  
TO SET SCHEDULED MEETING FOR  
2020**

**WHEREAS**, The Board of Fire Commissioners has determined to set regular scheduled meetings for the year.

**NOW THEREFORE**, it is herein resolved and approved that the following is the schedule of meetings for the year.

**REGULAR MEETINGS**

Set for the SECOND TUESDAY of each month, at 7:30 p.m. at the  
47<sup>th</sup> AVE. Gladstone, New Jersey.

DATED: 3/10/20

Wanda Williams  
Secretary

Fire District #1  
TOWNSHIP OF GLOUCESTER  
Budget Year 2020

**RESOLUTION  
REGARDING PROCEDURES FOR THE ADOPTION OF THE  
FIRE DISTRICT BUDGET**

**WHEREAS**, N.J.S.A. 40:14-78.2, establishes certain procedures that must be followed by Fire Districts in the adoption of a budget, and

**WHEREAS**, Said New Jersey Statute requires the passing of a resolution declaring that the conditions set forth in the statute have been met.

**NOW THEREFORE**, It is herein resolved and approved as follows:

1<sup>st</sup>. The Board of Fire Commissioners have introduced in writing a proposed, said introduction and first reading and approval was given not later than 60 days prior to the annual election to be held pursuant to N.J.S.A. 40A:14-72.


2<sup>nd</sup>. The Board of Fire Commissioners then set a time and place for the holding of a public hearing on the budget, which time and place, and notice of the availability of copies of the budget, was published at least 10 days prior to the hearing, and notice posted in a public place one week prior to the said hearing.

3<sup>rd</sup>. The public hearing and second reading of the budget was held not less than 28 days after the first reading and approval, and the budget was adopted at the second reading, all of which was not later than 25 days prior to the annual election.

4<sup>th</sup>. The adopted budget is authorized to be advertised by publishing at least once in a newspaper at least 7 days prior to the annual election.

5<sup>th</sup>. This Resolution is adopted in compliance with N.J.S.A. 40A: 14-78.2 et al.

DATED: 3/10/20

  
\_\_\_\_\_  
Secretary

Fire District #1  
TOWNSHIP OF GLOUCESTER  
Audit Year 2019

**RESOLUTION  
OF  
AUDIT REVIEW**

**WHEREAS,** The Board of Fire Commissioners has caused an audit of the fiscal year, and

**WHEREAS,** The Board has received a completed Audit Report containing comments and recommendations.

**NOW THEREFORE,** it is herein resolved and certified as follows:

That the Board of Fire Commissioners has reviewed the completed Audit Report for the fiscal year and has specifically reviewed the comments and recommendation contained in said report.

It is further Resolved that a copy of this Resolution be filed with the Local Finance Board of the Division of Local Government Services and the Municipal Clerk and the audit firm that has prepared said audit.

DATED: *3/10/20*

*Wadey Mann*  
\_\_\_\_\_  
Secretary

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Fire District #1  
TOWNSHIP OF GLOUCESTER  
2020

**FIRE DISTRICT #1  
TOWNSHIP OF GLOUCESTER  
RESOLUTION  
OF  
APPOINTMENT  
2020**

**WHEREAS,** There exist a need for the services of a Bank for the deposit of the funds of the Fire District, and an official newspaper for publication.

**NOW THEREFORE,** Be it resolved by the Board of Fire Commissioners that the following institutions be and are hereby named to provide the services for the Fire District:

*Haddon SAVINGS & LOAN  
PNC BANK*

- FOR THE DEPOSIT OF FUNDS

COURIER POST - FOR PUBLICATION

DATED: *3/16/20*

*W. Kelly Albanini*  
Secretary

Fire District #1  
TOWNSHIP OF GLOUCESTER  
2020

**RESOLUTION DESIGNATING  
INSURANCE CONSULTANT**

**WHEREAS,** There exist a need for INSURANCE CONSULTANT Services,  
and

**WHEREAS,** Funds are available for this service, and

**WHEREAS,** The local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)  
requires that a resolution authorizing the award of contracts for professional services,  
licensed and regulated by law, without competitive bids be adopted and publicly  
advertised.

**WHEREAS,** Said contract for professional services is not subject to the  
provisions of N.J.S.A. 19:44a-20.4 et seq. as said contract is valued less than  
\$17,500.00 and

**NOW THEREFORE,** be it resolved by the Board of Fire Commissioners as  
follows:

1. That *B-ANS F SON*, be and is hereby  
appointed to provide INSURANCE services for the Board of Fire Commissioners for the  
fiscal year, to perform the professional services required by the Board, and to receive  
such compensation as may be responsible for such services.

2. This contract is awarded without competitive bids as a "Professional Service"  
under the provisions of the Local Public Contracts law because the aforesaid agreement  
encompasses professional services recognized, licensed and regulated by law, and is of a  
nature where it is not possible to obtain competitive bids.

**BE IT FURTHER RESOLVED,** That a copy of this Resolution shall be  
published as required by law.

DATED: *3/10/20*

*Wade Mann*  
Secretary

**RESOLUTION DESIGNATING  
ATTORNEY**

**WHEREAS,** There exist a need for ATTORNEY Services, and

**WHEREAS,** Funds are available for this service, and

**WHEREAS,** The local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services, licensed and regulated by law, without competitive bids be adopted and publicly advertised.

**WHEREAS,** Said contract for professional services is not subject to the provisions of N.J.S.A. 19:44a-20.4 et seq. as said contract is valued less than \$17,500.00 and

**NOW THEREFORE,** be it resolved by the Board of Fire Commissioners as follows:

1. That DAVID F. CARLAMERE, ESQ., be and is hereby appointed to provide ATTORNEY services for the Board of Fire Commissioners for the fiscal year, to perform the professional services required by the Board, and to receive such compensation as may be responsible for such services.

2. This contract is awarded without competitive bids as a "Professional Service" under the provisions of the Local Public Contracts law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids.

**BE IT FURTHER RESOLVED,** That a copy of this Resolution shall be published as required by law.

DATED: 3/10/20

  
Secretary

Fire District #1  
Township of Gloucester  
FISCAL YEAR 2017

**RESOLUTION  
TO CANCEL UNEXPENDED BALANCES**

**WHEREAS,** The Board of Fire Commissioners has adopted a budget for the New Year 2018, and

**WHEREAS,** There are appropriation balances at the close of the fiscal year 2017, and

**NOWHEREFORE,** be it resolved that the Board of Fire Commissioners do hereby cancel all unexpended balances of appropriations.

DATED: 2/11/20

  
Secretary



Fire District #1  
Township of Gloucester  
2019 Year End

**RESOLUTION  
FOR  
LINE ITEM TRANSFERS**

**WHEREAS,** The Board of Fire Commissioners has determined the necessity of making end of year line item transfers, and

**WHEREAS,** The laws of the State of New Jersey permits said transfers,

**NOW THEREFORE,** It is herein RESOLVED that the line item transfers, in accordance with the attached schedule, which schedule has been reviewed and approved by the Board of Fire Commissioners, be and is hereby APPROVED.

DATED: 2/11/20

  
Secretary

TRANSFER \$1,113.34 FROM LINE ITEM # 5180  
TO LINE ITEM # 5200

**RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual report of audit for the year ended December 31, 2019 has been completed and filed with the Board of Commissioners of Fire District No. 1 of the Township of Gloucester, County of Camden pursuant to N.J.S.A. 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the Board of Commissioners have received the annual report of audit, and have specifically reviewed the section entitled "Schedule of Findings and Recommendations", in accordance with N.J.S.A. 40A:5A-17,

**NOW THEREFORE BE IT RESOLVED**, the Board of Commissioners of Fire District No. 1 of the Township of Gloucester, County of Camden, hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended December 31, 2019 and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED**, that the Secretary of the Fire District is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

I hereby certify this is a true and correct copy of a Resolution adopted at a meeting of the Board of Commissioners on 11 August 2020.

Wendy Mennig  
Secretary  
8/11/20  
Date

LOCAL AUTHORITIES GROUP AFFIDAVIT FORM

PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the Board of Commissioners of Fire District No. 1 of the Township of Gloucester, County of Camden, being of full age and being duly sworn according to law, upon our oath, depose and say:

1. We are duly elected members of the Board of Commissioners of Fire District No. 1 of the Township of Gloucester, County of Camden.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual report of audit for the year ended December 31, 2019, and specifically the section of the report of audit entitled "Schedule of Findings and Recommendations."

Name

Signature

Woodrow Minner

Woodrow Minner

Howard F Brooks

Howard F Brooks

GARY A EMMETT

Gary A Emmett

JOHN R. ATKINSON JR

John R. Atkinson Jr

Philip H. Knast

Philip H. Knast

Sworn to and subscribed before me  
this 11<sup>th</sup> day of August, 2020

My Comm

Notary Public of New Jersey

DAVID F. CARLAMORE  
ATTORNEY AT LAW D.D.