

**Board of Fire Commissioners, Fire District No1.**  
**Township of Gloucester, County of Camden**  
**P.O. Box 38, Glendora, New Jersey 08029**  
**FireDistrict1@glotwpfd1.comcastbiz.net**  
**Phone: 856-939-1177**  
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## **Meeting Information**

- Date & Time: 2025-05-13 19:00:02
- Location: Commissioner's Office
- Attendees: [Commissioner Steiner] [Commissioner Murphy] [Chief Ricciardelli] [Chairman Glass] [Commissioner Minner] [Solicitor Carlamere] [Fire Marshal Woods]

## **Meeting Notes**

### **1. Sunshine Law and Meeting Notice**

The meeting was properly noticed in accordance with the Open Public Meeting Act (Sunshine Law), with notifications sent to the Carrier Post newspaper on January 14, 2025, published January 17, 2025, and posted at Glendora Fire Hall as required by law.

### **2. Roll Call and Approval of Previous Minutes**

All commissioners were present. The minutes from the last meeting were approved by motion and second, with no opposition.

### **3. Outgoing Communications: Funding for Squad 8-8**

A letter was sent to Mayor Mayer confirming the allocation of \$10,000 from the end of the year to support Squad 8-8's response to Fire District 1 from June 1, 2025, to December 31, 2025. The funding is intended to enhance emergency response capabilities. Future funding for 2026 will be discussed during upcoming budget sessions, with the intent to maintain and improve Squad 8-8's critical service.

### **4. Incoming Communications: Rebuttal from Administrator 88**

Administrator 88 (Billy Robb) followed up on the request for information, confirming District 1's interest in Squad 8-8 dispatch for all calls between 6 a.m. and 6 p.m., seven days a week, starting June 1, 2025. \$10,000 is the maximum available for fiscal year 2025. District 1 is open to meeting with Districts 2 and 4 to discuss funding for the 2026 fiscal year. An updated interlocal agreement draft was circulated for review, with a request for timely responses.

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## **5. Interlocal Agreement Details and Confirmation**

The board discussed confirming funding, days/hours of coverage (6 a.m. to 6 p.m., 7 days/week), and an estimated 30 to 35 calls for service during the requested period. District 1 confirmed willingness to enter an interlocal agreement among the three districts, with the draft subject to edits. Payment was proposed in two installments: \$5,000 in September and \$5,000 in January, with the agreement to be signed after necessary changes and confirmation of all parties. The proposal was received and is ready for signature after minor adjustments, including updating secretary information.

## **6. Deer Park Fire Company Donation Request**

Deer Park Fire Company requested reimbursement for \$27 in hydration products and snacks provided at a recent fire. Commissioners discussed increasing the donation to \$50, and a motion was made to donate \$50 to Deer Park Fire Company for their support at the incident.

## **7. Chief's Report**

Chief Ricciardelli reported 99 incidents for the year as of May 13, 2025 (70 local, 28 mutual aid). The PPE grant remains available for new turnout gear; all out-of-date PPE has been removed from service and bagged, and dirty PPE has been washed and restored. Daytime stipend crews: 18; nighttime: 13. April stipends were submitted. No apparatus issues were reported; all equipment is operational. There was no training for April. The call-out sheet for January-April 2025 was provided. Chief Ricciardelli also noted that he will complete all outstanding reports and provide necessary contacts and information before his last shift.

## **8. Special Meeting Arrangements**

A special meeting is scheduled for May 22, 2025, at 7 p.m. at the fire hall to discuss the Chief position and new commissioners. The submission deadline for applications is May 20, 2025. Notice of the special meeting was sent to the Carrier Post.

## **9. Fire Marshal's Report**

Fire Marshal Woods reported for May 2025: 11 inspections, 8 re-inspections, 1 complaint inspection, 1 follow-up inspection, 12 smoke inspections, 7 violations, 5 permits, and 1 meeting attended, totaling 48 hours. There was discussion about the volume of smoke alarm inspections and insurance deposits.

## **10. Insurance and Training Updates**

Commissioners coordinated with the insurance agency and auditor. All personnel were set up on the MELGIF training site for Right to Know and HazCom. The deadline for training completion was tentatively set for the end

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of May, but completion status is unclear and may require follow-up or a new deadline. Some personnel have completed the training, but not all; the board discussed whether to enforce a strict deadline or leave it to the new chief.

## **11. Treasurer's Report and Bill Payments**

The Treasurer's report included \$3.31 interest on checking, \$829 from the fire official, for total receipts of \$832. Bills totaled \$39,192.02. Outstanding checks include one for \$1,175 to Phil, which is pending signature and processing. All other financial matters are up to date. A motion was made and approved to pay the bills.

## **12. New Business: Equipment Purchase**

A proposal was made to purchase an hdcc system (digital recording device) for \$169, with an additional cable for \$6.49, totaling \$176. The system will connect directly to the computer for meeting recordings, replacing the tape recorder. A motion was made to proceed with the purchase.

## **13. Authorization to Sign Interlocal Agreement**

A motion was made to accept the letter from Squad 8-8 and authorize signing of the interlocal agreement for the remainder of the year, with minor changes as needed (such as updating secretary information). The board agreed to sign and return the agreement after making necessary edits.

## **14. Public Requests and Job Description**

Public requests included interest in positions. Commissioners agreed to provide job descriptions to interested applicants and confirm eligibility (must reside in Glendora). Copies of the job description will be printed and distributed, and eligibility will be verified before proceeding with applications.