

Minutes of the meeting held on February 12, 2025

W. Minner opened the meeting at 7:00 p.m. with the flag salute.

W. Minner read the Sunshine Law and stated that adequate notice of this meeting has been provided by advertising it in the Courier Post.

Roll Call: G. Emmett, W. Minner, E. Steiner, J. Atkinson

Motion made by G. Emmett seconded by E. Steiner to accept minutes from last month.

APPROVED

Outgoing Communication:

E. Steiner reports two legal notices, one for our scheduled meetings for 2025 and the other for the election on February 15, 2025.

Motion made by G. Emmett seconded by J. Atkinson to pass a resolution for the scheduled meetings for 2025.

**Roll-Call Vote**: J. Atkinson yes, E. Steiner yes, G. Emmett yes, W. Minner yes

APPROVED

E. Steiner reports taking care of the MEL JIF site for Chief so he can get information.

Incoming Communication: None

Solicitors Report: D. Carlamere has nothing to report.

Fire Officials Report: On File.

Insurance Report: W. Minner has nothing to report.

Deferred Business: None

Treasurers Report: On File

Motion made by E. Steiner seconded by J. Atkinson to pay the bills in the amount of \$16,114.39.

APPROVED

Public Request:

Motion made by E. Steiner seconded by W. Minner to GO into closed session at 7:19 p.m. to discuss personnel issues. APPROVED

Motion made by E. Steiner seconded by W. Minner to come out of closed session at 7:40 p.m., APPROVED

Chief's Report: On File

Chief would like to purchase PVC pipe, 2 Pac brackets, aluminum end caps and plywood for projects. Needs approval for probation firefighter Peyton Allison and firefighter Dylan Gundle. Needs approval for the recommended operating procedures (ROP#2025-001).

New Business: Motion made by G. Emmett seconded by E. Steiner allowing the Chief to purchase the necessary items needed as stated above. (under \$1,000.00) APPROVED

Motion made by E. Steiner seconded by J. Atkinson to approve probation firefighter Peyton Allison and firefighter Dylan Gundle. APPROVED

Motion made by W. Minner seconded by J. Atkinson to go into closed session at 7:59 p.m. to discuss personnel issues. APPROVED

**Roll-Call Vote:** J. Atkinson yes, E. Steiner yes, G. Emmett yes, W. Minner yes

Motion made by W. Minner seconded by J. Atkinson to come out of closed session at 8:09 p.m. APPROVED

Motion made by E. Steiner seconded by G. Emmett to accept the recommended operating procedures with changes to be made. APPROVED

Motion made by E. Steiner seconded by W. Minner to allow the Chief to adjust staffing for daytime crew. APPROVED

Motion made by W. Minner seconded by E. Steiner to adjourn at 8:16 p.m. APPROVED

Respectfully Submitted

John Atkinson Jr.  
Clerk  
Board of Fire Commissioners