

Board of Fire Commissioners, Fire District No1.

Township of Gloucester, County of Camden

P.O. Box 38, Glendora, New Jersey 08029

FireDistrict1@glotwpfd1.comcastbiz.net

Phone: 856-939-1177

Fax: 856-939-1194

General Info

- **Date & Time:** December 9, 2025, 20:00
- **Meeting Location:** Gloucester Township Board of Fire Commission
- **Attendees:**
 - Chairperson: Ken Glass
 - Board Members: Woody Minner, Chris Murphy, Eric Steiner, Mike Semple Jr., and others

Agenda Items:

- **Item 1:** Opening and Compliance
 - Meeting called to order; pledge of allegiance recited.
 - Compliance with Open Public Meetings Act confirmed with prior public notice.
 - Roll call conducted; all commissioners present.
- **Item 2:** Approval of Previous Meeting Minutes
 - Motion to approve minutes made by Woody Minner, seconded by Chris Murphy. Approved unanimously.
- **Item 3:** Reports
 - **Chief's Report:**
 - December 2025 activity included 255 calls over 20 years.
 - Two personnel scheduled for physicals; uniform allowance checks distributed.
 - Tablet installation for the squirt truck scheduled; Verizon service proposed to be changed to a cell phone for duty crew.
 - Awaiting vehicle repair reports and insurance inspection for the squirt truck damaged by a tree.
 - Discussion about switching to full Sling scheduling service costing approximately \$452 annually.
 - **Fire Official Report:**
 - December inspections included 16 inspections, 7 re-inspections, 1 complaint inspection, 6 smoke detector inspections.
 - Issued 53 violations and 7 permits; attended 2 meetings totaling 46 man-hours.
 - Noted issue with alarm system zoning in a large building causing difficulty in identifying alarm locations.
 - **Insurance Report:**
 - Recommended updating beneficiary forms; current forms dated 2009 and 2014.
 - Proposal to distribute updated forms electronically for signature to expedite process.
 - **Treasurer's Report:**
 - Presented adopted budget with update for employer payroll taxes.
 - Resolution proposed for budget adoption and line-item transfers due to insurance budget deficit of \$2,780.
 - Monthly bills totaled \$39,723.83; motion to approve bills made by Eric Steiner, seconded by Mike Semple Jr., approved unanimously.
- **Item 4:** Deferred Business
 - Letter of return to duty for Mike Borelli effective December 8, moving into suspension period.
 - Budget resolution adopted to increase referendum amount from \$135,000 to \$144,308.
 - Salary resolution for 2026 adopted following motion by Chris Murphy and second by Mike Semple Jr.
 - Line-item transfers approved to cover budget shortfalls.
- **Item 5:** New Business
 - Interlocal agreement for Squad 88 responses in Gloucester Township Fire District 1 for January 1 to March 31, 2026, at \$13,875 approved.
 - Discussion on operational procedures for Squad 88 dispatch and recall clarified.

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- Motion approved to change Verizon service from fire vehicles to cell phones for duty crew to reduce costs.
- Document scanning and filing procedures discussed for beneficiary forms and other documents.
- Public request: Board member announced nomination petition submission for upcoming February election and noted upcoming absence.