

Minutes of the meeting held on January 14, 2025

W. Minner opened the meeting at 7:00 p.m. with the flag salute.

A moment of silence for firefighters and people in California.

W. Minner read the Sunshine Law and stated that adequate notice of this meeting has been provided by advertising it in the Courier Post.

**Roll Call:** G. Emmett, W. Minner, J. Atkinson, E. Steiner

Motion made by E. Steiner seconded by G. Emmett to accept minutes of the last meeting.  
APPROVED

Outgoing Communication: E. Steiner sent uploaded info for the 2025 Budget to the State.

E. Steiner sent a response back to District #2 Board declining their proposal. They will contact us about a meeting for discussion.

Expressway toll violation by Fire & Safety came to us.

Incoming Communication: W. Minner reports he got some booklets from JIF if anybody wants to look at them. Received insurance cards for fire vehicles.

Solicitors Report: D. Carlamere has nothing to report.

Fire Chiefs Report: On File.

Chief hands out recommended operating procedures (ROP#2025-001) for us to look over.

Fire Officials Report: On File.

H. Woods gives us year ending report (2024) and January 2025 report.

Insurance Report: W. Minner as stated in incoming communication, received paperwork from JIF + insurance cards for vehicles. Posted work comp notice on the cork board in meeting room.

Deferred Business: None

New Business:

J. Atkinson has petitions at his house that can be picked up for anyone interested in running for commissioner (Feb.15, 2025 election). Must be completed and turned in no later than 5 pm January 17, 2025.

G. Emmett reports that we have to do 2 line item transfers tonight.

Motion made by W. Minner seconded by E. Steiner to do 2 line item transfers for 2024.

1. Transfer \$12,874.00 from line item #5340 to line item #5100.
2. Transfer \$116.00 from line item #5340 to line item #5320.

**Roll-Call Vote:** W. Minner yes, E. Steiner yes, G. Emmett yes, J. Atkinson yes

New ledger requirements that we have to do or Dave Smarra has a whole spreadsheet where he could do this for us.

Treasurers Report: On File

Motion made by J. Atkinson seconded by E. Steiner to pay the bills of the evening in the amount of \$39,878.83. APPROVED

Question raised about qualifications of firefighters running for commissioner.

Public Request: None

Motion made J. Atkinson seconded by W. Minner to adjourn the meeting at 7:29 p.m. APPROVED

Respectfully Submitted

John Atkinson Jr.  
Clerk  
Board of Fire Commissioners