

**Kingdom Country Academy
End-of-Year Board Meeting 18 Minutes**

June 11, 2018

KCA @ Elmont Baptist Church

6:00pm – 8:00pm

1. **Call to Order** 6:05pm (President)
2. **Greetings / All Present:** Karen Love, Judy Izzo, Cindy Stephens, Margaret Hanning, Jerryd Wallace, Johnny Garza, Rosahisela Santiago
3. **Approval of agenda** (not necessary)
4. **Approval of the minutes** from last Board Meeting

Motion made by RS, 2nd by JG; motion to approve minutes approved

5. Matters arising from the last meeting

- a. 2018-19 Budget approval (Increase by 6% from 2017-18)

The Board reviewed the budget and Johnny made a motion to approve the budget as presented, Emily seconded the motion.

- b. 2018-19 Calendar approval

The Board reviewed the calendar and RS made a motion to approve the calendar as presented, MH seconded the motion. The calendar has been approved. Karen spoke about the possibility of having the Breaking Free coffee shop maybe come out to our Family Picnic on Sept. 8 and be judges for families to do a BBQ grill-off and their band could play. PEP: Praise & Eat in the Park!

6. Update on activities since the last meeting

- a. Head of School: State of KCA report: 128-130 seats

- i. Headcount Elmont:
 1. 2017-18 = 16
 2. 2018-19 = 16
- ii. Headcount Anna:
 1. 2017-18 = 20
 2. 2018-19 = 20
- iii. Pre-K Class:
 1. 2017-18 = 3
 2. 2018-19 = 2

We are in an advertising campaign now, trying to promote our Pre-K and Kindergarten programs. If we don't get more students we will probably combine these two classes.

- iv. Summer Select: **Next year (2019)**

b. Other committees:

- **Tuition Assistance Committee:** We still have not had a family apply to use the Tuition Assistance fund. We recommended a family at the end of this year, but they chose not to

go that route. If it's not being used, perhaps we can look at putting it into a mutual fund so it will grow weekly. You can write a check off the Mutual fund too.

RS made a motion to have the TA funds put into a mutual fund where this will grow, JG seconded the motion. Mrs. Love will talk to the President of the bank to get recommendations of what would work best for KCA.

➤ **KCA Council**

Nothing new to report with regards to this committee.

7. Treasurer's report: Income=\$123,8866; Expenses = \$119,607...Gain \$4,259
Since the last time the board met, we received \$1950 in donations and have not touched it, or the donation made in December and March, so we will apply that to Accreditation, training, coverage for the folks who come out to scout the accreditation process. After a visit from the director of our region from ACSI and the coordinator for

8. Other business

a. Old business

- i. Coop with other private schools: Admin visited Prestonwood Academy, plus we reached out to the Texoma Christian School to get suggestions on how to improve and what kind of support they are willing to give. We have another meeting with a smaller school, but will do this in the fall.
- ii. **Head of School Evaluation/Contract Renewal**

The teaching part of the evaluation, the board did not feel like they could fill that out, since they don't see her in the classroom. They bypassed it and went to the back. Outstanding across the areas, they enjoyed the comment about humility on the self-eval. #9 flexibility, they gave her outstanding, but did not feel they had enough info/insight to rate it otherwise. #10 accepts criticism, want to do the eval ONLY on the back page. The board would like to make a change to her contract regarding the renewal of contract...

Karen noted that she used this same evaluation for each of the teachers and she had them fill out their self-evaluation, then met with them and gave them her eval. KAREN set goals with all of her teachers and they went thru them during eval.

iii. **Fundraising Report:**

1. Income = \$4262.15 + \$4160.15 = **\$8422.30**
2. Expense = \$2101.41 + 3125.00 = **\$5226.41**
3. Net **Gain/Loss = \$3195.89**

If we decide to hire a Special Events Coordinator, we will put them in charge of fundraising and events that KCA is involved in. They would also be in charge of advertising and website. We don't want to pay this person from tuition, but using the fundraising money to help pay her.

- iv. **EBC building report: Jerryd has stepped down off the committee for this. EBC is planning to extend the Nursery this summer. Next week they will**

vote on this. They have a new member on the com. that has a fundraising background and Jerryd has some new areas he is getting involved in so he felt it best to step down. Rosa asked what are the most important needs for this portable that will keep us going for one more year? She recommends a joint venture of KCA students and adults to do a few cosmetic improvements. Karen and Cindy to talk at Elders meeting tomorrow night to ask what they CAN do.

- v. FA building report: KCA will talk to Elders on the 18th and find out how much of the Groups and other buildings we will be able to use. Johnny says the Groups bldg will be ready for August. The Ribbon Cutting should be set up once the outside is complete. Johnny says he is looking into the plumbing/water issues also.**
- vi. Accreditation report - Karen and Cindy will mail the application and fee before they break for Summer.**

b. New business

- i. Summer Select 2019 - classes will be created in spring of 2019**
- ii. Pre-K Certification - actually Early Ed. certification within next 2 years - this is something the board recommends we plug into the Budget**
- iii. Facility Use Agreements for both campuses 2018-19 - presented to each campus**

9. Review of any action items from meeting

- Evaluation update for HOS**
- Mutual Fund for Tuition Assistance funds**
- Contract for HOS updated**
- Complete accreditation application and mail payment.**

10. Adjourn with Prayer: 08:00pm

Kingdom Country Academy
Board Meeting 19 Minutes
September 10, 2018
KCA @ Elmont Baptist Church

1. Call to Order 6:05 PM
2. Greetings / Attendance: Johnnie Garza, Karen Love, Cindy Stephens, Judy Izzo, Jerryd Wallace, Elizabeth Wetzel, Margaret Hanning
3. **Reading and Approval of Minutes** from Board meeting #18

Motion made by Johnnie Garza to approve the minutes as read. A second was made by Elizabeth Wetzel. Minutes are approved as reviewed.

4. Unfinished Business from the last meeting:
 - a. Find appropriate Evaluation for Head of School
 - Judy found two, one with numbers and another more subjective. Motion made to adopt numerical evaluation. Approved by board.
 - b. Mutual Fund for Tuition Assistance funds
 - Funds moved to a savings account at Independent Bank with higher yield interest.
 - c. Contract for HOS **updated**
 - Revisions completed by Judy; signed at last meeting.
 - d. Complete accreditation application and mail payment
 - Completed; more information under new business
5. Update on activities since the last meeting
 - a. Head of School: State of KCA report:
 - Seat count Elmont: 56
 - Seat count Anna: 68
 - Pre-K: 4
 - Total 124
 - New teachers: 1 (former)
 - Meet & Greet Family Picnic @ First Anna Sept 22, 10-12pm
 - Student Representatives - K. Vogel, Z Wetzel, A. Stephens
 - responsibilities are to lead devo; service projects and Fall Der All booth game.
6. Financial Report:
 - a. Income Statement as of August 31, 2018
 - i. Total Income = \$12,351
 - ii. Total Operating Expenses = \$11,337
major expense has been curriculum
 - iii. Net Gain = \$1,013
7. Committee Reports
 - a. Tuition Assistance Committee
 - i. No applicants at this time.
 - b. KCA Council
 - i. No students involved with this at this time.
 - c. **Fundraising**

- i. Fall Der All (Oct 13th)
 1. They charge vendors but not non-profits. Want to collaborate with other businesses to share the booth for the day. Cannot sell food but can sell tamales for pick up later (sign up sheet).
 2. Brain training demonstrations throughout the day - one for kids one for adults; juggling, squat with arms crossed. Students can also run this.
 - ii. Anna Fall Harvest (Oct. 27th)
 1. Collab with First Anna for bounce houses
9. Other business
- a. Old business
 - i. **EBC building report**
 - They are not using the portable rooms for the nursery.
 - ii. **FA building report (ribbon cutting TBA)**
 - Lot of changes. Student building is being remodeled; ceiling, attic, paint; should be open in the next few weeks. Groups building will need new a/c. Overall, many a/c units needing to be replaced. Should all be addressed by the end of this year.
 - Do we invite the Chamber of Commerce on Sept. 22nd and do the ribbon cutting? Johnnie suggested waiting for accreditation and then do the ribbon cutting for better advertising.
 - Karen will invite them to attend but save the ribbon cutting for later.
 - b. New business
 - i. **Summer Select 2019**
 - Next summer hoping to do sessions (1 or 2 week) for brain training, writing, math. Would be 1st and 2nd week of June (not conflict with VBS). M-Th. Public schools will accept the credit once KCA is accredited; want to offer to all students for these summer classes.
 - ii. **Accreditation report - Candidacy Visit - EE certification**
 - Dr. Bunker visited this last week. There is a new application for a hybrid school so will have to resubmit. Teacher accreditation will be required and may be able to waiver and work with the teachers. Cindy finished her 990 and balance sheets. Nov. 16th is due date. Really want to have in the mail by the first of November. Likely on track to be the first University model school to be accredited.
 - iii. **Mrs. Santiago resigning as Secretary**
 - iv. **Mrs. Wetzel nomination to position of Secretary**
 - Johnny motioned to approve; Jerryd 2nd.
 - v. **Status of Mr. Hickson**
 - Surgery two weeks ago, orthopedic surgery. Concerned that he needs to rotate off the board at this time. Missed several board meetings. Jerryd will go talk with him to see what he wants to do.
 - Will leave 5 board members, which is sufficient but could add two additional if any suggestions.
10. List all points up for discussion
- a. Hybrid application completed before next meeting Oct. 22nd
 - b. Finalize Fall Der All, will be the week before next meeting
11. Review of any action items from meeting

12. Adjourn with Prayer at 7:10 PM

Kingdom Country Academy
Board Meeting 20 Minutes
October 22, 2018
KCA @ Elmont Baptist Church
6:00pm – 8:00pm

1. Call to Order - 5:58 PM;

2. Greetings / Attendance

Members in attendance: Johnnie Garza, Karen Love, Cindy Stephens, Judy Izzo, Jerryd Wallace, Margaret Hanning, Emily Swistak, Elizabeth Wetzel

3. **Reading and Approval of Minutes** from Board meeting #19. Motion to approve the minutes by Elizabeth Wetzel; second made by Johnnie Garza. Minutes approved as presented.

4. Unfinished Business from the last meeting:

- Update on Mr. Hickson - Recovering; requests leave of absence for 6 months. Need another board member for when he returns. Possibly an attorney with school board experience.
- Hybrid application completed and turned in to ACSI - Dr. Bunker came; 44 of 66 specific requirements are partially compliant; none non-compliant. Prefer 90% compliance. Three main areas need improvement: curriculum guides (write guide for every class at every level); campus safety plan (Judy); school campus improvement plan
 - Curriculum guide needs a chairperson - Emily is current teacher with middle school ELA experience; agrees to meet with Cindy and other teachers this week on Wednesday.
- Finalize Fall Der All (Nov. 3rd) - Will not participate since it was rescheduled
- Anna Harvest Fest (Oct. 27): Will the Board come work a shift at Anna Harvest? - Brain training demo; need students to work; also tamale sales; advertise for summer select. Create poster board of summer select.
- **Summer Select 2019: Start planning in January**
Next summer hoping to do sessions (1 or 2 week) for brain training, writing, math. Would be 1st and 2nd week of June (not conflict with FA VBS). M-Th. Public schools will accept the credit once KCA is accredited; want to offer to all students for these summer classes.

5. Head of School -- State of KCA report:

- Seat count Elmont: 56
- Seat count Anna: 68
- Pre-K: 4
- Total: 124
- Thanksgiving Feast: November 14th at 11:45 am at Elmont - table for the board to join and celebrate with the students

6. Financial Report:

- Income Statement as of September 30, 2018
- Total Income = **\$24,733**
- Total Operating Expenses = **\$26,070**
- Net Loss = **(\$1,338)**
 - fundraising needs to cover Lori and Judy and DeeJay's salaries since they are not paid from tuition; keeping a close eye on the additional expenses

7. Old business

- **EBC building report** - Still forming a new plan with the additional land; nursery delayed one month to open.
- **FA building report (ribbon cutting TBA)** - Karen making a list of what needs to be completed: paint around baseboards, trim in the hall, board in the ceiling, powerwash exterior. Will plan ribbon cutting once accredited. This week, in the pre-k building; tearing wall down to put in a door for pre-k check in for Sundays; two additional doors to separate the pre-k and school age kids.

8. New business

- **Fundraising:**
 - **Pictures** - hope to have them online for ordering soon
 - **Tamales** - flyers and order forms went out today; asked kids to sell 10 dozen each
 - **Shirts** - long sleeves order came in today to be distributed; about \$160 income
- **Hybrid Accreditation Application & Steering Committee**
 - Already discussed - items needed for accreditation
 - CSIP - need a committee; one admin (Judy), one board, one teacher, one constituent (parent?)- Johnnie for safety matters
 - Curriculum - need a committee - currently Cindy, Pollock and Schaab, Emily
- **Approval of a policy for Background Check Alerts**

Suggested policy: *Any background check that is flagged with an "Alert" will be subject to closer examination and an interview of the applicant. Some types of convictions will automatically disqualify an individual from serving. Disqualifying information would include any history of a sexual crime, especially against children. A crime of violence against another person within the past seven years would also be disqualifying. If the background check performed through Protect My Ministry comes back as an "Alert", then potentially disqualifying information turned up in the records. Convictions or issues must be reviewed on a case-by-case basis to determine if it is disqualifying. The key is to determine whether that past behavior, combined with other data available about the person, reasonably suggests that this person*

could pose a danger of sexually or physically abusing children. If the answer is “yes”, that person may not serve.

Johnnie can pull the policy FA uses to compare; needs a strong definitive policy. Not something to approve today; something that needs review and thought over time to make sure all areas are addressed. Jerryd, Johnnie and Karen will meet prior to the next board meeting to define a policy. Judy will email the drafted policy to Johnnie and Jerryd to edit/comment.

- **Board Training - Steering committee for Self-study**
 - Karen provided Flourishing Board Governance by Stephen Dill to all members
 - ASCI has a library of continuing education available for the board to self study

Review of any action items from meeting

- Create poster board of summer select - Karen & Cindy
- Curriculum guide committee meeting - Cindy
- Research and price for changing door at Anna- Karen
- Background check policy meeting -Judy
- Karen will provide additional training at each meeting
- FA Groups bldg: paint around baseboards, trim in the hall, board in the ceiling, powerwash exterior

Adjourn with Prayer: 7:39pm (Johnnie)

**Kingdom Country Academy
Board Meeting 21 Minutes**

December 11, 2018

KCA @ Elmont Baptist Church

6:00pm – 8:00pm

1. Call to Order & Prayer
 - a. Call to order at 6:08 pm; opening prayer by Jerryd Wallace.
2. Greetings / Attendance
 - a. In attendance: Karen Love, Cindy Stephens, Judy Izzo, Johnnie Garza, Jerryd Wallace, Margaret Hanning and Elizabeth Wetzel
3. **Reading and Approval of Minutes** from Board meeting #20
 - a. Read by Judy Izzo; Motion to approve by Jerryd, second by Johnnie
4. Action Items from last meeting:
 - Curriculum guide needs a chairperson - Cindy met with Emily on Oct 24
 - Emily would be a great asset in this role.
 - Hybrid application completed and turned in to ACSI - turned in Nov 16

- Dr. Erin Wilcox- Cindy working with her on questions and info needed.
- Karen making a list of what needs to be completed: paint around baseboards, trim in the hall, powerwash exterior, porch ceiling - [appeared in Nov newsletter](#)
 - No response from parents after putting in the newsletter
 - Johnnie says he is working on putting soundproof boards up in classrooms, as well as outside lighting
 - January 12, 9a- Noon; work day for board/parents/staff to help with these items
 - Need paint, paint brushes, painters tape and plastic, powerwasher, tools and supplies for roof repair
- **Hybrid Accreditation Application & Steering Committee**
 - EE inclusion - items needed for accreditation - [No EE at this time because we are not 90% compliant at this time. Recommendation from Dr. Wilcox to wait until more compliant.](#)
 - Continuous School Improvement Plan (CSIP) - [need a committee](#); one admin (Karen), one board, one teacher, one constituent (parent?)- Johnnie for safety matters; Karen will email invitation to parents in January asking for someone to serve on this committee. Goal to have the committee and have one meeting prior to next meeting.
 - Curriculum - need a committee - [currently Cindy, Pollock and Schaab, Emily; need parent, will email as well as CSIP](#)
- **Approval of a policy for Background Check Alerts**

Suggested policy: *In accordance with the Licensed or Certified Child Care Operations: Criminal History Requirements: KCA will abide by the requirements set up by the LCCCO as stated in the Texas Penal Code 745.651 See Appendix for details.*

- Motion to approve adding this to the policy manual by Jerryd; Second by Johnnie
- Judy will add to the manual

5. Head of School -- State of KCA report:

- Seat count Elmont: 56
- Seat count Anna: 59
- Pre-K: 4
- Total: 115

6. Financial Report:

- Income Statement as of November 30, 2018
- Total Income = **\$13,773.00**
- Total Operating Expenses = **\$15,251.00**
- Net Loss = **(\$1,478)**
 - Administrative stipend will pause for January- May. They expected it to come from the overflow of PreK. It has not been as successful as anticipated.
 - DeeJay, Judy and Lori are not covered under tuition so we need to fundraise for their payroll

7. Old business

- **EBC building report**
- **FA building report**
- 8. New business
 - **Fundraising: New ideas?**
 - **Little Caesars Pizzas?**
 - **Whiting Concert?**
 - **Grants?**
 - **Larry: wants to donate desks to KCA **No place to store at this time.****
 - **Protocol for parent notification of Lock-out at school: When do we notify constituents of activities and actions?**
 - **Sexual Harassment Policy: needs approval**

Any unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when this conduct explicitly or implicitly affects an individual or, unreasonably interferes with an individual's performance, or creates an intimidating, hostile, or offensive environment.

KCA has a ZERO tolerance for this type of behavior. A staff member or student that is found to be harassing another staff member or student may be subject to suspension, expulsion, or both, pending a thorough investigation.

- Bylaws and policy/procedures/student handbook need revision: disciplinary committee
 - Term limits - change on disciplinary council - committee members serving min of one no more than three years
 - Johnnie made motion to add this to the policy manual; Jerryd 2nd'ed; Cindy added to the policy manual
 - Expulsion should be unanimous
 - Diversity of committee would be beneficial
 - Harassment section of policy manual needs to be more detailed and outlined on what constitutes and how to handle
 - any instance of harassment reported, both parties suspended until it is investigated and determined (all agreed to this addition)
 - Need committee members to sign NDA at beginning of any discipline committee.
 - Board members sign NDA at the beginning of the year and on file for the school year.
 - Policy on harassment should have clear discipline policy, seperate from the general discipline policy.
- Recusals - disturbing, reasons for recusing were not consistent
 - Amend bylaws to define role of Head of School in this committee so that she is not required to judge but is still a part of the process.
- There was no response to the letter; should have been board feedback - define role of board members

Kingdom Country Academy Governing Board Approved Meeting Minutes 2018-19 School Year

- Cindy will meet with Johnnie then Elizabeth and Cindy will work on this for next board meeting

Review of any action items from meeting

- Cindy to talk with Emily
- Johnnie, Cindy, Elizabeth to review Sexual Harassment section and lock out policies
- Karen to email parents about work day and to make arrangements for supplies
- **Protocol for parent notification of Lock-out at school: When do we notify constituents of activities and actions?**

Adjourn with Prayer at 7:40 PM by Karen

Kingdom Country Academy

Board Meeting 22 Agenda

February 18, 2019

KCA @ Elmont Baptist Church

6:00pm – 8:00pm

1. Call to Order & Prayer
2. Greetings / Attendance
3. **Reading and Approval of Minutes** from Board meeting #21
4. Action Items from last meeting:
 - a. Cindy to talk with Emily: [She came and presented at PD on Jan 3rd.](#)
 - b. Johnnie, Cindy, Elizabeth to review Sexual Harassment section and lock out policies:
 - c. Karen to email parents about work day and to make arrangements for supplies: [Workday Postponed](#)
 - d. **Protocol for parent notification of Lock-out at school: When do we notify constituents of activities and actions?** [Signed KCA up for Hyper-reach in Anna](#)
5. Head of School -- State of KCA report:
 - Seat count Elmont: 58
 - Seat count Anna: 58
 - Total: 116
 - Pre-K: 5
6. Financial Report:
 - Income Statement as of January 31, 2019
 - Total Income = **\$9,534**
 - Total Operating Expenses = **\$11,585**
 - Net Loss = **(\$2,051)**
 - **Full Year Actuals (Net gain/loss) = \$10,695-4480 = 6115**
 - **Disposable income \$6115**
7. Old business

- **EBC building report**
- **FA building report**

8. New business

- **Approve 2019-2020 Calendar**
- **Fundraising: New ideas?**
- **Florida Vacation Raffle plus Disney Tickets??**
- **Approve absentee Updates**

Current

Absences/Tardies

- Students need to arrive at school ten minutes before class begins. If they need to arrive earlier than 10 minutes the parents must let the Head of School know in advance so there are enough staff on campus to accommodate them.
- **Excused Absence** In case of illness, please call, **text** or email Kingdomcountryacademy@gmail.com and contact the teachers to make arrangements to turn in homework and receive new assignments for the **excused absences**.
- If a student accumulates more than **four unexcused absences, or unexcused tardies, in one class**, KCA has the option to withdraw that student from the class. Re-admission into the class will be determined by the Head of School and teacher, per parent and student request based on student's academic status.
- For planned and approved extended absences, students and/or parents must arrange in advance with teachers for assignments and homework.
- If a student is withdrawn in mid-semester from a class for any reason, **tuition agreement** guidelines will apply.

Proposed Changes

Bullet 2-Add **text**

Bullet 3-Add **unexcused**

Bullet 4-Add **in one class**

Review of any action items from meeting

Adjourn with Prayer

Kingdom Country Academy
Board Meeting 23 Minutes
April 15, 2019
KCA @ Elmont Baptist Church
6:00pm – 8:00pm

1. Call to Order 6:02pm
2. Prayer: Matt Wood
3. Greetings / Attendance: Cindy Stephens, Judy Izzo, Margaret Hanning, Johnnie Garza, Matt Wood, Elizabeth Wetzel (by phone), Emily Swistak (by email)
4. Introduce Matt Wood: Pastor at Grace & Peace Presbyterian Church, Anna

Johnnie nominated Matt for a Board member position with voting rights (for Mr. Hickson)

5. Reading and Approval of Minutes from Board meeting #22
Change PD to spell out Prof. Dev. , change Building report to say “Facility report”. Judy will email Matt an application to get his testimony for board approval.

Motion was made by MH to approve minutes as read with changes included from above; second made by JG.

6. Action Items from last meeting:

- Fundraising ideas needed, need everyone to brainstorm

Last mtg we discussed a FL trip with day passes to Disney, using the timeshare that Karen is willing to donate the week. Johnnie suggested doing an auction. Matt mentioned a Bingo night with auction included. Johnnie also mentioned a golf tournament. Johnnie will contact some folks to find out what it takes to have tournament. Matt recommended talking to Kevin Hall with Anna CC to see about how to do a golf tournament.

Karen, Cindy & Judy will schedule a meeting specifically to talk about fundraising and get a decision made before June board meeting.

Sexual Harassment Policy Updates (Johnnie, Judy & Emily to review/ comment)

- Definition/scope of offenses will stand as is...
- Need to create the scope and sequence of how offenses will be handled.
- *All media platforms* will need to be used instead of social media to this new policy.
- Change the wording from Investigative council to KCA Board Council and have it voted on to be amended to KCA By-laws in June. We will have to take out the word *investigate* from in the policy and change any reference to Governing board to Board Council. Include a quorum vote.
- There needs to be a flow in the policy that states a process for determining discipline for specific offenses.
- *Include a slide at Family Orientation* regarding this topic, as well as absences

We will vote on the changes in June to go into 2019-20 Policy & Procedures handbook.

- Approve 2019-20 Calendar:
- 7. Head of School -- State of KCA report:
 - Seat count Elmont: 55
 - Seat count Anna: 60
 - Total: 115 (Re-enrolled 23 students, 65 seats)
 - Pre-K: 4
 - New teachers to hire
 - Recommendations for Hire
 - Norma Fuentes (Spanish and Admin) *degreed, bilingual, Karen wants to have her work half day in office and half day teaching Spanish*
 - April Pickle (Journalism/Literature)
 - Amy Jehling (maybe?) *We need an elem LA teacher, Johnnie would like to get her resume*
- 8. Financial Report:
 - Income Statement as of March 31, 2019
 - Total Income = \$10,221
 - Total Operating Expenses = \$10,801
 - Net Gain/Loss = (\$580)
 - **YTD Actual (Net gain/loss) = \$487**
 - **Disposable income ~\$5,000**
- 8. Old business
 - **EBC building report: *Cindy action item, set up Elder meeting to present action of moving VA kids to Anna Campus***
 - **FA building report: *AC is going out in Groups blds, got a company coming out to give a quote to replace. A general contractor is on the books to start re-doing the Connections building on the inside. The outside project starts once the inside is complete.***
 - **Approve 2019-2020 Calendar**
 - Sept 21 Family picnic may grow to be a fundraiser with a cook-off, 3-on-3 tournament, or something else. We want Board there to participate.
 - MLK, Jr. Day will not be a day off, as teachers have requested that we not take a day off that soon after the Christmas holiday break. DeeJay will work with us to get the students to do projects regarding Dr. King so there is more awareness of why that day is a holiday.

Elizabeth W moves to approve the calendar as written (from text message during meeting), seconded by JG. The calendar is approved for distribution to families immediately.

9. New business

- **Vote to Move Board 24 meeting date from June 10 to June 11**

Johnnie took a vote and the vote passed to change the next meeting to June 11, 2019

- **Fundraising: Florida Vacation Raffle plus Disney Tickets??**
- **Academic Schedule: curriculum guides**

The application has been accepted and a candidacy visit is being worked out for some time in the next two weeks (before school is out). They are going to try and work with our 6.5 hr/day class schedule to work in the accred. requirements.

Cindy showed the Board our tentative class schedules for the 2019-20 school year to show the number of students predicted for each class.

10. Action items from meeting:

- Judy will email Matt an application to get his testimony for board approval.
- Change wording on Minutes from Meeting 22 to reflect PD as Professional Development
- *KAren, Cindy & Judy will schedule a meeting specifically to talk about fundraising and get a decision made before June board meeting.*
- Johnnie, Judy & Emily to review/ comment Harassment Policy

11. Adjourn with Prayer: KL Closed