

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY**

Resolution # 2018-01

Authorizing Participation in Cape May County Fuel Commodity Plan

WHEREAS, the Fire District deems it beneficial to participate in the above referenced County plan; and

WHEREAS, such participation would be in the best interest of the Fire District.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May, as follows:

(1) The Fire District hereby authorizes its participation in the above referenced plan and further authorizes the execution of any documentation necessary to allow for such participation.

Certification

I, Joseph Wareham Vice-Chairman of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on February 22, 2018.

Joseph Wareham, Vice-Chairman

The foregoing resolution 2018-001 was introduced by Commissioner Wareham and it was seconded by Commissioner Harron.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X		X
No					
Not Voting					
Absent				X	

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY**

Resolution # 2018-02

Authorizing Participation in Cape May County Fuel Commodity Plan

WHEREAS, the Fire District deems it beneficial to participate in the above referenced County plan; and

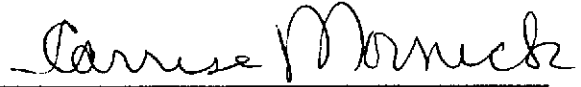
WHEREAS, such participation would be in the best interest of the Fire District.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May, as follows:

(1) The Fire District hereby authorizes its participation in the above referenced plan and further authorizes the execution of any documentation necessary to allow for such participation.

Certification 2018-02

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.



Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF LOWER COUNTY OF CM

Resolution # 2018-03

**Designation of Official Newspapers for
Publications for the 2018-2019 Year**

WHEREAS, the Commissioners of Fire District No. 1 in the Township of LOWER, County of CM, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2018-2019 year.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of LOWER, County of CM, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2018-2019 year pursuant to New Jersey statutes shall be Herald and/or Star / Wave, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

Certification 2018-03

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.



Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Lower, COUNTY OF C.M.

Resolution # 2018-04

Designating Surety Bonding for Commissioners

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

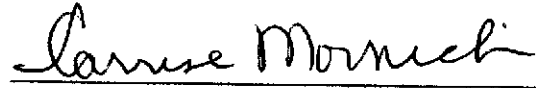
WHEREAS, the Commissioners of Fire District No. 1 in the Township of Lower, County of C.M., deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Lower, County of C.M., as follows:

- (1) All Commissioners shall be bonded in the amount of approximately \$650,000

Certification 2018-04

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.



Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Lower, COUNTY OF C.M

Resolution # 2018-05

Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of Lower, County of C.M, as follows:


(1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.

(3) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

Certification 2018-05

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.


Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Lower, COUNTY OF C.M.

Resolution # 2018-06

Authorizing Regular Meeting Schedule
for the 2018-2019 Year

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Lower, County of C.M. as follows:

(1) All regular meetings of the Commissioners shall take place on the 4th Thur of every month at 8 p.m. with caucus meetings to be held at 7 p.m. at the Villas Firehouse, 1619 Bayshore Rd, Villas, New Jersey.

(List Dates of Meeting)

(2) A summary of this resolution shall be mailed to the Herald and the Star/World.

(3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of Lower, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS**

P.O. Box 1
Villas, New Jersey 08251

FIRE DISTRICT #1 REGULAR MEETING SCHEDULE FOR 2018

AT 8:00 P.M.

April 26, 2018

May 24, 2018

June 28, 2018

July 26, 2018

August 23, 2018

September 27, 2018

October 25, 2018

November 15, 2018

December 28, 2018

January 24, 2019

February 28, 2019

March 28, 2019

Certification 2018-06

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.


Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Lower, COUNTY OF CM

Resolution # 2018-07

Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Lower, County of CM, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The State Cash Management Fund and/or Sturdy Bank and/or _____.

Certification 2018-07

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.


Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Lower COUNTY OF Cape May
Resolution # 2018-08

**Resolution Authorizing the Award of a Non Fair and Open Contract
For Auditing Services**

WHEREAS, the Fire District has a need to acquire auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the year 2018-2019; and

WHEREAS, Ford / Scott has submitted a proposal indicating it will provide auditing services pursuant to the proposal; and

WHEREAS, Ford / Scott has completed and submitted a Business Entity Disclosure Certification which certifies that Ford / Scott has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit Ford / Scott from making any reportable contributions through the term of the contract; and


WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May, authorized the Fire District to enter into a contract with Ford Scott as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

Certification 2018-08

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.


Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Lower, COUNTY OF CM

Resolution # 2018-09

**Authorizing Appointment of Auditor
for the 2018-2019 Year**

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 1 in the Township of Lower, County of CM concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2018-2019 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

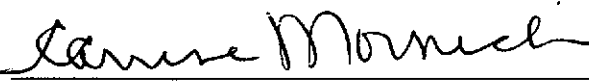
NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Lower, County of CM as follows:

(1) Ford | Scott is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2019 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Certification 2018-09

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.


Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Lower COUNTY OF Cape May
Resolution # 2018-10

**Resolution Authorizing the Award of a Non Fair and Open Contract
For Legal Services**

WHEREAS, the Fire District has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the year 2018-2019; and

WHEREAS, the Law Office of Richard M. Braslow has submitted a proposal indicating it will provide legal services pursuant to the proposal; and

WHEREAS, the Law Office of Richard M. Braslow has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of Richard M. Braslow has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit the Law Office of Richard M. Braslow from making any reportable contributions through the term of the contract; and

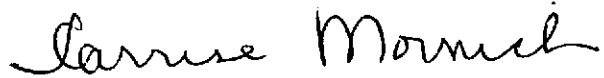
WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May, authorized the Fire District to enter into a contract with the Law Office of Richard M. Braslow as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

Certification 2018-10

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.



Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Lower, COUNTY OF Cape May

Resolution # 2018-11

**Authorizing Appointment of Attorney
for the 2018-2019 Year**

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 1 in the Township of Lower, County of C.M., concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2018-2019; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

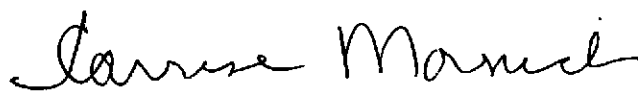
NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Lower, County of C.M., as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Certification 2018-11

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.



Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Lower COUNTY OF Cape May

Resolution # 2018-12

**Resolution Authorizing the Award of a Non Fair and Open Contract
For Accounting Services**

WHEREAS, the Fire District has a need to acquire accounting services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the year 2018-2019; and

WHEREAS, Ford/Scott has submitted a proposal indicating it will provide accounting services pursuant to the proposal; and

WHEREAS, Ford/Scott has completed and submitted a Business Entity Disclosure Certification which certifies that Ford/Scott has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit Ford/Scott from making any reportable contributions through the term of the contract; and

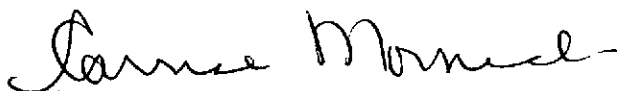
WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May authorized the Fire District to enter into a contract with Ford/Scott as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

Certification 2018-12

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.



Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF Lower, COUNTY OF Cape May
Resolution # 2018-13

**Authorizing Appointment of Accountant
for the 2018-2019 Year**

WHEREAS, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2018-2019 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

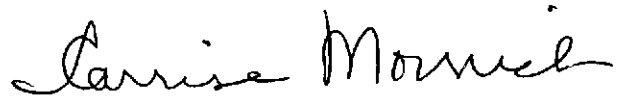
NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May, as follows:

(1) Ford / Scott is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Certification 2018-13

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.



Carrise Mornick, Clerk

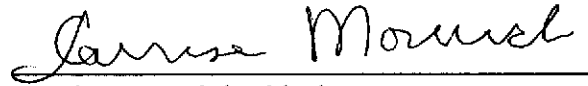
The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

Certification 2018-14

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 22, 2018.


Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					