

The Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May

RESOLUTION 2017-01

RESOLUTION TO AMEND THE 2017 BUDGET

PURSUANT TO N.J.S.A. 40A:14-78.3

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

WHEREAS, the Fire District Budget for the Fiscal Year beginning on January 1, 2017 and ending on December 31, 2017 was introduced on the 17th day of November, 2016; and

WHEREAS, a public hearing on the 2017 Fire District budget has been held on January 10th as publicly advertised; and

WHEREAS, the Board desires to amend certain line items in the 2017 Budget.

NOW, THEREFORE BE IT RESOLVED by the Board of Fire Commissioners of the Fire District No. 1 that the following amendments to the introduced 2017 Fire District Budget be made:

ANTICIPATED REVENUES

Page 4:

	<u>From</u>	<u>To</u>
Fund Balance Utilized:		
Unreserved Fund Balance (A1)	\$ 50,000	\$ 122,000

BUDGETED APPROPRIATIONS

Page 9:

Capital Appropriations:

	<u>From</u>	<u>To</u>
SCBA (Breathing Apparatuses)	\$ 0	\$ 72,000
Capital Outlay (No change)	\$ 50,000	\$ 50,000
Total Capital Improvements (E8)	\$ 50,000	\$ 122,000

BE IT FURTHER RESOLVED that two (2) certified copies of this resolution shall be filed forthwith with the Director of the Division of Local Government Services for the certification of the 2017 Fire District Budget as so amended.

CERTIFICATION

I, Dale Gentek, Secretary of the Board of Fire Commissioners, Fire District #1, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 10, 2017.



Dale Gentek, Secretary

Governing Body Recorded Vote

Board Member	Aye	Nay	Abstain	Absent
Joseph Wareham	x			
Michael Brannon	x			
Mark Alexander	x			
Carrise Mornick	x			
Dale Gentek	x			

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
BUREAU OF AUTHORITY REGULATION
TRENTON, N.J.

CERTIFICATION OF AMENDED 2017 APPROVED BUDGET

Township of Lower Fire District No. 1

It is hereby certified that the amendment attached hereto complies with the requirements of law, and approval is given pursuant to N.J.S.A. 40A:14-78.3.

Department of Community Affairs
Division of Local Government Services
For: Timothy Cunningham, Director

By C.M. Zapicchi
Christine M. Zapicchi, Assistant Director

Date 1/20/17

RECEIVED JAN 30 2017

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY**

Resolution #2017-02

Authorizing Appointment for Commissioner Vacancy

WHEREAS, there exists a vacancy concerning the Board which the Fire District wishes to fill at this time; and

WHEREAS, the Commissioners are desirous of appointing an individual to fill the vacancy until the next annual election.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May, as follows:

Linda Brannon is hereby appointed to fill the Commissioner vacancy until the next regular fire district election.

Certification

I, Dale Gentek, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on MARCH 8, 2017.



Dale Gentek, Clerk

The foregoing resolution was introduced by Commissioner MORNICK and it was seconded by Commissioner WAREHAM.

RECORD OF VOTE

Members	GENTEK	HARRON	MORNICK	WAREHAM	
Yes	X	X	X	X	
No					
Not Voting					
Absent					

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY**

Resolution # 2017-03

**Authorizing Appointment of Accountant
for the 2017-2018 Year**

WHEREAS, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire District No. 1 in the Township of LOWER, County of CAPE MAY, concerning various responsibilities undertaken by said Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2017-2018 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

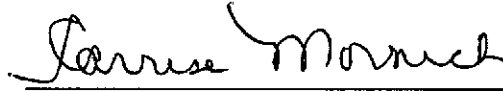
NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of LOWER, County of CAPE MAY, as follows:

(1) FORD SCOTT is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Certification

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 23, 2017.



Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF LOWER COUNTY OF CAPE MAY**

Resolution # 2017-04

**Resolution Authorizing the Award of a Non Fair and Open Contract
For Accounting Services**

WHEREAS, the Fire District has a need to acquire accounting services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the year 2017-2018; and

WHEREAS, FORD-SCOTT has submitted a proposal indicating it will provide accounting services pursuant to the proposal; and

WHEREAS, FORD-SCOTT has completed and submitted a Business Entity Disclosure Certification which certifies that FORD-SCOTT has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit FORD-SCOTT from making any reportable contributions through the term of the contract; and


WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of Fire District No. 1 in the Township of LOWER, County of CAPE MAY, authorized the Fire District to enter into a contract with FORD-SCOTT as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

Certification

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 23, 2017.


Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Gentek.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY

Resolution # 2017-05

**Authorizing Appointment of Attorney
for the 2017-2018 Year**

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 1 in the Township of LOWER, County of CAPE MAY, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2017-2018; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

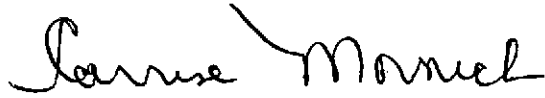
NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of LOWER, County of C. M., as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Certification

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 23, 2017.



Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Mornick and it was seconded by Commissioner Wareham.

RECORD OF VOTE

Members	WAREHAM	BRANNON	GENTEK	MORNICK	HARRON
Yes	X	X	X	X	
No					X
Not Voting					
Absent					

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF LOWER COUNTY OF CAPE MAY**

Resolution # 2017-06

**Resolution Authorizing the Award of a Non Fair and Open Contract
For Legal Services**

WHEREAS, the Fire District has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the year 2017-2018; and

WHEREAS, the Law Office of Richard M. Braslow has submitted a proposal indicating it will provide legal services pursuant to the proposal; and

WHEREAS, the Law Office of Richard M. Braslow has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of Richard M. Braslow has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit the Law Office of Richard M. Braslow from making any reportable contributions through the term of the contract; and

WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of Fire District No. 1 in the Township of LOWER, County of CAPE MAY, authorized the Fire District to enter into a contract with the Law Office of Richard M. Braslow as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

RECEIVED MAR 24 2017

BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS

Required Pursuant to N.J.S.A. 19:44A-20.8

Lower Township Fire District No. 1

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the Law Office of Richard M. Braslow has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding March, 2017 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of Lower Township Fire District No. 1 as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Any individuals including Commissioners relating to the Fire District	
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Part II - Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:


- Partnership
 Corporation
 Sole Proprietorship
 Subchapter S Corporation
 Limited Partnership
 Limited Liability Corporation
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Richard M. Braslow	516 Fielders Lane, Toms River, NJ 08755

Part III - Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or in part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Law Office of Richard M. Braslow.

Signed: 
Print Name: Richard M. Braslow

Title: Owner
Date: March 17, 2017

BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant to N.J.S.A. 19:44A-20.8
Lower Township Fire District No. 1

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

“Local Unit Pay-To-Play Law” (P.L. 2004, c.19, as amended by P.L. 2005, c.51)

19:44A-20.6 Certain contributions deemed as contributions by business entity.

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

19:44A-20.7 Definitions relative to certain campaign contributions.

6. As used in sections 2 through 12 of this act:

“business entity” means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

“interest” means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

Temporary and Executing

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

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**The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)**

**19:44A-3 Definitions.** In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

**19:44A-8 and 16 Contributions, expenditures, reports, requirements.**

*While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:*

“The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2).

**Certification**

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 23, 2017.



Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Wareham and it was seconded by Commissioner Harron.

**RECORD OF VOTE**

| <b>Members</b>    | <b>WAREHAM</b> | <b>BRANNON</b> | <b>GENTEK</b> | <b>MORNICK</b> | <b>HARRON</b> |
|-------------------|----------------|----------------|---------------|----------------|---------------|
| <b>Yes</b>        | <b>X</b>       | <b>X</b>       | <b>X</b>      | <b>X</b>       | <b>X</b>      |
| <b>No</b>         |                |                |               |                |               |
| <b>Not Voting</b> |                |                |               |                |               |
| <b>Absent</b>     |                |                |               |                |               |

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY

Resolution # 2017-07

**Authorizing Appointment of Auditor  
for the 2017-2018 Year**

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WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 1 in the Township of LOWER, County of CAPE MAY, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2017-2018 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of LOWER, County of C.M., as follows:

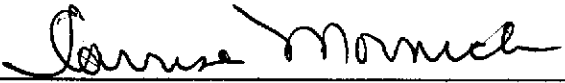
(1) FORD-SCOTT is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2018 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.



**Certification**

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 23, 2017.



Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

**RECORD OF VOTE**

| <b>Members</b>    | <b>WAREHAM</b> | <b>BRANNON</b> | <b>GENTEK</b> | <b>MORNICK</b> | <b>HARRON</b> |
|-------------------|----------------|----------------|---------------|----------------|---------------|
| <b>Yes</b>        | <b>X</b>       | <b>X</b>       | <b>X</b>      | <b>X</b>       | <b>X</b>      |
| <b>No</b>         |                |                |               |                |               |
| <b>Not Voting</b> |                |                |               |                |               |
| <b>Absent</b>     |                |                |               |                |               |

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF LOWER COUNTY OF CAPE MAY**

**Resolution # 2017-08**

**Resolution Authorizing the Award of a Non Fair and Open Contract  
For Auditing Services**

**WHEREAS**, the Fire District has a need to acquire auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Fire District has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is for the year 2017-2018; and

**WHEREAS**, FORD-SCOTT has submitted a proposal indicating it will provide auditing services pursuant to the proposal; and

**WHEREAS**, FORD-SCOTT has completed and submitted a Business Entity Disclosure Certification which certifies that FORD-SCOTT has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit FORD-SCOTT from making any reportable contributions through the term of the contract; and


**WHEREAS**, the Fire District has determined that funds are available concerning the projected expenditures.

**NOW THEREFORE, BE IT RESOLVED**, that the Commissioners of Fire District No. 1 in the Township of LOWER, County of CAPE MAY, authorized the Fire District to enter into a contract with FORD-SCOTT as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

**Certification**

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 23, 2017.

  
Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

**RECORD OF VOTE**

| <b>Members</b>    | <b>WAREHAM</b> | <b>BRANNON</b> | <b>GENTEK</b> | <b>MORNICK</b> | <b>HARRON</b> |
|-------------------|----------------|----------------|---------------|----------------|---------------|
| <b>Yes</b>        | <b>X</b>       | <b>X</b>       | <b>X</b>      | <b>X</b>       | <b>X</b>      |
| <b>No</b>         |                |                |               |                |               |
| <b>Not Voting</b> |                |                |               |                |               |
| <b>Absent</b>     |                |                |               |                |               |

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY

Resolution # 2017-09

**Adoption of Cash Management Plan**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of LOWER, County of C.M., as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The State Cash Management Fund and/or STURDY BANK and/or

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**Certification**

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 23, 2017.

  
Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

**RECORD OF VOTE**

| <b>Members</b>    | <b>WAREHAM</b> | <b>BRANNON</b> | <b>GENTEK</b> | <b>MORNICK</b> | <b>HARRON</b> |
|-------------------|----------------|----------------|---------------|----------------|---------------|
| <b>Yes</b>        | <b>X</b>       | <b>X</b>       | <b>X</b>      | <b>X</b>       | <b>X</b>      |
| <b>No</b>         |                |                |               |                |               |
| <b>Not Voting</b> |                |                |               |                |               |
| <b>Absent</b>     |                |                |               |                |               |

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF LOWER, COUNTY OF C.M.

Resolution # 2017-10

Authorizing Regular Meeting Schedule  
for the 2017-2018 Year

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WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of LOWER, County of C.M., as follows:

(1) All regular meetings of the Commissioners shall take place on the 4th  
THURS. of every month at 8 p.m. with caucus meetings to be held at 7 p.m. at the  
VILLAS Firehouse, 1619 JAYSHORE RD., VILLAS New Jersey.

*(List Dates of Meeting)*

(2) A summary of this resolution shall be mailed to the HERALD and the  
TOWNSHIP OF LOWER

(3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of LOWER, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

**TOWNSHIP OF LOWER FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS**

**P.O. Box 1  
Villas, New Jersey 08251**

**Fire District #1 Regular Meeting Schedule 2017**

**At 8:00PM**

**January 26**

**February 23**

**March 23**

**April 27**

**May 25**

**June 22**

**July 27**

**August 24**

**September 28**

**October 26**

**November 16**

**December 21**

**Certification**

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 23, 2017.

Carrise Mornick  
Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

**RECORD OF VOTE**

| <b>Members</b>    | <b>WAREHAM</b> | <b>BRANNON</b> | <b>GENTEK</b> | <b>MORNICK</b> | <b>HARRON</b> |
|-------------------|----------------|----------------|---------------|----------------|---------------|
| <b>Yes</b>        | X              | X              | X             | X              | X             |
| <b>No</b>         |                |                |               |                |               |
| <b>Not Voting</b> |                |                |               |                |               |
| <b>Absent</b>     |                |                |               |                |               |



THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY

Resolution # 2017-11

**Designation of Official Newspapers for  
Publications for the 2017-2018 Year**

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WHEREAS, the Commissioners of Fire District No. 1 in the Township of LOWER, County of C.M., must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

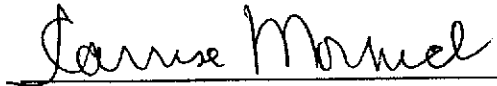
WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2017-2018 year.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of LOWER, County of C.M., as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2017-2018 year pursuant to New Jersey statutes shall be HERALD and/or START WAVE, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

**Certification**

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 23, 2017.

  
\_\_\_\_\_  
Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

**RECORD OF VOTE**

| <b>Members</b>    | <b>WAREHAM</b> | <b>BRANNON</b> | <b>GENTEK</b> | <b>MORNICK</b> | <b>HARRON</b> |
|-------------------|----------------|----------------|---------------|----------------|---------------|
| <b>Yes</b>        | <b>X</b>       | <b>X</b>       | <b>X</b>      | <b>X</b>       | <b>X</b>      |
| <b>No</b>         |                |                |               |                |               |
| <b>Not Voting</b> |                |                |               |                |               |
| <b>Absent</b>     |                |                |               |                |               |

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF LOWELL, COUNTY OF CAPE MAY

Resolution # 2017-1a

**Authorizing Approval and Payment of Claims**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of LOWELL, County of C.M., as follows:

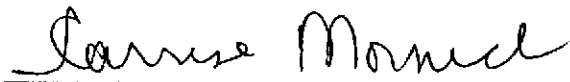
(1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.

(3) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

**Certification**

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 23, 2017.



Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

**RECORD OF VOTE**

| <b>Members</b>    | <b>WAREHAM</b> | <b>BRANNON</b> | <b>GENTEK</b> | <b>MORNICK</b> | <b>HARRON</b> |
|-------------------|----------------|----------------|---------------|----------------|---------------|
| <b>Yes</b>        | <b>X</b>       | <b>X</b>       | <b>X</b>      | <b>X</b>       | <b>X</b>      |
| <b>No</b>         |                |                |               |                |               |
| <b>Not Voting</b> |                |                |               |                |               |
| <b>Absent</b>     |                |                |               |                |               |

THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF LOWELL, COUNTY OF CLARE MICH

Resolution # 2017-13

**Designating Surety Bonding for Commissioners**

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WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 1 in the Township of LOWELL, County of CM, deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of LOWELL, County of CM, as follows:

- (1) All Commissioners shall be bonded in the amount of approximately \$650,000

**Certification**

I, Carrise Mornick, Clerk of the Commissioners of Fire District No. 1 in the Township of Lower, County of Cape May hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 23, 2017.

  
\_\_\_\_\_  
Carrise Mornick, Clerk

The foregoing resolution was introduced by Commissioner Harron and it was seconded by Commissioner Wareham.

**RECORD OF VOTE**

| <b>Members</b>    | <b>WAREHAM</b> | <b>BRANNON</b> | <b>GENTEK</b> | <b>MORNICK</b> | <b>HARRON</b> |
|-------------------|----------------|----------------|---------------|----------------|---------------|
| <b>Yes</b>        | <b>X</b>       | <b>X</b>       | <b>X</b>      | <b>X</b>       | <b>X</b>      |
| <b>No</b>         |                |                |               |                |               |
| <b>Not Voting</b> |                |                |               |                |               |
| <b>Absent</b>     |                |                |               |                |               |