

**AMERICAN LEGION AUXILIARY
DISTRICT 6
DEPARTMENT OF ARIZONA
CONSTITUTION**

Revised August 10, 2024

Preamble:

For God and Country, we associate ourselves to gather for the following purposes:
To uphold and defend the Constitution of the United States of America; to maintain law and order; to foster and perpetuate a one hundred percent Americanism; to preserve the memories and incidents of our associations during all wars; to inculcate a sense of individual obligation to the community, state and nation; to combat the autocracy of both the classes and the masses; to make right the master of might; to promote peace and goodwill on earth; to safeguard and transmit to posterity, the principles of justice, freedom and democracy; to participate in and contribute to the accomplishment of the aims and purposes of The American Legion; to consecrate and sanctify our association by our devotion to mutual helpfulness.

ARTICLE I—Name

Section 1. The name of this organization shall be District #6 of the American Legion Auxiliary, Department of Arizona, Inc.

ARTICLE II—Objective

Section 1. The objective of this organization shall be to unify the work of the District, to further the purposes of the American Legion Auxiliary as outlined in the Preamble, and to assist and cooperate with all plans and policies of the Department and National Organizations.

Section 2. To encourage a closer cooperation with The American Legion.

ARTICLE III—Membership

Section 1. All Auxiliary Units in District #6 belonging to the Department Organization shall be members of this Organization.

ARTICLE IV—Eligibility

Section 1. Membership in The American Legion Auxiliary shall be limited to the:

- (a) Grandmothers, mothers, sisters, spouses, and direct and adopted female descendants of members of The American Legion; and
- (b) Grandmothers, mothers, sisters, spouses, and direct and adopted female descendants of all men and women who served during either of the following periods: April 6, 1917 to November 11, 1918, and any time after December 7, 1941, who, being a citizen of the United States at the time of their entry therein served on active duty in the Armed Forces of any of the governments associated with the United States during either eligibility period and died in the line of duty or after honorable discharge; and

- (c) Grandmothers, mothers, sisters, spouses, and direct and adopted female descendants of all men and women who were in the Armed Forces of the United States during either of the following periods: April 6, 1917 to November 11, 1918, and any time after December 7, 1941, who served on active duty in the Armed Forces of the United States during either eligibility period and died in the line of duty or after honorable discharge; and
- (d) To those women who of their own right are eligible for membership in the American Legion.*

*A woman who is eligible for American Legion membership is eligible to join the American Legion Auxiliary regardless of whether or not she is a member of The American Legion. However, eligibility of her female relative (grandmother, sister, mother, direct descendants) and/or spouse depends upon her membership in The American Legion.

Section 2. There shall be two classes of membership, Senior and Junior

- (a) Senior membership shall be the functioning (or active) group, composed of members aged eighteen (18) and over; provided, however, that a spouse under the age of eighteen years, who is eligible under Section 1 of this article shall be classified as a Senior member.
- (b) Junior membership shall consist of that group under the age of eighteen (18) years, whose activities shall be supervised by the Senior membership. Upon reaching the age of eighteen years, Junior members shall automatically be admitted into Senior membership with full privileges.
- (c) Dues of both classes shall be paid annually or for life.

ARTICLE V—District Officers

Section 1. The District shall elect annually a District President and a Vice-President who:

- (a) Are not from the same Unit and
- (b) Reside within District #6

These two (2) officers shall remain in different Units during the time that they serve together.

Section 2. These officers shall be elected at the annual spring meeting and shall be installed at the last District meeting as District Officers. The President will be **Officially** installed at the Department Convention in June.

Section 3. The Vice-President shall succeed to a vacancy in the office of President between elections.

Section 4. In case of a vacancy in the office of Vice-President, the District shall hold nominations and an election for the position OR a vacancy occurring in the office of the Vice-President shall be filled by a majority vote of the District Executive Committee.

Section 5. It shall be **Mandatory** that the President and Vice-President be present at all District meetings unless for a good and sufficient reason.

Section 6. The newly elected officers shall officially take office at the close of the Annual Department Convention.

Section 7. The District President may serve only two (2) consecutive terms.

Section 8. The President shall not hold two (2) Major Chairmanships at the Department level at one time, but is able to hold two (2) Major Chairmanships at the District level at the same time

Section 9. The President shall appoint the District Secretary and Treasurer, subject to the approval of the District Executive Committee, and the appointment shall be for the full year.

Section 10. The District President shall appoint the offices of Chaplain, Sergeant-at-Arms, and Historian. Their appointments shall be:

(a) Pro-tem or (b) serve for the full year.

ARTICLE VI—District Meetings

Section 1. The District shall hold four (4) official meetings a year. The annual spring meeting shall be for the purpose of electing District Officers who shall be installed at the last held District meeting.

Section 2. The location of each meeting to coincide, if feasible, with The American Legion District meetings.

Section 3. Delegates from one-third ($\frac{1}{3}$) of the Units within the District shall constitute a quorum at the official District meetings.

Section 4. All Unit members within District #6 in good standing may attend District meetings and they have the privilege to be heard.

Section 5. Each Unit must have their District mandates paid in order to exercise nominating and voting privileges.

Section 6. Each Unit shall have only one (1) vote at District meetings.

(a) Each vote shall be cast by the Unit President or representative of the Unit

Section 7. Each Unit will be provided a copy of an agenda and minutes of each District meeting.

Section 8. A copy of each District meeting minutes shall be sent to the Department President and Secretary-Treasurer no later than ten (10) days following said meeting.

Section 9. Executive Committee and/or Special District meetings may be called by the District President as deemed necessary, provided there is a minimum of 10 days notice.

ARTICLE VII—Finance

Section 1. The necessary revenue for the purpose of financing each District shall be derived from a per capita mandate levied on all Units in the District.

Section 2. The \$1.00 per capita District mandate shall be based on the membership (total of Senior and Junior members) of the previous year at the close of Department books.

Section 3. The District mandates are to be paid to the District Treasurer; the Department mandates are to be paid to the Department Secretary-Treasurer.

Section 4. Units must have mandates paid to the District Treasurer prior to the spring meeting for nominating and voting. Failure to do so will result in suspension of nominating and voting privileges. Secretary to send notice to Units of amount due.

Section 5. The financial allowance made to each District President shall be expense for organization of new Units in their own District as allowed by the Department Finance Committee; also expenses to the Department Executive Committee meetings at Department Fall Conference and Department Convention, as allowed by the Finance Committee.

Section 6. A financial allowance will be made to the Incoming District President or Vice-President to attend the Department Convention and Fall Conference. This is to be paid **ONLY** if he/she attended.

Section 7. The District President shall be required to make an Official visit to each Unit, including her own Unit, for the purpose of bringing the Units updated information about Auxiliary programs, any literature, and whatever the President deems necessary.

Section 8. The District shall finance forty cents (\$0.40) per mile for the District President's Official visits and District meetings (not including her own Unit). The mileage shall be calculated from the President's Post home to the visiting Post's meeting location.

Section 9. Each Unit shall be required to finance the District President's food and lodging (if deemed necessary). Food may be provided at a home, unit meeting place or elsewhere.

Section 10. District funds shall be administered as directed in the District Budget or by vote at a District meeting.

Section 11. A copy of the District Budget shall be sent to Department after the 1st District meeting or before (if deemed necessary).

Section 12. The Fiscal Year is October 1st to September 30th. The Budget Year is July 1st - June 30th. The Employer Identification Number (EIN) assigned by the IRS is 37-1738950. The Arizona Corporation Commission entity ID is 18794800.

ARTICLE VIII—Amendments

Section 1. This Constitution may be amended at a District meeting by a vote of two-thirds ($\frac{2}{3}$) of the "Unit Representatives" present thereat, provided the proposed amendment(s) was read at a previous District meeting.

Section 2. This Constitution shall be amended to conform to the National and Department Constitution and Bylaws and Standing Rules of the American Legion Auxiliary.

AMERICAN LEGION AUXILIARY DISTRICT 6 DEPARTMENT OF ARIZONA BYLAWS

ARTICLE I—District Executive Committee

Section 1. The District Executive Committee shall consist of all elected/appointed District Officers, the Junior Past District President, and the Unit President or a representative from each Unit and/or member in good standing that attends a said (Executive) meeting within the District.

Section 2. Four or more Executive Committee representatives and qualified officers present shall constitute a quorum.

ARTICLE II—Duties of Officers

Section 1. It shall be the duty of the District President to encourage and promote in every way the growth, welfare, and accomplishments of the Units in his/her District. The District President shall be charged with the responsibility of coordinating the activities of the Units under the

direction of the Department President. The District President shall preside at all District meetings during the year unless for a good and sufficient reason.

Section 2. It shall be the duty of the District Vice-President to take charge of the membership work of the District and other duties given to him/her by the District President.

Section 3. It shall be the duty of the other District Officers to carry out the functions of their respective offices in accordance with Parliamentary Procedure, and perform any other duties assigned by the District President.

ARTICLE III—Committees

Section 1. At the Fall District meeting, the District President shall appoint a Resolutions Committee and a Constitution and Bylaws Committee, who shall draft all resolutions and recommendations pertaining to their respective committees for presentation to the Department Committees. The President shall also appoint an Auditing Committee who shall audit the books of the District Treasurer the last week of June.

Section 2. The District President may appoint any other standing or special committees deemed necessary to properly carry on the work of the District.

ARTICLE IV—Amendments

Section 1. Methods of amending the District Constitution and Bylaws shall conform to Department Rules.

Section 2. These Bylaws may be amended at a District meeting by a vote of two-thirds ($\frac{2}{3}$) of the "Unit Representatives" present thereat, provided the proposed amendment was read at a previous District meeting.

ARTICLE V—Parliamentary Authority

Section 1. "Robert's Rules of Order, Newly Revised", on all points not covered by the Department Constitution and Bylaws, shall govern the District Organization.

ARTICLE VI—District Bylaws

Section 1. Each District shall be privileged to adopt such Bylaws, as it deems necessary, provided that they do not in any way conflict with the Department or National Constitution and Bylaws.