

CONNIE ERICKSON MIDDLEBROOK

Junior History Award Plaque (submitted by Honorary Unit Jr. Historian) (REVISED 2026)

SPONSORING ALA PROGRAM: History

ELIGIBILITY: Any Junior group of a Unit in the Department of Arizona in good standing is eligible to submit for this Unit award.

SUBMISSION TYPE: Typewritten History Book submitted on paper or electronically. Any typewritten entry must be in a soft cover binder for loose-leaf paper, preferably blue with 2.5 inch gold foil American Legion Auxiliary seal centered on the cover or a regulation binder with imprinted seal.

SUBMISSION DUE DATE/Period covered: Due at or before the Junior Convention, covering the period from the Unit's Junior Installation of Officers through the end of their term.

AWARD PRESENTATION: Department Junior Convention. Also, Department Senior Convention by invitation. The Department Plaque for the Junior History will continue as a traveling plaque to be kept with the Junior group's Unit for the next year. The individual Junior member responsible for creating the Jr. History will receive a small plaque to keep.

AWARD CRITERIA:

The judging of the Junior History Books for the awarding of this plaque shall be done at Junior Convention by a committee of at least three (3) appointed by the Department Historian. The Historian may be a judge. No judge shall have a conflict of interest, e.g., the Junior group of their Unit has submitted for the award.

The entries will be judged and scored according to the following criteria:

- I. Introduction, Inclusions (10 scoring points) *Single-spaced and centered in the middle of the page.*
 1. Title Page
 - a. American Legion Auxiliary Unit Name & Number _____ Junior History
 - b. Department of Arizona
 - c. ALA department administrative year mo/yr to mo/yr
 - d. **Total Membership on date set by Officers and Chairmen (usually May 1) Separated by Sr and Jr.**
 - e. Name of Honorary Unit Junior Historian
 2. Foreword or dedication
 3. A prayer
 4. Pledge of Allegiance to the Flag of the United States of America
 5. First verse of "The Star Spangled Banner"
 6. Preamble to the Constitution of the American Legion Auxiliary
- II. Unit Information (10 scoring points) *Single-spaced and centered in the middle of the page.*
 1. List of elected and/or appointed Honorary Unit Junior officers for the current administrative year
 2. Photograph of Honorary Unit Junior President (optional, black & white or color, not to exceed 5 x 7 in.)
 3. List of Honorary Unit Junior Chairmen and committee appointments for the current administrative year
 4. List of Honorary Department Junior Offices and Chairmanships held by Unit Junior members
 5. List of Department Awards and Citations won by the Junior Group of the Unit at the previous Department Junior Convention
 6. Index (optional)

III. Appearance (10 scoring points)

1. For electronic submissions, be sure to use the letter size document. If a typewritten entry, use plain, white paper, 8.5 x 11 in.
2. Page Setup:
 - a. Margins - Left and right margins will be 1.25 in.; top and bottom margins will be 1 in.
 - b. Pagination - Page numbers will begin on the first page of the historical content. They will be centered and placed 0.5 in. from the bottom of the page.
3. Spacing: Paragraphs may be indented or in block form.
4. Text: 12 point font, Times New Roman or Arial style font.

IV. Content (70 scoring points) *Double-spaced. The typed name/title and written signature (typed signature if submitting it electronically) of the Honorary Unit Junior Historian and the (Senior) Unit President will immediately follow the final paragraph of the history.*

1. The ALA Unit Junior History shall be written as a factual narrative beginning with the installation of Unit Honorary Junior officers and ending with the summary of end-of-year reports and closing events for that administrative year.
2. The history shall be written in the third person.
3. Use clear, concise language with correct spelling.
4. Do not include or use computer graphics, pen or ink drawings, illustrations, extra material, newspaper clippings, or other embellishments.
5. You may include up to five (5) photo images placed throughout the history. (optional)
6. Be original and unique in thought and presentation.
7. Be sure the Unit annual Junior History truly represents an historical account of the Junior group of the Unit – what the Unit Juniors accomplished. A Unit Junior History lists those who served as leaders and mentions notable awards of individual achievements. It is not a travelogue or diary of any officer or individual's itineraries. The content is about the Junior group of the Unit and its collective members' mission achievements.
8. No copy of a Department Report Form is required.

PLEASE NOTE: National awards, if applicable, follow a separate submission and judging process and must be submitted directly to the National organization.

As of 2026, individual Unit, Junior, and District History Books do not have a National Award equivalent.

As of 2026, the National Junior History Contest is ONLY for the Department Junior History Book created by the Honorary Junior Department Historian. The Honorary Junior Department Historian and the Headquarters office are responsible for submitting the Department Junior History to National for judging.