

UNIT MEMBER OF THE YEAR (REVISED 2026)

This award is a NATIONAL RECOGNITION and as such has special instructions. Read Carefully.

SPONSORING ALA PROGRAM: Leadership/Mission Training

ELIGIBILITY: Any Unit in good standing in the Department of Arizona is eligible to submit one Senior member as a nomination for the Department of Arizona Unit Member of the Year. The member nominated must also be in good standing. Nominees may not have served in an appointed or elected office higher than Unit President. However, it is not necessary to have served as Unit President.

SUBMISSION TYPE: Typewritten narrative not to exceed 1000 words. This submission has "special formatting". Margins 1" on all four sides, double spaced. The "Official Department Unit Member of the Year Application Form" mentioned in #1 below will be considered the Cover Sheet.

SUBMISSION DUE DATE/Period Covered: Due date decided by Officers and Chairmen annually (usually May 1 of the current calendar year) for period covering May 1 of the previous calendar year through April 30 of the current calendar year.

AWARD PRESENTATION: A personal plaque is presented at Department Convention by the Leadership/Mission Training Chairman for the chosen Arizona Unit Member of the Year to keep.

AWARD CRITERIA:

The judging of the narratives for the awarding of this honor shall be done prior to the Department Convention by a committee of at least three (3) appointed by the Department Leadership Chairman. The Chairman may be a judge. No judge shall have a conflict of interest, e.g., a member of their Unit has been submitted for the award.

SCORING SYSTEM

1. A copy of the Official Department Unit Member of the Year Application Form must be attached to the entry. This form is included on the Department website next to the Department Leadership Report Form, and all information requested must be included as it is required by National. (NO copy of any other Department Report Form is to be included.) Signatures of Unit Secretary and Unit President are on this special form.
2. The selection should be based on the contribution the member has made through a program and/or project for the CURRENT administrative year.
3. The narrative describes the nominee's accomplishments/achievements.
4. Length of membership is not a criterion.

PLEASE NOTE:

Submission by a Unit for this Department award IS REQUIRED for National recognition.

The Department Leadership/Mission Training Chairman is responsible for submitting the Department of Arizona Unit Member of the Year information to National. Department budgets funds annually to assist the Department Member of the Year to attend National Convention.

Moved to Leadership/Mission Training Program by National 2021-2022 (Previously part of Past President's Parley Program)