

District President Responsibilities

Engaging Units & Members

- Department and National priorities
- Membership
- Encourage event attendance (conference/Convention)
- Recognize members who are ready for more....

Plan your meetings

- Scheduling minimum of 4 , generally along with Legion meetings
- Follow meeting protocol
- Follow C&B at District/Dept level
- Budget, Audit developed and presented
- Elections, Memorials
- Upcoming Dept deadlines
- Guest invitations and appropriate financial support

Care and Feeding of New/struggling Units

Unit Visits

- Observe meeting protocols
- Share National Priorities
- Share Department Priorities
- Membership Progress/ideas

Unit Performance:

- Membership processing-- up to date?
- Mandates paid?
- IRS/990 filed?
- Constitution/By Laws reviewed/available?

Impact & Year-end Reporting & District awards

Conference & Convention

- Proper dress; sash
- Missing Units- deliver communication/materials
- Substitutions if attendance not possible; seat filled if leaving the dais
- DEC Attendance and Preparation