

**AMERICAN LEGION AUXILIARY  
DEPARTMENT OF ARIZONA  
DISTRICT 7**

**CONSTITUTION AND BYLAWS**

**PREAMBLE**

For God and Country, we associate ourselves together for the following purposes:

To uphold and defend the Constitution of the United States of America, to maintain law and order; to foster and perpetuate a one hundred percent Americanism; to preserve the memories and incidents of our associations in All Wars; to inculcate a sense of individual obligation to the community, state, and nation; to combat the autocracy of both the classes and the masses; to make right the master of might; to promote peace and goodwill on Earth; to safeguard and transmit to posterity the principles of justice, freedom, and democracy; to participate in and contribute to the accomplishment of the aims and purposes of The American Legion; to consecrate and sanctify our association by our devotion to mutual helpfulness.

**CONSTITUTION**

**ARTICLE I – Name**

The name of this organization shall be District 7 of the American Legion Auxiliary, Department of Arizona.

**ARTICLE II – Nature**

Section 1. The American Legion Auxiliary is a civilian patriotic service organization that supports the mission of The American Legion. (2026)

Section 2. The American Legion Auxiliary shall be absolutely non-political and shall not be used for the dissemination of partisan principles nor for the promotion of the candidacy of any person seeking public office or preferment. (2026)

**ARTICLE III - Object**

Section 1. The object of this organization shall be to unify the work of the District, to further the purposes of the American Legion Auxiliary as outlined in the Preamble, and to assist and cooperate with all plans and policies of the Department and National Organizations.

Section 2. To encourage a close cooperation with The American Legion.

**ARTICLE IV – Membership**

Section 1. All Units in District 7 belonging to the Department shall be considered members of this organization.

Section 2. Membership in the American Legion Auxiliary shall be limited to: (2026)

- (1) grandparents, parents, siblings, spouses, and direct or adopted descendants within two degrees of consanguinity of members of The American Legion; and
- (2) grandparents, parents, siblings, spouses, and direct or adopted descendants within two degrees of consanguinity of all servicemembers who served in either of the following periods: April 6, 1917, to November 11, 1918, and any time after December 7, 1941, who, being a citizen of the United States at the time of their entry therein served on active duty in the Armed forces of any of the governments associated with the United States during either eligibility periods and died in the line of duty or after honorable discharge;

(3) grandparents, parents, siblings, spouses, and direct or adopted descendants within two degrees of consanguinity of all servicemembers who were in the Armed Forces of the United States during either of the following periods: April 6, 1917, to November 11, 1918; and any time after December 7, 1941, who served on active duty in the Armed Forces of the United States during either eligibility period and died in the line of duty or after honorable discharge; and

(4) to those women who of their own right are eligible for membership in The American Legion.

Section 3. There shall be two classes of membership, Senior and Junior.

(1) Senior membership shall be the functioning (or active) group, composed of members over the age of eighteen years, provided however, that a spouse under the age of eighteen years, who is eligible under Section 2 of this Article, shall be classified as a Senior member.

(2) Junior membership shall consist of that group under the age of eighteen years, whose activities shall be supervised by Senior membership. Upon reaching the age of eighteen years, or by marriage, Junior members shall automatically be admitted into active membership with full privileges.

(3) Dues of both classes shall be paid to their Unit annually, or for life.

## **ARTICLE V – District Meetings**

Section 1. The District shall hold four (4) official meetings a year to coincide with the American Legion District meetings.

Section 2. Each Unit shall have one vote.

Section 3. This one vote shall be cast by the President or the representative of the Unit.

Section 4. Delegates from one-third of the Units within the District shall constitute quorum at the official District meeting.

Section 5. A copy of the minutes of each District meeting shall be sent to the Department President, Department Executive Director of Operations and Department Historian not later than ten (10) days following said meeting. (2026)

## **ARTICLE VI – Officers**

Section 1. The District shall elect, annually, a President and a Vice President, not from the same Unit, as well as a Chaplain, Historian, and Sergeant-at-Arms. All officers shall hold office until their successors have been elected and installed.

Section 2. These officers shall be elected and installed at the annual spring meeting, and shall take office at the time of the post convention Department Executive meeting.

Section 3. The Vice President shall succeed to a vacancy in the office of President between elections.

Section 4. It shall be mandatory that the officers elected be present at said meeting, unless for good and sufficient reason the candidate is unable to be present and has expressed, in writing, her/his willingness to serve as an officer. (2026)

Section 5. The District Secretary-Treasurer shall be appointed by the District President, subject to the approval of the District Executive committee.

Section 6. The District President may serve only two consecutive terms. Although not recommended, where there is no eligible member nominated to serve as District President, a current District President may serve more than two consecutive terms. (2026)

## **ARTICLE VII – Executive Committee**

The District Executive Committee shall consist of all elected District officers, the Junior Past District President, and the Unit Presidents or Unit representatives within the District.

## **ARTICLE VIII – Duties of Officers**

Section 1. It shall be the duty of the District President to encourage and promote in every way the growth, welfare and accomplishments of the Units in the District. She/He shall be charged with the responsibility of coordinating the activities of the Units under the direction of the Department President. She/He shall preside at all District meetings during the year. (2026)

Section 2. It shall be the duty of the District Vice President to take charge of the membership work of the District.

Section 3. It shall be the duty of the other District officers to carry out the functions of their respective offices in accordance with parliamentary procedure, and to perform any other duties assigned by the District President.

## **ARTICLE IX – Committees**

Section 1. At the first District meeting, the District president shall appoint an Auditing Committee which shall audit the books of the District Treasurer and report at the spring meeting.

Section 2. The District President may appoint any other standing or special committees she may deem necessary to properly carry on the work of the District.

## **ARTICLE X – Finance**

Section 1. The financial allowance made to the District President shall be expense for organization of new Units in District 7 as allowed by the Department Finance Committee; also expenses to the Department Executive committee meetings at Department Fall Conference and Department Convention, as allowed by the Finance Committee.

Section 2. The necessary revenue or the purpose of financing the District shall be derived from a per capita tax levied on all Units in the District. This shall be based on the membership of the previous year at close of Department books, and must be paid to the District Secretary-Treasurer thirty days prior to Convention for voting privileges for current year.

Section 3. The District President's visitations to the Units within the District (One (1) official visit to each Unit) shall be required and the financing of same shall be the responsibility of the District at the current rate of 60¢ (2025) per mile.

Section 4. The District shall finance the incoming District President's mileage to and from Department Convention at the current rate of 60¢ (2025) per mile.

Section 5. The funding (mileage, room, and meals) of the official visit of the Department president shall be the responsibility of the District.

Section 6. District funds shall be administered as directed by an official District meeting or by the District Executive committee.

Section 7. If an excess of funds exists, the District may contribute to Auxiliary programs, or the District Per Capita should be reduced.

Section 8. The District will submit to the Department Finance committee, a copy of its budget, to include balance forwarded for the ensuing year.

Section 9. All District Officials handling American Legion Auxiliary monies will be properly bonded through the same policy which bonds the Department of Arizona Officers and Employees.

## **ARTICLE XI – Amendments**

Section 1. This Constitution may be amended at a District meeting by a vote of two-thirds (2/3) of the total authorized representatives thereat.

Section 2. Amendments to the National Constitution and Bylaws or Department of Arizona Constitution and Bylaws shall automatically become effective in this District.

## **ARTICLE XII – Parliamentary Authority**

Section 1. District 7 shall be governed by “Roberts Rules of Order, Current edition,” on all points not covered by this Constitution.

## **BYLAWS**

### **Article 1 – Revenues**

Section 1. Revenues of this District shall be derived from per capita dues from each Unit at 50¢ (2023) per Unitmember based on the total membership at the Department close of books of the previous year and payable to the District Secretary-Treasurer not later than thirty (30) days prior to Convention for voting privileges.

Section 2. Revenues may also be gained through fund raisers as votes on at official District meeting in conjunction with these meetings to help offset costs.

### **ARTICLE II – Discipline**

Section 1. For any violation of the District, Department, or National Constitutions, or for conduct improper and prejudicial to the welfare of the American Legion Auxiliary, or of The American Legion, any officer may be removed from office by two-thirds (2/3) of the vote cast at a District Executive meeting duly called for that purpose, said expulsion or removal to be binding only in the event said officer shall have been given at least fifteen (15) days notice in writing by the District Secretary of the charges and the hearing thereon. Either party may have the right of appeal to the Department Executive Committee, and their action thereon shall be final. The expense of said appeal shall be borne by the appellant.

Section 2. Liabilities: No Unit, member, or group of members shall subject this District to liability without authorization of the District.

### **ARTICLE III – Amendments**

Section 1. These Bylaws may be amended at a District meeting by a vote of two-thirds (2/3) of the total authorized representative thereat.

Section 2. Amendments not having been previously read may be adopted at a District meeting by the unanimous vote of the authorized representatives thereat.

Bylaws added and adopted May 15, 2010, Golden Valley

Bylaws updated and adopted September 26, 2026, Bullhead City

Revised and Accepted, February 26, 1977; Flagstaff, AZ

Amended April 26, 1981; Bullhead City AZ

Amended October 28, 2001; Williams, AZ

Amended May 15, 2010; Golden Valley, AZ

Amended September 19, 2010; Williams, AZ

Amended for Housekeeping Issues, September 26, 2026; Bullhead City, AZ

## **STANDING RULES**

1. The American Legion Auxiliary Handbook shall be a guide for all references not covered in the District Constitution and Bylaws, and/or Standing Rules.
2. If the Department President is not available to attend the final meeting of the year, the incoming District President may select a Past District President or Past or Current Department Officer to be the installing officer.
3. Prior to the opening of the next Convention session, the District will be responsible for engraving any Department plaque or trophy awards won by the District.
4. No smoking or drinking of alcoholic beverages shall be allowed while District meetings are in session.

Standing Rules Adopted: May 15, 2010; Golden Valley, AZ